FAX: (91) 542-2368487 Website: www.bhu.ac.in

Tel: 0542-230-7251 6701762



 $\frac{dk'\,kh\;fgUnw\,fo'\,ofo\,|\,ky;}{\text{M}\;\text{d}\;n\;\,}\text{kjk}\;\,\text{tkjh}\;\,\text{vf/kl}\;\,\text{pouk}\;\,\text{L}\;\text{0}\;\,\text{225]}\;\,\text{L}\;\text{u}^{\text{2}}\;\,\text{1916}\;\,\text{kjk}\;\,\text{LFkkfi}\;\,\text{r}\;\text{1}}$ I Eink dk; kly; okjk.kl h & 221005

पत्रांकः सम्पदा / दिनांक: 18.11.2009

> काशी हिन्दू विश्वविद्यालय के वाहनों के मरम्मत एवं रख रखाव हेतु वाहन गैरेजो को सूचीबद्ध करने हेतु सूचना

काशी हिन्दू विश्वविद्यालय के वाहनों के मरम्मत एवं रखरखाव हेतु इच्छुक गैरजो से निविदायें आमन्त्रित की जाती है। इच्छुक गैराज के संचालक उक्त हेतु प्रपत्र एवं नियम एवं शर्ते सम्पदा कार्यालय, केन्द्रीय कार्यालय, काशी हिन्दू विश्वविद्यालय, वाराणसी से किसी भी कार्य दिवस में प्रातः 11 बजे से अपराह 3 बजे के मध्य दिनांक 21.11.2009 से 05.12.2009 तक रू0 100/- मात्र के नगद भुगतान कर प्राप्त कर सकते है।

उप कुलसचिव (सम्पदा)

#### EMPANELMENT APPLICATION FORM

[Vide notice dated ..... published in the Hindi Daily 'Hindustan', Varanasi edition by the

Banaras Hindu University.	
(For office use only)	
1. Item:	
Date:	
Seal	Signature & Seal of D.R. (Estates)

#### TO BE FILLED BY THE AUTHORISED SIGNATORY OF GARAGE

1. Name of the concern/person

2. Status (Individual/Firm/Company etc) 3. Address with Location & Landmark

4. Address (Residence)

5. Telephone nos. a) Office

Residence b) Mobile c)

: Enclose copy of License/Permit 6. Trade Licence No.

evidencing being in the trade for

minimum 5 years

7. I.T. PAN/Ward/Circle/Place

8. Copy of Last IT Return including : Enclosed with this form.

P&L a/c and Balance Sheet

9. Experience Certificate/Performance :

Certificate issued by the concerned Department/Institute

Details of work done in the last three

years with the name of the Institution/amount received. enclose with this form.

[Signature of the Authorised Signatory]

# Terms and conditions for empanelment of Garages for repair and maintenance of the vehicles available in Banaras Hindu University

## 1. The vehicles available in Banaras Hindu University

#### Type of Vehicles

Ambassador Car Maruti Gypsy/Omni Tavera Tata Sumo/Victa/Spacio Bus Dumper/Truck Tractor

## 2. The Garage should fulfill the following criteria:-

- a) It should be a reputed concern with minimum five (5) years of experience in the trade of repair and maintenance of vehicles.
- b) It must have a valid registration/licence of the Local Body and the concerned authorities for being engaged in trade.
- c) The Garage should not be located beyond 15 Kms. from BHU campus.
- d) It should have the facility to repair at least one type of vehicle owned by BHU as mentioned above.
- e) It should assure quality service at competitive rates for repair works/spare parts with special attention to our vehicles. It should indemnify the Department against any loss caused due to poor workmanship or defective parts.
- f) The garage should be in a position to offer a minumum of 60 days of credit facility.

The applications duly completed in all respects shall be submitted to the office of the D.R.(Estates) BHU (between 11:00 a.m. to 4:00 p.m.) on all working days. The applications received after the given date and time shall not be accepted. The last date of receipt of application is 05.12.2009 upto 3:00 p.m.

The offer of the applicant(s) who do not fulfill the requisite qualification and who do not furnish full documentary evidence will be summarily rejected. Any misleading information will lead to disqualification of the application.

The terms & conditions, and the procedures laid down should be strictly adhered to. The University reserves the right to reject any application without assigning any reason whatsoever.

**Banaras Hindu University** 

D.R. (Estates)

The 20/11/09