



No. : BHU/CPO/Auction/2016-17/1

**TENDER NOTICE**

Banaras Hindu University invites the sealed offer FOR DISPOSAL OF UNSERVICEABLE STORES/GOODS lying at University Dump Yard in shape of Lot no. 1,2 & 3 on AS-IS, WHERE-IS AND WHAT-IS BASIS. The interested and registered dismantler or recyclers are advised to visit our website ([www.bhu.ac.in](http://www.bhu.ac.in)) for further details & tenders documents. The complete bid (clearly superscribed as " Bid for Lot Number...") must be dropped in the 'Bid Drop Box' of UWD on or before 31.05.2016 upto 14.00 hrs. The bids received shall be opened on same day at 3.00 P.M. in presence of respective bidders.

**JOINT REGISTRAR (PURCHASE)  
CENTRAL PURCHASE ORGANISATION, BHU**



## DETAILS AT A GLANCE

<b>Auctioneer Name</b>	<p>Joint Registrar Central Purchase Organisation Banaras Hindu University VARANASI-221005 Website – www.bhu.ac.in Email – cpo.bhu2011 @gmail.com 0542-6701724 / 2366865</p>
<b>Auction Schedule</b>	<p>Last Date for submitting the bids in Bid Drop Box of the UWD, BHU is 31.05.2016 at 2.00 PM and shall open on the same day at 3.00 PM</p>
<b>Inspectoin</b>	<p>For inspection of various lots, the bidders are advised to contact in the office of the CPO between 4PM to 5PM on any working day from 20.05.2016 onward</p>
<b>Annexures</b>	<ul style="list-style-type: none"> <li>• Offer letter</li> <li>• Price confirmation letter</li> <li>• General Terms &amp; Conditions</li> <li>• Procedure of auction</li> <li>• Tentative details of the items related to lot no: 1 to 3 (The bidders are advised to inspect the site before submitting their offer "AS IS WHERE IS" AND "WHAT IS BASIS")</li> </ul>
<b>Special Instructions</b>	<p>Bidding in the last minutes and seconds should be avoided. Any postal delay will not be considered in such cases.</p>
<b>EMD</b>	<p>Rs. 50,000/- by FDR (duly discharged in favour of the Registrar, BHU) to be submitted with the offer</p>
<b>Cost of Tender documents</b>	<p>Rs.2,500/- to be submitted with offer in shape of D/D in favour of the Registrar, Banaras Hindu University</p>
<b>Tender Processing Fee</b>	<p>Rs.5,000/- to be submitted with offer in shape of D/D in favour of the Registrar, Banaras Hindu University</p>
<b>Import ant Instruction</b>	<p>The bidders are also instructed to deposit the D/D of 25% of the quoted value necessarily alongwith thier offer, failing which offer will not be consider. However, the same may be returned immediate to unsuccessful bidders at the time of opening of bids or the same may be adjusted with the award value in case of successful bidder.</p>



**LETTER SUBMITTING OFFER/BID/TENDER ON THEIR OWN PAD**

Dated:

To,

**The Joint Registrar  
Central Purchase Organisation  
Banaras Hindu University  
Varanasi-221005**

Dear Sir,

1. With reference to your Notice inviting Tender for various condemned items (Lot No: 1 to 3), I / We do hereby submit the lot-wise offer to purchase the same as mentioned in the tender document.
2. I / We have seen/inspected the lot's to be purchased and read the general terms and conditions carefully as mentioned in the tender document. I/We, hereby unconditionally agree to confirm with and to be bound by the said conditions.
3. I / We enclose the Earnest Money Deposit (EMD) of Rs. 50,000/- (Rupees Fifty thousand only) by FDR No:..... Dt:..... and D/D No:..... Dt:..... Rs. 2,500/- as cost of Tender Documents and D/D No:..... Dt:..... Rs. 5,000/- for Tender Processing Fee, as sought.
4. I / We do hereby agree that the EMD shall be forfeited by the University in the event of my / our tender is accepted and I / we fail to make payment of the initial deposit as per terms & conditions by any reason whatsoever.
5. I/We further declare that I/we intend to purchase the condemned items in question for our own risk and that the information revealed by me/us in the Quotations document is true and correct to the best of my/our belief. I/We agree that if any of the statement/information revealed by me/us is found to be incorrect and/or untrue, the Quotations submitted by me/us is liable to be cancelled and in such case, the Earnest Money Deposit paid by me/us is liable to be forfeited by the BHU.
6. If I/we am/are not able to complete the transaction within the time limit specified in the Offer letter for any reason whatsoever and/or fail to fulfil any/all the terms and conditions of the Quotations and Offer letter, the Earnest Money Deposit and any other monies paid by me/us along with the Quotations and thereafter, are liable to be forfeited by the Bank and that the BHU.
7. I/We have inspected the lot before making the above offer; the decision of the Banaras Hindu University on any dispute arising out of the offer shall be binding on me/us.

**Yours faithfully,**

**Signature of the Tenderer**

NAME OF THE TENDERER:

ADDRESS: (1) OFFICE:

(2) RESIDENCE:

TEL No.: OFFICE: FAX No.: RESIDENCE:

E-mail ID:

Mobile No. :

(Mandatory)

**PRICE CONFIRMATION**

To,

**The Joint Registrar  
Central Purchase Organisation  
Banaras Hindu University  
Varanasi-221005****Sub: Final offered price – Lot wise**

Dear Sir,

I am /We are willing to purchase of under mentioned lots on **As-is-where-is & what-is basis** in response to BHU tender No.: BHU/CPO/auction/2016-17/1 dated: ..... & I/ We are offering the lot wise prices as under

Lot No.	Amount in Figure	Amount in Words
1		
2		
3		

**Signature of the Tenderer**

NAME OF THE TENDERER:

**ADDRESS:** (1) OFFICE:

(2) RESIDENCE:

TEL No.: OFFICE: FAX No.: RESIDENCE:

**E-mail ID:****Mobile No.****(Mandatory)**

### TERMS & CONDITIONS OF SALE

The sale shall be subject to the conditions prescribed in the Security Interest (Enforcement) Rules 2002 and to the following further conditions:

- Only registered E-Waste collection centres, registered dismantler and or Re-Cyclers are eligible for bid. Kindly submit a valid certificate issued in this regard by state Pollution Control Board /Pollution control committee.
- The offers are invited on “**AS-IS, WHERE-IS & WHAT -IS BASIS**”.
- The Tenderers are advised, in their own interest, to verify the lots physically, the area of the premises in question as also the above and any other dues like Sales Tax, Excise Duty, etc. from the respective authorities to their satisfaction before submitting the Tenders.
- The bidders are instructed to ensure about the items by physical inspection.
- The items specified in the Schedule herein below have been stated to the best of the information of the undersigned, but the undersigned shall not be answerable for any error, misstatement or omission in this proclamation.
- All the lots shall not be sold below the reserve price. However the offers found near the reserve price may be considered as per decision of the committee constituted for the purpose.
- The University reserves its right to accept or reject any or all the offers without assigning any reason whatsoever and in case all the offers are rejected, either to hold negotiations with any of the bidders/tenderers or sell the lots through private negotiations with any of the bidders/tenderers or any other party/parties. The University's decision in this behalf shall be final.
- The Bidders/Tenderers may give offers either for one or for all the lots.
- **The Tender shall be accompanied by an Earnest Money Deposit (EMD) of Rs.50,000/- in shape of FDR, D/D of Rs. 2,500/- as cost of Tender and D/D of Rs. 5,000/- for Tender Processing Fee.**
- **The bidders are also instructed to deposit the D/D of 25% of the quoted value necessarily alongwith their offer, failing which their offer will not be considered. However, the same may be returned immediate to unsuccessful bidders at the time of opening of bids or the same may be adjusted with the award value in case of successful bidder. Remaining 75% amount of the award value will have to be deposited by successful bidder within 7 days from the award of the contract through RTGS (A/c No: 10654904247) only.**
- The EMD of the unsuccessful bidders will be refunded within 15 days from the date of award of contact to successful bidders.
- The offer submitted in prescribed Tender form will only be considered.
- In case of any dispute arising as to the validity of the tender, amount of bid, EMD or as to the eligibility of the bidder, authorization of the person representing the bidder, the interpretation, resale the decision of the University will be final.
- In case, the purchased lots are not lifted by the purchaser within stipulated period Their FDR alongwith deposit of 25% of the offered amount will be forfeited.
- The penalty of 1% per week of the offered amount will be imposed after the deadline of the lifting of the concerned lot.
- Tenders with conditional offers may be treated as invalid. Likewise correspondence about any change in the offers will not be entertained. If any Tenderer wishes to give a fresh offer on or before the last date prescribed for submission of the Tenders in the concerned advertisement, he may file a fresh Tender with appropriate EMD and Tender fees.
- The sale certificate, if needed shall be issued in the same name in which the tender is submitted.
- Disputes, if any, shall be within the jurisdiction of Varanasi Courts only.
- Banaras Hindu University reserves the right to cancel the tender of disposal or withdraw any lot or part thereof from the sale without assigning any reason thereof.

Date: .....

**(Signature of the bidder/Tenderer)**

## PROCEDURE OF AUCTION

- The committee fix the reserve price for each lot.
- One representative from each bidder may be invited at the time of opening the bids.
- The agency offered the highest price or near the reserve price may be awarded the contact as per decision of the committee.
- The successful bidders are instructed to deposit the 25% amount of the offered price along with their acceptance.
- Remaining 75% amount will be deposited by the successful bidder within 7 days from the award of contract **through RTGS (A/c No: 10654904247) only**
- Failing which 25% amount deposited earlier alongwith EMD will be forfeited.

CENTRAL PURCHASE ORGANISATION