

APPLICATION FOR ISSUING A CERTIFICATE FOR ADMISSION  
UNDER EMPLOYEE WARD QUOTA (SUPERNUMERARY SEATS IN **UET** AND **PET**)  
FOR SONS/DAUGHTERS OF **EMPLOYEES** OF  
**BANARAS HINDU UNIVERSITY**

(A)

1. Full Name of the Employee \_\_\_\_\_  
(In English CAPITAL Letters)
2. Full Name of the Employee \_\_\_\_\_  
(In Hindi)
3. Designation and Department \_\_\_\_\_
4. Nature of Employment : Permanent \_\_\_\_\_ Probation \_\_\_\_\_ Temporary \_\_\_\_\_  
Re-engaged/Retired \_\_\_\_\_ Deceased \_\_\_\_\_
5. Date of Birth \_\_\_\_\_
6. Date of retirement, if already retired \_\_\_\_\_
7. Date of first continuous appointment \_\_\_\_\_  
Date of Confirmation \_\_\_\_\_
8. Whether in Permanent service during the Period July 1,2011 - June 30, 2012 : YES/NO

(B)

Particulars of the candidate in respect of whom certificate is required :-

1. Full Name of the Son/Daughter \_\_\_\_\_  
(In English CAPITAL Letters)
2. Full Name of the Son/Daughter \_\_\_\_\_  
(In Hindi)
3. Full Name of the Parent \_\_\_\_\_  
Father \_\_\_\_\_  
Mother \_\_\_\_\_
4. Date of Birth of Son/Daughter \_\_\_\_\_
5. Course for which Certificate for admission is required \_\_\_\_\_
6. UET/PET Roll No. \_\_\_\_\_
7. Whether the name of the Son/Daughter has been declared in LTC Cell against the permanent employee? Yes/No

Certified that the information furnished by me is correct. In case any information is proved false subsequently, the admission of my son/daughter shall be cancelled and my son/daughter be not allowed to appear in any entrance test in future in Banaras Hindu University. In addition an administrative action as per the BHU employees conduct rules may be taken against me in case of any false information submitted or any information is concealed by me in this respect.

Date: \_\_\_\_\_

Signature \_\_\_\_\_

Full Name of the Employee (including on probation) \_\_\_\_\_

\_\_\_\_\_ Designation \_\_\_\_\_ Deptt./Office\_

\_\_\_\_\_

Date: \_\_\_\_\_

Signature of forwarding officer  
with Seal & Date

**NOTE:- This application should be submitted to and certificate be collected from the  
OFFICE OF THE DY. REGISTRAR (ADMIN.-II, LTC Cell).**

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**Son/Daughter includes married son/daughter also.**