

काशी हिन्दू विश्वविद्यालय

(संसद अधिसूचना क्रमांक २२५ सन् १९१६ द्वारा स्थापित)

कार्यालय कुलसचिव (शिक्षण)

वाराणसी - २२१ ००५



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BANARAS HINDU UNIVERSITY
(Established by notification No.225 of 1916)
OFFICE OF THE REGISTRAR (ACADEMIC)
VARANASI - 221 005

फोन (Tele) : (0542) 2307273, 2368896, 6701704 फेक्स (Fax) : (0542) 2368174; email: dracademic.bhu@gmail.com

No. RAc/Admission/RET-Exmptd./2012-13/ 2997

Dated: February 26, 2013

The Dean,
Faculty of
Banaras Hindu University

Subject: Ph.D./Vidyavaridhi admission in the Semester commencing in March'13- reg.

Sir/Madam,

This is in continuation of communication No.RAc/RES/2012-13/17179 dated September 29, 2012 whereby the detailed procedure for Ph.D. admission in September'12 and March 13 semesters, in the main as well as allied discipline departments, and vacancy position for the session 2012-13 was provided. Format for call letter, OBC certificate and counseling form were also provided therewith.

2. For Ph.D. admission of the **RET 2012 candidates** in the semester commencing in March 2013, I am directed to say as under:

- While providing vacancy position for the academic session 2012-13, vide the referred to communication, the departments were authorized to bifurcate the vacancies for admission in September'12/March' 13 semesters, if they so desired. **The vacancies notified were for RET candidates only.**
- The Department/Disciplines may call RET candidates (only those who qualified Test C conducted for September' 12 admissions) for Test C, subject to the condition that they have a vacancy with reference to the vacancy position circulated earlier (*as detailed in para 2 b above*).
- The admission shall be made out of the candidates who were found qualified in Test C conducted for September' 12 admissions. However, they will have to appear in Test C again to be held at the Deaprtments/ Centre on 18th March 2013 for March 13 admissions. The procedure for Test C/ counseling shall remain the same as communicated earlier for September 2012 semester.

3. For Ph.D. admission of the **RET (Exempted) candidates** in the semester commencing in March 2013, I am directed to say as under:

3.1 All application forms of RET exempted candidates, received under RET 2012 notification, as received in the Office of the Controller of Examinations has already been provided to the concerned Departments/Centres.

3.2 However, as done during the past academic session, **another opportunity of making an application for admission to the Ph.D. Programmes in March'13 semester to such RET Exempted category candidates** who could not make an application earlier (under the RET 2012 notification) is being provided. However, this opportunity is subject to availability of seats in the discipline concerned and willingness of the Department to take admissions under said category during the said semester. Accordingly a notification in the newspapers and BHU Website was issued (copy enclosed). As per said notification, the prospective candidates have been advised as follows:

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i) Those RET Exempted category candidates who had applied under RET 2012 notification need not apply again.

ii) RET Exempted Candidates who wish to be considered under the said notification have been advised to proceed as under:

- a) To check if they fulfill the eligibility conditions prescribed for RET Exempted category.
- b) To check if they fulfill the minimum eligibility conditions for admission to the Ph.D. programme in the concerned discipline.
- c) **To check from the concerned HoD/Coordinator of the centre whether there are vacancies in the discipline in which they intend to seek admission and also whether the Department/ centre would enroll RET Exempted candidates in March 2013 semester.** The candidates have been advised to check on this aspect from the concerned HoD/Coordinator over telephone before making an application. Accordingly, the Departments are advised to form their view on the subject before hand for appropriate response to the candidates against such queries.
- d) Only on confirmation of aforesaid, the candidates would download the application form from the BHU Website and **shall submit the duly filled up application form, alongwith prescribed enclosures and application processing fee, to the Head of the concerned Department/ Coordinator of the Centre, Banaras Hindu University, Varanasi-221005 within the prescribed deadline (11.03.2013).**
- e) The candidates have been further advised that if they are desirous of applying in more than one discipline, they shall make separate application for each discipline. **Therefore, there would be no transfer of application forms to allied discipline departments for such fresh applicants.**
- f) The **Date of Test C/Counseling for admission (18.03.2013)** to the aforesaid programme shall be conducted at the concerned Department/Centre.
- g) It has also been provided that applicants who have posted their application form/ enclosures are required to retain a photocopy of the application form/ enclosures/application processing fee DD to bring the same on the date of counselling. In case the candidates feel that completed application form cannot be reached by the last date, he/she may bring it along on the date of counseling/admission that is 18th March 2013 for submission by hand. In that case, he/she be entertained for Test C/counseling, if found eligible for the programme.
- h) Accordingly, the candidates applying under February'13 notification will not be issued any call letter.
- i) The eligibility condition and admission procedure for Ph.D. admission in various faculties in accordance with the Ph.D. Ordinances is provided in the RET Information Bulletin – 2012.

4. SELECTION PROCEDURE/ DATE OF TEST C

- (i) The applicants are required to report for Test C at 10.00 am on 18th March' 13 in the office of the concerned HoD/Coordinator of the Centre.
- (ii) No separate call letter shall be issued for Test C to fresh applicants. **All applicants who have submitted the application forms, alongwith prescribed enclosures, shall report for Test C on the said date.**
- (iii) **Test C** will be conducted in the concerned department/school/centre and will carry a total of 100 marks for its two components, viz., writing a one page research proposal (30 marks) followed by personal interview (70 marks).

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- (iv) All the candidates appearing in **Test C**, will be required to write, on the spot, a one page (A4 size) research proposal of their choice in 30 min and submit the same to the HOD/COS/COC. **The Research proposal need not be related to the work that the candidate may actually carry out if registered for Ph.D. This would essentially be a hypothetical research proposal wherein the candidate will provide a title and write the objective/s, methodology and the likely addition to knowledge by the proposed research.** This would not be longer than 500 words. This will be followed by interview.
- (v) The Interview Board will examine the Research proposal submitted by the candidate and ask questions relating to it and other questions, including those relating to the area in which the candidate expects to undertake research, if selected, to test his/her scholastic competence for research in the discipline.
- (vi) A candidate applying in more than one disciplines, will appear at Test C separately in each of the disciplines in which he/she has applied.
- (vii) Candidate must secure a composite index [sum of Academic Record (calculated as per formula provided) and marks obtained at Test C of at least 75 to be eligible for Ph.D. registration in the discipline.
- (viii) Meeting the said minimum composite index requirement does not guarantee registration for Ph.D.

Allotment of Ph.D. Supervisor

- (ix) The Head/Coordinator of the Department/School/Centre will provide a list of teachers together with their research areas to the RET-exempt selected candidates and advise them to interact with potential Supervisors in the discipline and submit letter of consent of the identified Supervisor to the DRC/SRC/CRC within one week.
- (x) As many RET-exempt candidates who qualified after the Test C can be admitted to Ph.D. in the discipline if Supervisors are available/agreeable
- (xi) The DRC would formally allot a Ph.D. supervisor (and Co-Supervisor/s, if required) for the selected candidates keeping in view the mutual consent and the facilities available with the Supervisor for undertaking the proposed research topic.
- (xii) In case a candidate fails to identify a mutually agreeable supervisor prior to commencement of the term of registration (March' 13) during the academic session 2012-13, he/she shall forfeit the opportunity of registration for Ph.D. against his/her application.

Admission and payment of Fees

- (xiii) The Candidates will pay the required fees after their Supervisor (and Co-Supervisor/s if required) has/have been allotted by the concerned DRC/SRC/CRC. The process of admission completes only when a selected candidate has deposited the prescribed fees for Ph.D. registration.

iii) Therefore, the Departments/ Centres will have two sets of applications for consideration under RET (Exempted) category. The first set of those remainders who applied against the RET 2012 notification (and qualified Test C conducted in September 2012) and the other set of fresh applicants under March' 13 notification. They will be pooled for Test C/counselling against the seats decided to be filled up by the Department /Centre against the RET (Exempted) quota as per the provisions contained in the referred to guidelines dated September 29, 2012.

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4. The dead lines for Ph.D. admission shall be as under:

| S.No. | Activity | Deadline (by) |
|-------|--|---------------|
| i) | Test C- Phase I/ II | 18.03.2013 |
| ii) | Declaration of final merit/ result after Test C by the Department/Schools/centres | 20.03.2013 |
| iii) | Allotment of Ph.D. Supervisor [as per procedure given at iii). (ix) above] | 30.03.2013 |
| iv) | Issue of formal provisional admission letters to the concerned selected candidates by the Head of the Departments/Schools/Centres. The candidates may also be informed by email/SMS and telephone. | 30.03.2013 |
| v) | Last date for depositing the Fee | 04.04.2013 |

The formats (call letter, counseling form etc.) circulated earlier shall remain the same, however, appropriate changes, if any, in the date indicated may be made.

Yours faithfully,

Levyedwar
26.2.2013

REGISTRAR

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Dated: February 26, 2013

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Copy forwarded to the following for information and necessary action:

- (1) Prof. S.P. Srivastava, Vice-Chairman, UACB, Faculty of Commerce, BHU
- (2) The Head of the Department/Coordinator of School/Centre, BHU
- (3) The Controller of Examinations, BHU
- (4) The Finance Officer, BHU
- (5) The Deputy Registrar (UET/PET), BHU
- (6) The Deputy Registrar (Fees Counter), BHU
- (7) The Web Master, Computer Centre, BHU with a request to kindly float the aforesaid notification in BHU Website.
- (8) The P.S. to the Registrar, BHU
- (9) The P.S. to the Controller of Examinations, BHU.

Levyedwar
26.3.2013

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