

काशी हिन्दू
विश्वविद्यालय



BANARAS HINDU
UNIVERSITY

कार्यालय कुलसचिव
(सामान्य प्रशासन)
Office of the Registrar
(General Administration)

Dated: 31st July, 2013

NOTIFICATION

In terms of this office Notification No.R/GAD/Comm(64-A)/2230 dated 22.06.2013 regarding implementation of new system of Five Week Day per week from the Academic Session 2013-14, the admissibility of the Holidays/Casual Leave etc. in respect of the persons working on job contract basis/re-engaged on fixed salary / remuneration basis etc. shall be as under provided that all kind of leave mentioned below will lapse on 31st December of every year or till the re-engagement temporary appointment ceases whichever is earlier :

1. Saturday and Sunday.
2. University Holiday falling between the period of their appointment/engagement.
3. Casual Leave admissible on pro-rata basis i.e. One day for 45 days.
4. Compensatory leave in case they work on holiday/Sunday subject to maximum of 15 days in a Calendar year.

Further, it is clarified that Earned Leave, Medical (Commuted) leave, leave not due, etc. will not be admissible to such persons.

[Signature] 31.07.13
DY.REGISTRAR
(General Administration)

No.R/GAD/Comm(64-A)/ 20481/20513

, of date: 31.07.2013
01-8

COPY forwarded to the following for information and necessary action:

1. The Directors of Institutes/Deans of Faculties/Heads of Deptts./Offices/Units,
2. The Director, Indian Institute of Technology, BHU.
3. The Principal, M.M.V.,
4. The Principals of Schools/Colleges
5. The Dean of Students,
6. The OSD, Rajiv Gandhi South Campus, Barkachha.
7. The Chairman, Press, Publication & Publicity Cell.
8. The Coordinator/ Admin Warden/Wardens of Hostels.
9. The Coordinators of Schools/Centres.
- ✓ 10. The Coordinator, Computer Centre, with the request to upload on the website.
11. All the Dy.Registrars/Asstt.Registrars
12. The Dy.Registrar & Secty.to Vice-Chancellor.
13. The P.S. to Registrar.

Banaras Hindu University.

[Signature] 31.07.13
DY.REGISTRAR
(General Administration)