**Expression of Interest for Supply of Foreign and Indian Print Journals**

An expression of interest on the letter head of the publisher/supplier to supply Foreign and Indian print journals (list of Foreign and Indian Journals is mentioned in Annexure-1) worth approximately rupees **40.00 lacs** in Institute of Medical Sciences Library, Banaras Hindu University is invited from the reputed publisher/supplier in a sealed envelope along with a non refundable demand draft of rupees 10000.00 as a processing fee, issued in favour of the Registrar, Banaras Hindu University, Varanasi payable at Varanasi should reach to the Prof-in-Charge, Institute of Medical Sciences Library, Banaras Hindu University, Varanasi – 221005 on or before **09 January,2015** up to 3.00 p.m. by registered/speed post giving details as per prescribed registration form (To be downloaded from our website: <http://bhu.ac.in/ims/tender.htm>). Sealed envelopes will be opened on **13 January, 2015** by Book Purchase Committee of the Library.

**Prof-in-Charge**

# Terms and conditions for subscription of foreign and Indian print journals:

**Part I:**

1. The Supplier shall be in existence for at least 10 years. Registration Certificate must be submitted as a Proof.
2. The Supplier must have Minimum Turnover of Rs. 10.00 Crores or above for the Financial year ending March 2014. A copy of audited Balance Sheet and Profit & loss account must be submitted as a Proof.
3. The Supplier should be serving prestigious Customers like central universities, IITs, IIMs ICMR, ICAR etc.. Order Copies should be attached as a proof.
4. The Supplier should have an office/representative in Uttar Pradesh.
5. The Supplier must have permission from the Reserve Bank of India to remit foreign exchange for the purpose of subscription of journals. The copy of such permission should be attached.
6. The Supplier should be a member of GOC/FPBAI for last 10 years.
7. The Supplier must have PAN No. A copy of PAN is to be attached.
8. Preference will be given to the Supplier who can also provide online access to the print journals subscribed, if it is available to subscribers free of cost.
9. The University requires the proof of payment, made for each journal from the actual publisher (i.e. not by intermediary but the actual publisher).
10. The Bidder should enclose the copies of Appreciation Letters and Letters of Good Supply from Customers.
11. Late/Delayed Quotation will not be accepted.
12. Conditional and E-mail Quotations shall not be accepted.
13. **Special offer/Uniform Discount for all the Journals / Value added is to be mentioned clearly in the proposal.**
14. The Supplier’s representative shall visit to reconcile supply status at least once in a month.
15. **Advance payment will be made only against the 100% bank guarantee.**
16. Wrongly supplied journals will be returned at the cost of supplier/s.
17. All correspondence along with invoice in triplicate should be addressed to the Prof-in-Charge,Institute of Medical Sciences Library, Banaras Hindu University, Varanasi – 221005.
18. **The University reserves the right to make any amendment in the above terms and conditions in the interest of library and the same will be binding on suppliers.**
19. The enlistment of suppliers shall be based on their status determined from the information furnished in the application form and also by confirming the authenticity and suitability.
20. The decision of the University regarding enlisting of the suppliers shall be final.
21. Foreign/Indian journals list is mentioned in Annexure -1
22. Application in the prescribed format along with the supporting documents is to be sent to: the Prof-in-Charge,Institute of Medical Sciences Library, Banaras Hindu University, Varanasi – 221005.
23. Superscribe the envelope with “Expression of interest for supply of journals.”

**Prof-in-Charge**

**Part II:**

1. Supplier will acquire the journals by AIR MAIL and supply to the Banaras Hindu University by Registered post at regular intervals, preferably every week, at no additional cost for air lifting /air mail.
2. The Exchange rates shall be the bank rate on the date of billing notified by Reserve Bank of India. Proof for the exchange rate charged must be enclosed with the bill.
3. **Order must be processed immediately without any delay. Advance payment should be made by the Supplier to the publisher on behalf of Banaras Hindu University (as Subscriber) and invoice / bill should be raised for payment along with remittance proof, publisher’s price proof and order placed to publishers. The University shall pay invoice / bill raised by the supplier as per university rules.**
4. **In case of late publication, the pricing of latest volume must be charged and the latest volume of journal must be supplied.**
5. No handling / service charges will be paid to the supplier.
6. **If there is any discrepancy or inability to process orders in time the same should be intimated immediately to the University.**
7. Every effort should be made to supply all the titles ordered in time.  **In case of non supply, the subscription amount paid towards the same should be refunded within three months after the end of the subscription period without fail with 10% interest.**  Refund of amount will not be an excuse for non-supply.
8. Supplementary claims will be entertained on account of fluctuation in exchange rate. Indian rupees equivalent to foreign currency on the date of bill only shall be paid.
9. If the publication of the journals is behind schedule, the same will be informed accordingly along with the expected date of availability.
10. **It would be obligatory on the supplier to ask the publisher of the journal to provide online access to the journal free of charge on following IP addresses, if it is available to subscribers, against the print copy.**

**IP ranges are:** 1. 117.239.18.96 – 111

2. 210.212.61.1-254

3. 220.227.97.97 – 102

4. 124.124.232.1 – 254

5. 210.212.63.32 – 63

6. 14.139.41.1 – 254

7. 117.240.192.1 – 117.24.192.64

8. 117.240.192.65 – 117.240.192.128

9. 117.239.94.1 - 117.239.94.127

**Email:** [imsbhulibrary@gmail.com](mailto:imsbhulibrary@gmail.com)

1. The supplier shall raise **invoice in triplicate** in the name of **University Librarian** for the journals of **each department separately** along with price proof for the same.
2. The supplier shall send the packet of journals addressing **Prof-in-Charge, Institute of Medical Sciences, Banaras Hindu University, Varanasi – 221 005.**

**Prof-in-Charge**

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| **Annexure-1** |
| **List of Journals Subscription for 2014-15**   |  |  | | --- | --- | | **S.NO** | **NAME OF JOUIRNALS** | |  | Academic Medicine   |  |  | | --- | --- | |  |  | | |  | American Journal of Clinical Pathology   |  |  | | --- | --- | |  |  | | |  | American Journal of Kidney Diseases | |  | American Journal of Medicine | |  | American Journal of Orthodontics & Dentofacial | |  | American Journal of Psychiatry | |  | American Journal of Resp. & Critical Care Medicine | |  | Anaesthesia | |  | Anaesthesia & Analgesia | |  | Annals of Thoracic Surgery | |  | BJOG | |  | BJU International | |  | British journal of Haematology | |  | British journal of Psychiatry | |  | British Journal of Surgery | |  | British Medical Journal | |  | Cancer | |  | Circulation | |  | Clinical Nephrology | |  | Clinics in Perinatology | |  | Endocrinology &Metabolism Clinics of North A. | |  | Gastroenterology | |  | Gut | |  | Histopathology | |  | India Journal of Experimental Biology | |  | Indian of Traditional Knowledge | |  | Indian Journal of Medical Research | |  | International Journal of Periodontics & Rest. Dentistry | |  | JAMA Neurology | |  | JAMA Dermatology | |  | JAMA surgery | |  | Journal of Clinical Microbiology | |  | Journal of Adhesive Dentistry | |  | Journal of Bone and Joint Surgery American | |  | Journal of Bone and Joint Surgery British | |  | Journal of Clinical Endocrinology & Metabolism | |  | Journal of Clinical Orthodontics | |  | Journal of Conservative Dentistry | |  | Journal of Endodontics | |  | Journal of Epidemiology. & Community Health | |  | Journal of Forensic Science | |  | Journal of Laryngology & Otology | |  | Journal of Neurology, Neurosurgery.& Psychiatry | |  | Journal of Neurosurgery +J.N:Spine +J.N:Pediatrics | |  | Journal of Oral Maxillofacial Surgery | |  | Journal of Orthodontics | |  | Journal of Prosthetic Dentistry | |  | Journal of Scientific & Industrial Research | |  | Journal of The American Dental Association | |  | Journal of Thoracic and Cardiovascular Surgery | |  | Journal of Urology | |  | Laryngoscope | |  | Medicinal & Aromatic Plants Abstracts | |  | Medicine Science and law | |  | New England journal of Medicine | |  | Nightingale Nursing Times | |  | Operative Dentistry | |  | Oral (Surgery,Med.,Path.,Radiology & Endodontology | |  | Paediatrics | |  | Plastic and Reconstructive Surgery | |  | Post graduate Medical Journal | |  | Radiology |   Note: The University reserve right to delete/add journals in this list.    **List of Indian Journals Recommended for Year 2015**   |  |  | | --- | --- | | **S.NO** | **NAME OF JOUIRNALS** | |  | Indian Journal of Pharmaceutical Sciences | |  | Asian Journal of Pharmaceutical | |  | Journal of Drug Research in Ayurveda & Siddha | |  | Aryavaidyan | |  | Journal of Indian Academy of Forensic Medicine | |  | Indian Journal of Forensic Medicine & Toxicology | |  | Journal of the Indian Academy of Forensic Science | |  | Journal of Indian Association of Paediatric Surgery | |  | Indian Journal of Neurosurgery | |  | Indian Journal of Dermatology Venereology and Leprology | |  | Journal of Anatomical Society of India | |  | Indian Journal of Psychiatry | |  | Indian Journal of Clinical Biochemistry | |  | Indian Journal of Palliative Care | |  | Indian Journal of Pathology and Microbiology |   Note: The University reserve right to delete/add journals in this list.  **List of International Journals Recommended for Year 2015**   |  |  | | --- | --- | |  | **Name of Journal s** | | **S.No.** | | 1 | Aesthetic Plastic Surgery | | 2 | American Academy of Dermatology | | 3 | American Journal of Clinical Nutrition | | 4 | American Journal of Epidemiology | | 5 | British Journal of Dermatology | | 6 | British Journal of Neurosurgery | | 7 | Burns | | 8 | Chest | | 9 | Lancet | | 10 | Neonatology | | 11 | Paediatric Surgery International | | 12 | Thorax | | 13 | American Journal of Cardiology | | 14 | American Journal of Ophthalmology | | 15 | WHO Bulletin | | 16 | American journal of surgical pathology |   Note: The University reserve right to delete/add journals in this list.  **Prof-in-Charge** |
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