

Tender No : BHU/IMS/TC/N-1/2014/05

Date : 17-01-2015

**Tender Document**  
**For setting up of**  
**Laboratory Diagnostic Facilities**  
**at**  
**TRAUMA CENTRE, BHU. Varanasi,**

<b>DATE OF ISSUE/PUBLISHING OF TENDER</b>	<b>:</b>	<b>17/01/15(11.00AM)</b>
<b>WEBSITE ADDRESS FROM WHERE THE TENDER DOCUMENT BE DOWNLOADED</b>	<b>:</b>	<b><a href="http://www.bhu.ac.in/tender">www.bhu.ac.in/tender</a> &amp; <a href="http://www.bhu.ac.in/ims">www.bhu.ac.in/ims</a></b>
<b>LAST DATE &amp; TIME FOR DOWNLOADING THE TENDER DOCUMENT</b>	<b>:</b>	<b>13/02/15 (04.00PM)</b>
<b>LAST DATE &amp; TIME FOR SUBMISSION OF TENDER DOCUMENT ALONGWITH EMD IN THE OFFICE OF THE OFFICER ON SPECIAL DUTY, TRAUMA CENTRE, I.M.S, B.H.U.</b>	<b>:</b>	<b>18/02/15 (04.00 PM)</b>
<b>DATE &amp; TIME FOR OPENING OF TENDER (Technical Bid)</b>	<b>:</b>	<b>19/02/15 (11.00 AM)</b>
<b>TENDER OPENING VENUE</b>	<b>:</b>	<b>COMMITTEE ROOM, DIRECTOR, OFFICE, IMS, BHU, VARANASI</b>

## **“NOTICE INVITING TENDER FOR SETTING UP OF LABORATORY DIAGNOSTIC FACILITIES “**

1. Banaras Hindu University, Varanasi invites bids (Technical and Financial Bids Separately) from reputed, NBA ACCREDITED LABORATORIES for OUTSOURCING OF LABORATORY INVESTIGATION SERVICES for the newly constructed TRAUMA CENTRE of the institute.  
Those who are in the such business for the last 3 financial years may apply.
2. Complete Tender Document may be downloaded from the website of BHU, Varanasi ([www.bhu.ac.in/tender](http://www.bhu.ac.in/tender) or [www.bhu.ac.in/ims](http://www.bhu.ac.in/ims)) till 13.02.2015 PM up to 4.00 PM . Tender Document must be submitted to the Office of the OSD, Trauma Centre, IMS, BHU by Registered/Speed Post along with the Tender Processing fee of Rs. 1000/- in form of DD favouring Registrar,BHU(Payable at Varanasi.).
3. Any future clarification(s) and /or corrigenda shall be communicated by the Administrative Officer through the website [www.bhu.ac.in](http://www.bhu.ac.in)
4. The Technical Bids will be opened as per the bidding schedule.

The Technical bids will be scrutinized by the Technical Evaluation Committees. Those Bidders whose bids are found satisfying the criteria for technical evaluation will only be eligible to be present at the time of opening of Price Bid.

## **General Conditions of The Tender**

1. Please read the terms & conditions before filling the tender
2. Bidder shall abide by all the terms and conditions of the tender document.
3. The bidder shall deposit Bid Security ( Earnest Money Deposit ) for an amount of Rs. 10 Lacs (Rs. Ten Lacs) in the form of Bank Guarantee/FDR from a nationalized or commercial bank in favour of the Registrar, BHU
4. Bid security of the unsuccessful bidders will be returned to them at the earliest after the expiry of the final bid validity and latest on or before the 30<sup>th</sup> day after the award of the contract. The EMD of successful bidder will be adjusted towards Performance Security
5. **PRICE BID OF ONLY THOSE BIDDERS WHO ARE FOUND QUALIFIED IN TECHHICAL EVALUATION, SHALL BE OPEND MANUAL.** Date and time of opening of the price bid will be informed through website & email. Bidder wishing to present on the occasion may attend the same.
6. Applicant Company/ Laboratory should have NABL accreditation for last 3 financial years, with experience in Pathology, Microbiology, Biochemistry, Haematology, Histopathology, Cytology, Serology, Immunology, and Molecular Biology.
7. The successful bidder shall be required to furnish a performance security within 15 days of receipt of “Letter of Award” for an amount specified by the University in the form of a Fixed Deposit Receipt/ Bank Guarantee form a nationalized or commercial bank in the favour of **The Registrar, B.H.U**
8. The Performance Security shall remain valid for a period of thirty days beyond the date of completion of all contractual obligations. In case the contract period is extended by the University on mutually agreed terms, the validity of the Performance Security shall be increased by the bidder accordingly. EMD of successful bidder will be adjusted towards Performance Security.
9. Income tax or other taxes as applicable will be deducted as per Government of India guidelines.
10. The participating company shall use good laboratory practices & shall use bar codes & vaccutainers in the proposed set up at BHU.
11. The successful firm shall install brand new laboratory equipment within two months from the handing over of the duly constructed & air conditioned space of reasonable area, earmarked as laboratory department. The laboratory must be operational within 70 days of the award letter.

12. BHU shall provide electricity & water on actual payment basis to the successful bidder for use in the laboratory set up. The bidder shall bear the actual cost thereof as per applicable rates. It shall also provide stand-by source of power from its existing infrastructure.
13. The successful firm shall have to apply for NABL certification soon after the start of operations & shall have to obtain the NABL certification within two years of award of contract. Till NABL certification is obtained, it shall be responsibility of the firm to maintain equivalent quality standards. The BHU may appoint a monitoring committee for quality checks and maintenance of standard.
14. BHU shall provide internet (broad band) connection to the successful firm from its existing infrastructure. However, for any additional specific requirement the firm shall make its own arrangements.
15. The Successful firm shall be free to use the laboratory equipment for outside samples subject to the condition that BHU samples & patients shall be serviced on priority. BHU shall be entitled for revenue sharing from the external serviced samples also.
16. Following departments shall be set up by the service provider: Biochemistry, Haematology, Clinical pathology & Microbiology. The laboratory should be able to perform all the emergency investigations round the clock (24 x 7) with the provision of bed- side collection of sample from patients.
17. The reagents & consumables for all the tests shall be the responsibility of the service provider.
18. Cost of maintenance of equipment shall be taken care of the service provider.
19. The Service provider shall appoint its own personnel having requisite qualification/ experience. The minimum qualification/ experience of key staff are as under :
  - a) **Medical Staff:** MD Pathologist with minimum experience of 5 years
  - b) **Technical Staff:** B. Sc MLT or equivalent qualification from a recognized institute/ DMLT with 5 years of experience.

## **ELIGIBILITY CRITERIA & REQUIRMENTS:**

1. The participating company/ bidding laboratory should have at least 10 or more labs in India
2. The bidding company should have NABL or CAP/IASO certification in at least 5 of its laboratories A list of such laboratories with supporting documents must be provided.
3. Minimum financial turnover of last three financial years, i.e. 2011-12, 2012-13, 2013-14 should be more that **RS 20 Crore** per year. A certificate from a Chartered Accountant to this effect must be attached.
4. The participating company/bidding laboratory should have a minimum of 3 years experience of working in PPP model. The bidder should provide documents in support thereof.
5. The participating company/ bidding laboratory should have been in operations (in laboratory business) for a minimum of 3 financial years preceding the bid due date.
6. The participating company/ bidding laboratory must have ability to perform all major specialized tests in one of its reference laboratories in India.
7. The participating company/bidding laboratory must have a strong logistics network capable of linking various centers across the country.
8. The participating company/ bidding laboratory should have well- established laboratory information system software for providing the reports online/by E Mail.
9. EMD of 10 Lacs in the manner prescribed
10. The participating company/bidding laboratory must be participating in external quality control program to confirm the accuracy of the test results

### **Procedure for submitting the proposals**

**Part-A: Proof of eligibility:** This will contain the documents in support of eligibility criteria mentioned in Pre-Qualification Format. This folder in the procurement website shall be marked as “Part-A : Pre- Qualification Bid Submission.

**Part-B: Financial proposal:** This will contain the price by the Bidder. The bidder shall have to quote a percentage of share of the total revenue collection of the laboratory services (from BHU as well as outside samples) that he is ready to offer to BHU on current CGHS rates( NABL Labs ), applicable at Delhi.

Percentage of revenue sharing between the service provider & BHU shall be fixed during the contract period; however the base rate shall be the same as on- going CGHS (NABL) Delhi rates as applicable on the date of collection of samples.

## Evaluation procedure

The Evaluation process shall be manual.

The proposals shall be evaluated by an Evaluation Team constituted by the University, in the following manner:

**Stage-1: Part-A** of all proposals shall be examined to confirm if all eligibility criteria are met. The applicants who fail to meet one or more of the stipulated eligibility criteria shall be declared as 'non-responsive and their financial bid shall not be opened.

**Stage-2: Part-B** of all applicants who have been found qualified in the Stage-1 their price bid shall be opened and evaluated.

The bidder shall be chosen based on a revenue sharing model between the bidder & BHU. The base of the pricing shall be the current CGHS rates (NABL Labs), applicable at Delhi as on 31.03.2014.

The bidder quoting maximum percentage of the share of the total revenue collection of the laboratory services, to the BHU shall be awarded the tender.

### DOCUMENTS REQUIRED FOR PREQUALIFICATION BID

1. Earnest Money Deposit amounting to Rs. 10 Lacs in the form of a Fixed Deposit Receipt/ bank Guarantee from a nationalized/commercial bank in favour of The Registrar, BHU Original Earnest Money Deposit (EMD), valid up to six months, should be submitted physically to the Officer On Special Duty, Trauma Centre BHU. Varanasi not later than five days from the last date of submission of tender on e- procurement portal.
2. Name, Designation, address, E-mail and Telephone Number of the person authorized by the bidder for participating in the bidding process.
3. A declaration to the effect that the Bidder is a sole proprietor/ Partnership/company.
4. Partnership deed (in case of Partnership Firm) or copy of Memorandum of Association (in case of company) must be submitted.
5. Valid NABL Accreditation Certificate of company ( At least 5 labs)
6. PAN card copy
7. Income Tax Return for last three years 2011-12, 2012-13, 2013-14
8. Copy of Audited Balance Sheet and Profit and Loss Accounts for the last three years
9. Bidder must have to submit the its Financial capacity (an average annual gross Turnover of at least Rs. 20 Crore) from laboratory business only in the last three Financial Years i.e. 2011-12, 2012-13, 2013-14. A certificate from a Chartered Accountant to this effect must be attached
10. Copy of document in support of External Quality control testing.
11. All other relevant document in support of Pre-Qualification/Eligibility Criteria

Date  
Place

Signature of Bidder  
Name  
Address  
Tel. NO.

**FINANCIAL BID**

The bidder shall be chosen based on a revenue sharing model between the bidder & BHU. The base of the pricing shall be the current CGHS rates (NABL Labs), applicable at Delhi as on 31.03.2014

Format for Revenue Sharing

The revenue sharing between the tenderer & BHU shall be as follows

<b>Sharing Parties</b>	<b>(%) Percentage share of revenue</b>
BHU	
Tenderer ( To fill complete name & corporate officer Address of the firm)	

Tenderer undertakes that the % of revenue sharing quoted shall remain unchanged during the entire period of the contract. The base rate may be revised as per revisions done by CGHS authorities form time to time.

Date

Place

Signature of Bidder  
Name

Address  
Tel No.