



काशी हिन्दू विश्वविद्यालय  
वाराणसी-२२१ ००५

**Banaras Hindu University**

VARANASI - 221 005

(Established by Parliament by Notification No. 225 of 1916)

Office of the Registrar  
(Development)

No. R/Dev./(Endowment-Committee)/ 00377

Dated: April 04, 2011  
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Directors of the Institutes,  
Deans of the Faculties,  
Coordinators of the Schools/CAS/SAP,  
Principal, Mahila Maha Vidyalaya,  
Head of the Departments,  
Controller of Examinations,  
**BANARAS HINDU UNIVERSITY.**

Sub.: Endowment Scholarship/Award/Prizes/Gold Medals/Chairs.

Dear Sir/Madam,

Please find enclosed revised guidelines of the Endowment Scholarship/Award/Prizes/Gold Medals/Chairs. The guidelines have been approved by the Vice-Chancellor, BHU.

Encl.: As above

No. R/Dev./(Endowment-Committee)/ 00377

  
**DY. REGISTRAR (DEV.)**

; of dated :

04/04/2011

Copy forwarded for information and necessary action :

1. The Dy. Registrar & Secretary to the V.C., BHU.
2. The Dy. Registrar (Academic), BHU.
3. The Dy. Registrar (Accounts), BHU.
4. The Asstt. Registrar (Accounts) IT and IMS, Finance Branch, BHU.
5. The P.S. to Rector, B.H.U.
6. The P.S. to Registrar, B.H.U.
7. The P.S. to Finance Officer, BHU.

  
**DY. REGISTRAR (DEV.)**

04/04/2011



**GUIDELINES FOR ENDOWMENT FOR MEDAL, SCHOLARSHIP,  
CHAIR, CASH PRIZE ETC.**

**1. Cash Prize :**

- a. The minimum amount of Cash Prize shall be Rs.10000/- (Rs. Ten Thousand) per annum with increments in multiples of five thousand only.
- b. For instituting one cash award of Rs.10,000/- an endowment of Rs.1,50,000/-(Rs.One lakh fifty thousand) would be required. The endowment shall proportionately increase in case of increase in number of award and/or quantum.
- c. The award may be instituted either as an *endowment* or on *direct-award (ad-hoc)* basis by Government agency/ministry, registered association and individual donor. The *direct-award (ad-hoc) of cash prize* shall be for a maximum period of five years only. A donor desirous of instituting the award for longer duration should create an endowment for the same.

**2. Gold Medal:**

- a. The minimum donation for instituting Gold Medal shall be Rs.50,000/-(Rs. Fifty thousand) per medal. The award shall be effective from the *next* academic session; however it may be awarded from the same session provided following two conditions are satisfied at least three months ahead of the next convocation.
  - i) The donation is deposited in the University Account; and
  - ii) The Academic Council of the University approves the institution of award.

**3 . Chairs :**

- a. For creation of Chairs in any Institute/ Faculty/Department the minimum endowment required would be Rs.1.50 Crores. (Rupees One Crores Fifty Lakh only). Appointment on the Chair shall be made on a consolidated honorarium of Rs.80000/- (Rs.Eighty thousand) per month and other facilities admissible as per terms and conditions.
- b. The Chair may be created either as an *endowment* or on *direct-award (ad-hoc)* basis by Government agency/ ministry, registered association and individual donor. Creation of chair on

*direct-award (ad-hoc) basis* shall be for a maximum period of five years only. A donor desirous of creating the chair for longer duration should create an endowment for the same.

#### **4. Scholarship :**

- a. **For Under Graduate Scholarship**, the minimum amount of scholarship would be @Rs.1000/- (Rs. One thousand) per month for 12 months, and an endowment of Rs.2,00,000/- (Rs. Two lakh) would be required.
- b. **For Post Graduate Scholarship**, the minimum amount of scholarship would be @Rs.2000/- (Rs. Two thousand) per month for 12 months, and an endowment of Rs.4,00,000/- (Rs. Four lakhs) would be required.
- c. The scholarship may be instituted either as an *endowment* or on *direct-award (ad-hoc)* basis by Government agency/ministry, registered association and individual donor. The *direct-award (ad-hoc) of scholarship* shall be for a maximum period of five years only. A donor desirous of instituting the award for longer duration should create an endowment for the same.

#### **5. Memorial Lectures Series :**

- a. Under the Memorial Lecture Series, approved by the University the minimum amount of donation would be Rs.11.00 Lakhs in order to meet following essential expenditure:
  - i. To meet the expenditure of T.A. (Air fare) /D.A.
  - ii. Local Hospitality
  - iii. Transportation
  - iv. Honorarium (Upto Rs.10000.00).

#### **6. Open-ended Endowment:**

Open ended endowment for creation, support and maintenance of facility in respect of students and Institution be also accepted.

#### **7. In all the above cases the position shall be reviewed after every three years.**

8. All proposals for Institution of Awards of Prizes / Gold Medals / Memorial Lectures / Chairs *either* through endowment *or* on Direct-Award (ad-hoc) basis shall be routed through PPC of the Institute/Faculty and instituted after approval of the appropriate authority of the University.