

कुलसचिव कार्यालय सामान्य प्रशासन Office of the Registrar General Administration

Dated-April 09, 2021

## **NOTIFICATION**

The following decisions of the Committee consisting of the Directors of the Institutes, Deans of the Faculties, Co-ordinator of Hostels, Dean of Students, Chief Proctor and others Senior Officers of the University under the Chairmanship of the Vice-Chancellor, taken in its meeting held on the 5<sup>th</sup> April, 2021 are being notified with regard to management of COVID-19 positive cases in the hostels of the University for implementation with immediate effect:

- 1. Each hostel will identify and dedicate some rooms in the hostel in the vicinity of washrooms for keeping the students tested COVID positive. This place would be isolated by demarcation by rope, etc.
- 2. Any student developing symptoms of COVID -19 he/she should get himself/herself sampled at room no. 103 of SSH through the concerned warden and isolate himself/herself in the room.
- 3. If a student is tested positive, he/she should immediately inform his/her warden who shall keep the student in the isolated room identified in the hostel and also inform the CMO In-charge, of the Students' Health Care Complex, Dr. J. P. Shukla, Mobile No. +91-9454082168. The CMO In-charge will talk to the student and depending upon his/her condition, prescribe the treatment/medication. If the condition requires hospitalization, the CMO Incharge will talk to the COVID In-charge in the Superspeciality Block and refer the student for admission. The M.S., SSH/Covid In-Charge will arrange for transportation of the student to the Hospital by Ambulance.
- 4. In case of other cases, CMO In-charge will prescribe the medicines and supply it from the Health Centre. The Hostel administration will collect the medicines from the Health Centre and send it to the concerned student. The Warden will also inform the parents of the student once a student is reported positive.
- 5. The CMO In-charge will periodically review the condition of the student and the student will also inform about his/her condition to the CMO In-charge through the Warden over phone.
- 6. The supply of food and essential items shall be made available by the Hostel administration through the hostel employees by taking all precautions. Safety gears like PPE kit, masks, caps, face shield, etc. will be provided by the Hospital Administration.
- 7. The Hostel administration will also procure pulse oximeter, thermal scanner/thermometer for monitoring and hypochloride solution for sanitization.







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The sanitation workers will regularly clean the washrooms by putting on protecting gears and taking all precautions.

8. The Sanitary and Support Services Unit shall extend its help to the hostels or offices of the departments in sanitization and cleanliness of affected common areas. They will also be provided with protective gears. The Assistant Registrar, Sanitary and Support Services (Mobile No. +91- 9758538681) will coordinate.

Assistant Registrar (General Administration)

पत्रांक-आर/जीएडी/विविध/45/1207

;तद दिनांक - 09.04.2021

Copy forwarded to the following for information and necessary action:

- 1. The Directors of Institutes/Deans of the Faculties/Heads of the Departments/Offices/Units.
- 2. The Principal MMV
- 3. The Dean of Students
- 4. The Professor In-charge, RGSC
- 5. The University Librarian
- 6. The Chief Proctor
- 7. The Controller of Examinations
- 8. The Finance Officer
- 9. The Co-ordinators of schools/centres
- 10. The Principals of the Affiliated Colleges
- 11. The Co-ordinators/Admin. Wardens/Wardens of the Hostels
- 12. The Co-ordinator, Computer Centre with request to arrange for uploading the notification on the internal website of the University.
- 13. The Joint Registrar & Secretary to the Vice-Chancellor
- 14. The Deputy Registrar (Academic)
- 15. The Public Relations Officer
- 16. The Assistant Registrar, Office of the Registrar

17. The Assistant Registrar, General Administration/S.S.S.

Assistant Registrar (General Administration)







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