



Ref : CE/JR (E)/2019-20

Date : 23.08.2020

To,

The Director of Institutes
The Deans of the Faculties
The Head of the Departments
BANARAS HINDU UNIVERSITY

Sir/Madam,

This is in reference to the notification no. CE/19-20/-- dated 21.08.2020 regarding procedure related with conduct of end semester examinations of the academic session 2019-20 for the students of terminal semester / year in online Open Book Examination (OBE) mode. Under clause 9(d) of the said notification, an Examination Committee needs to be functional at the Faculty/Department level for redressal of problem if any, faced by the students during online Open Book Examination (OBE).

In this connection, you are requested to kindly constitute an Examination Committee at Faculty/ Department level. Intimation of the same may be sent to the office of the undersigned or on following e-mail ID drexam.bhu@gmail.com on following excel sheet format latest by 26.08.2020.

S.No.	Name	e-mail ID	Mobile No.

Further the said examination committee may be advised to be available during the examination at the concern Faculty/ Department. The office of Controller of Examination will sent soft copy (pdf) of question paper to the said committee on the day of examination for onward transmission to the students on their request.

Thanking you,

Yours faithfully,
Joint Registrar (Exams.)

1. The Registrar, BHU
2. The Dean of Student, B.H.U.
3. The Principal, MMV, BHU.
4. The Prof. of In-charge, Rajiv Gandhi South Campus, Barkachha, Mirzapur.
5. The Coordinator, Computer Centre, BHU with request to kindly put up on BHU Website.
6. The Principals of affiliated Colleges (VKM, AMDC, VCR & DAV).
7. The Chief Proctor, BHU
8. The Addl. Controller of Examinations, BHU
9. The Asstt. Registrar, Rajiv Gandhi South Campus, Barkachha, Mirzapur.
10. The Jt. Registrar (Academic), BHU
11. The Jt. Registrar & Secretary to the Vice-Chancellor, BHU.
12. The Asstt. Registrar (Exams.), BHU
13. The S.O. (Exams., Proof., Confidential, Evaluation, Store, Accounts sections) of CE's Office,
14. The PS to C.E.

Joint Registrar (Exams.)

Sri. H. M.
SO.
Chd
23/8/2020

