Dear Madam/Sir,

The Computer Centre of BHU, at present, does not have a complete profile of email users of bhu.ac.in domain. This acts as a deterrent when somebody wants to communicate with individual institutes/faculties/departments/teachers/students/ research scholars and others associated with the university. In view of this, the Computer Centre is planning to collect the data of email of **Non Teaching employees** so that appropriate grouping can be formed.

If you do not have the email of the <u>bhu.ac.in</u> domain, we encourage you to create an email id in the <u>bhu.ac.in</u> domain. This will enable you to receive the official information as well as you can communicate with particular groups as and when required easily.

I am enclosing herewith a Google form which has been developed for collecting the email records of ...@ bhu.ac.in. I request you to kindly provide all details.

If we do not receive any update from you by 23th February 2022, you may encounter problems in logging your bhu.ac.in account.

The link of the Google form is: BHU Email Form - Final (google.com)

Coordinator Computer Centre Banaras Hindu University Varanasi email: coord@bhu.ac.in