



दिनांक - 18 मार्च, 2020

अति-आवश्यक / महत्वपूर्ण

अपील

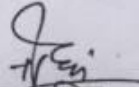
आज पूरा देश कोरोना वायरस के खतरे से लड़ने को तैयार है और इस वायरस को फैलने से रोकने के लिए विभिन्न उपाय किए जा रहे हैं। इस वायरस को समाज में फैलने से रोकने के लिए पारस्परिक दूरी (social distancing) को सर्वाधिक प्रभावी उपायों में से एक के रूप में चिन्हित किया गया है। भारत सरकार के साथ-साथ राज्य सरकार ने भी पारस्परिक दूरी बनाए रखने के लिए निर्देश/परामर्श जारी किया है। तदनुसार, स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार तथा राज्य सरकार के परामर्श द्वारा यह अधिसूचित किया गया है कि विश्वविद्यालय बंद रखे जाएं और छात्रों को घर पर ही रहने की सलाह दी जाए।

इन निर्देशों/परामर्शों के अनुपालन में, विश्वविद्यालय के समस्त शैक्षणिक/पाठ्यक्रम/सह-पाठ्यक्रम गतिविधियों को वर्तमान में 31 मार्च तक के लिए बंद कर दिया गया है। छात्रों व मेस कर्मियों की सुरक्षा सुनिश्चित करने के लिए छात्रावासों में मेस चलाना संभव नहीं है।

चूँकि विश्वविद्यालय में समस्त शैक्षणिक/पाठ्यक्रम/सह-पाठ्यक्रम गतिविधियाँ 31 मार्च, 2020 तक बंद रहेंगी और इस अवधि के दौरान कोई भी परीक्षा आयोजित नहीं की जाएगी, अतएव छात्रावास के समस्त छात्रों से अनुरोध है कि वे इस अवधि के दौरान छात्रावास को खाली कर अपने-अपने घर चले जाएं। उक्त तिथि के बाद भी यदि विश्वविद्यालय बंद किया जाता है तो इसकी सूचना यथासमय दी जाएगी।

उपरोक्त को दृष्टिगत रखते हुए और छात्र समुदाय के हित को ध्यान में रखते हुए, रेजीडेंट डाक्टर को छोड़कर समस्त छात्रावासियों से अनुरोध है कि वे अपने-अपने घर चले जाएं।

सभी संबंधितों से अनुरोध है कि इस वायरस को फैलने से रोकने में सहयोग प्रदान करें।


कुलसचिव





दिनांक - 18 मार्च, 2020

अति-आवश्यक / महत्वपूर्ण

अधिसूचना

विश्वविद्यालय के समस्त विभागों के शिक्षकों/अधिकारियों एवं कर्मचारियों को सूचित करना है कि कोरोनावायरस (कोविद-19) के रोक-थाम हेतु जागरूकता अभियान में भारत सरकार द्वारा दिशा-निर्देश जारी किये गये हैं जिनमें प्रमुख रूप से पारस्परिक दूरी (Social Distancing) को सर्वाधिक प्रभावी माना गया है जिसके अनुसार सार्वजनिक स्थलों पर जैसे-कैंटीन/जिम/क्लब तथा अन्य भीड़-भाड़ वाले स्थलों पर जाने से परहेज करें तथा अति-आवश्यक परिस्थिति में ही जाएं।

इसे दृष्टिगत रखते हुए विश्वविद्यालय के सभी सम्बन्धित को सूचित किया जाता है कि वे विश्वविद्यालय के अन्य विभागों/कार्यालयों तथा केन्द्रीय कार्यालय में अति-आवश्यक कार्य हेतु ही जाएं तथा दूरभाष/ई-मेल द्वारा अधिक से अधिक संपर्क करने की कोशिश करें और अपने आपको एवं दूसरों को भी कोरोना वायरस (कोविद-19) से सुरक्षित रखने में अपना सहयोग प्रदान करें।

सहायक कुलसचिव (सामान्य प्रशासन)

01/03/20



No.R/GAD/Misc.-Covid-19/Misc.45/59188

Dated: March 18, 2020

[URGENT / IMMEDIATE ATTENTION]

APPEAL

The entire country is geared up to fight the threat of Corona Virus and taking various measures to stop the spread of the virus. Social Distancing has been identified as one of the potent measures for effective checking of spread of the virus in community. The Government of India as well as the State Government have issued direction/advisories for implementation of Social Distancing Interventions. Accordingly, it has been notified in the advisory of Ministry of Health and Family Welfare, Government of India and State Government that Universities be closed and that the students be advised to stay at home.

Following such direction/advisories all academic/curricular/cocurricular activities in the University have been closed till 31st March for the present. It may not be possible to run the Messes in the Hostels to ensure the safety of enmates and mess workers.

As all the academic/curricular/cocurricular activities in the University are closed till **31st March, 2020** and no examination will be held during this period, all the enmates of the hostels are requested to go to their home and stay there by vacating their hostels till that period. Extension of closure for further periods, if any, will be notified well in advance.

In view of above and in the interest of students community, enmates residing in the Hostels **except the Resident Doctors** are requested to move to their home.

Cooperation of the all concerned are solicited for checking the spread of virus in community.


REGISTRAR



No.R/GAD/Misc.-Covid-19/Misc.45/59203

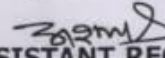
Dated: March 18, 2020

[URGENT/IMMEDIATE ATTENTION]

NOTIFICATION

This is in continuation to this Office Notification No.R/GAD/Misc./Misc.45/59016 dated March 17, 2020 notifying interalia thereby that the Classes including research work have been suspended in the University/Colleges admitted to the privileges of the University/School till 31st March, 2020.

However, the Research Scholars, if required, have been allowed to carry out their emergent necessary research work only with due permission of their Supervisor following all safety measures required, payment of the fellowships of the Research Scholar/Post Doctoral Fellows for the said period be allowed without insisting on the attendance requirement.


ASSISTANT REGISTRAR
[GENERAL ADMINISTRATION]
M. Alam

No.R/GAD/Misc.-Covid-19/Misc.45/59203

Dated: March 18, 2020

COPY forwarded to the following for information and necessary action:

1. The Directors of Institutes/Deans of Faculties/
2. Heads of the Departments/Offices/Sections/Units/
3. The Principal, Mahila Mahavidyalaya,
4. The Controller of Examinations,
5. The Finance Officer,
6. The Dean of Students,
7. The Professor Incharge, RGSC,
8. The Medical Superintendent, Sir Sunderlal Hospital,
9. The Professor Incharge, Trauma Centre, IMS,
10. The Coordinator of Schools/Centres,
11. The Coordinators/Administrative Wardens/Wardens of Hostels
12. The Principals of Colleges,
13. The Information & Public Relations Officer,
14. The Coordinator, Computer Centre with the request to upload it on internal website of the University
15. All the Joint Registrars/Deputy Registrars/Assistant Registrars,
16. The Assistant Registrar & Secretary to the Vice-Chancellor,
17. The Assistant Registrar, Office of the Registrar,
BANARAS HINDU UNIVERSITY.


ASSISTANT REGISTRAR
[GENERAL ADMINISTRATION]
M. Alam



No.R/GAD/Misc.-Covid-19/Misc.45/59215

Dated: March 18, 2020

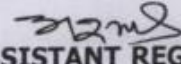
[URGENT/IMMEDIATE ATTENTION]

NOTIFICATION

This is in continuation to this Office Notification No.R/GAD/Misc./Misc.45/59016 dated March 2020.

It is notified for information of all concerned that the Deputy Secretary to the Government of India vide Office Memorandum No.11013/9/2014-Estt.A.III dated March 17, 2020 has issued an advisory for the well-being of Government employees and in public interest which is enclosed for compliance by all concerned.

Encl: OM No.11013/9/2014-Estt.A.III dated March 17, 2020


ASSISTANT REGISTRAR
[GENERAL ADMINISTRATION]
M. Alam

No.R/GAD/Misc.-Covid-19/Misc.45/59215

Dated: March 18, 2020

COPY forwarded to the following for information and necessary action:

1. The Directors of Institutes/Deans of Faculties/
2. Heads of the Departments/Offices/Sections/Units/
3. The Principal, Mahila Mahavidyalaya,
4. The Controller of Examinations,
5. The Finance Officer,
6. The Dean of Students,
7. The Chief Proctor,
8. The Medical Superintendent, Sir Sunderlal Hospital,
9. The Professor Incharge, Trauma Centre, IMS,
10. The Coordinator, University Placement Cell,
11. The Coordinator of Schools/Centres,
12. The Coordinators/Administrative Wardens/Wardens of Hostels
13. The Principals of Colleges/Schools,
14. The Information & Public Relations Officer,
15. The Coordinator, Computer Centre with the request to upload it on internal website of the University
16. All the Joint Registrars/Deputy Registrars/Assistant Registrars,
17. The Assistant Registrar & Secretary to the Vice-Chancellor,
18. The Assistant Registrar, Office of the Registrar,
19. The Training & Placement Officer,
20. The Student's Career Counselor,
BANARAS HINDU UNIVERSITY.


ASSISTANT REGISTRAR
[GENERAL ADMINISTRATION]
M. Alam

F.No.11013/9/2014-Estt.A.III
Government of India
Ministry of Personnel, Public Grievances and Pensions
(Department of Personnel and Training)

North Block, New Delhi

Dated: 16/03/2020

17th

OFFICE MEMORANDUM

Subject: Preventive measures to be taken to contain the spread of Novel Coronavirus (COVID-19).- regarding.

In order to contain the spread of Novel Coronavirus (COVID-19), some precautionary measures are required to be taken by all the employees and the Ministries/Departments. In this regard, it has been decided to issue the following advisory for the well-being of Government employees and in public interest.

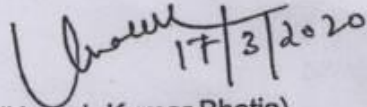
2. All the Ministries/Departments are advised to take all necessary measures such as :-

- (i) Install thermal scanners at the entry of Government buildings, as feasible. Mandatory placing of hand sanitizers at the entry of Government buildings. Those found having flu-like symptoms may be advised to take proper treatment/quarantine etc.
- (ii) Discourage, to the maximum extent, entry of visitors in the office complex. Routine issue of visitors/temporary passes should be suspended with immediate effect. Only those visitors whom have proper permission of the officer who they want to meet, should be allowed after being properly screened.
- (iii) Meetings, as far as feasible, should be done through video conferencing. To minimize or reschedule meetings involving large number of people unless necessary.
- (iv) Avoid non-essential official travel.
- (v) Undertake essential correspondence on official email and avoid sending files and documents to other offices, to the extent possible.
- (vi) Facilitate delivery and receipt of dak at the entry point itself of the office building, as far as practicable.
- (vii) Close all gyms/recreation centres/creches located in Government buildings.
- (viii) Ensure proper cleaning and frequent sanitization of the work-place, particularly of the frequently touched surfaces.

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- (ix) Ensure regular supply of hand sanitisers, soap and running water in the washrooms.
- (x) All officials may be advised to take care of their own health and look out for respiratory symptoms/fever and, if feeling unwell, should leave the workplace immediately after informing their reporting officers. They should observe home-quarantine as per the guidelines issued by MoH&FW, Government of India available at the following URL: mohfw.gov.in/DraftGuidelinesforhomequarantine.pdf
- (xi) The leave sanctioning authorities are advised to sanction leave whenever any request is made for self-quarantine as a precautionary measure.
- (xii) Advise all employees who are at higher risk i.e. older employees, pregnant employees and employees who have underlying medical conditions, to take extra precautions. The Ministries/Departments may take care not to expose such employees to any front-line work requiring direct contact with the public.
3. An indicative list of Do's and Don'ts is also annexed for wide dissemination.

Encl: As above


17/3/2020

(Umesh Kumar Bhatia)
Deputy Secretary to the Govt. of India

To,

1. All the Ministries/Departments, Government of India
 2. PMO/Cabinet Secretariat
 3. PS to Hon'ble MOS(PP)
 4. PSO to Secretary(Personnel)
 5. Sr. Tech. Dir., NIC, DoP&T
- } For Information

Do's

- To maintain personal hygiene and physical distancing.
- To practice frequent hand washing. Wash hands with soap and water or use alcohol-based hand rub. Wash hands even if they are visibly clean.
- To cover your nose and mouth with handkerchief/tissue while sneezing and coughing.
- To throw used tissues into closed bins immediately after use.
- To maintain a safe distance from persons during interaction, especially with those having flu-like symptoms.
- To sneeze in the inner side of your elbow and not to cough into the palms of your hands.
- To take their temperature regularly and check for respiratory symptoms. To see a doctor if you feel unwell (fever, difficulty in breathing and coughing). While visiting doctor, wear a mask/cloth to cover your mouth and nose.
- For any fever/flu-like signs/symptoms, please call State helpline number or the 24x7 helpline number of the Ministry of Health & Family Welfare at 011-23978046.

Don'ts

- Shake hands.
- Have a close contact with anyone, if you're experiencing cough and fever.
- Touch your eyes, nose and mouth.
- Sneeze or cough into palms of your hands.
- Spit in Public.
- Travel unnecessarily, particularly to any affected region.
- Participate in large gatherings, including sitting in groups at canteens.
- Visit gyms, clubs and crowded places etc.
- Spread rumours or panic.

क्या करें

- व्यक्तिगत स्वच्छता और शारीरिक दूरी बनाएं।
- बार बार हाथ धोएँ। साबुन और पानी से हाथ धोएँ या एल्कोहल मिश्रित हैंड रब का प्रयोग करें। हाथ यदि साफ हो तो भी धोएँ।
- छींकते या खाँसते समय रुमाल या टिसू पेपर से अपने नाक व मुँह को ढकें।
- इस्तेमाल किए गए टिसू पेपर को तुरंत बंद डस्टबिन में डाल दें।
- किसी व्यक्ति से बातचीत के दौरान सुरक्षित दूरी बनाए रखें, विशेषकर ऐसे व्यक्तियों से जिनमें फ्लू के लक्षण हों।
- छींकते समय अपने कोहनियों की आड़ लें और खाँसते समय अपने हथेलियों का प्रयोग न करें।
- नियमित रूप से अपने शरीर के तापमान की जांच करें और सांस संबंधी लक्षणों की जांच करें। अस्वस्थता महसूस होने पर (बुखार, सांस लेने और खाँसने में तकलीफ), डॉक्टर से मिलें। डॉक्टर के पास जाते समय अपने नाक और मुँह को मास्क/कपड़ा से ढकें।
- किस भी प्रकार के बुखार/ फ्लू के लक्षण दिखने पर स्टेट हेल्पलाइन नंबर या स्वास्थ्य एवं परिवार कल्याण मंत्रालय के 24x7 हेल्पलाइन नंबर 011-23978046 पर कॉल करें।

क्या न करें

- हाथ न मिलाएँ।
- जब आपको खाँसी या बुखार महसूस हो तो किसी के नजदीक न जाएँ।
- अपने आँख, नाक और मुँह को न छुएँ।
- छींकते या खाँसते समय अपने हथेलियों का प्रयोग न करें।
- सार्वजनिक स्थानों पर न थूकें।
- अनावश्यक यात्रा न करें, विशेषकर किसी प्रभावित क्षेत्र में।
- कैटीन में समूह में बैठने के साथ, साथ भीड़ में शामिल न हो।
- जिम, क्लब और भीड़भाड़ वाले स्थानों पर न जाएँ।
- अफवाह या डर न फैलाएँ।