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**Call**

**for**

**Research Projects**

School of Education under Scheme

Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching

[PMMMNMTT]



**Faculty of Education**

**Banaras Hindu University**

**Varanasi- 221010**

**U.P, India.**

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|  | **BANARAS HINDU UNIVERSITY****dk'kh fgUnw fo”ofo|ky;****(Established by Parliament vide Notification No. 225 of 1916)****SCHOOL OF EDUCATION****FACULTY OF EDUCATION** KAMACHHA, VARANASI – 221 010  | **C:\Users\bhu\Downloads\logo.jpg****soe.bhu@gmail.com** |

**INVITING RESEARCH PROJECT PROPOSALS**

****The School of Education, Banaras Hindu University under the of Pandit Madan Mohan Malviya National Mission on Teachers and Teaching [PMMMNMTT] of the Ministry of Human Resource Development [MHRD] Faculty of Education Banaras Hindu University, Varanasi, invites proposals for Research Projects from Professional Academia (Assistant/ Associate/ Professors) who are regular employees in the UGC recognized Indian University/ Deemed to be University/ Government/Governmentaided/ colleges with requisite research infrastructure and possessing a Ph.D. degree or equivalent research work in the field of education. Detailed guidelines of proposals is attached herewith. The proposals can be mailed to soe.bhu@gmail.com by 30 June, 2019. A hard copy of the same should also be sent to Coordinators, School of Education, Faculty of Education, Banaras Hindu University, Varanasi.

Coordinators

School of Education,

Faculty of Education,

Banaras Hindu University

Varanasi.

The School of Education, Faculty of Education Banaras Hindu University, Varanasi, India has been accorded the School of Education under the Scheme of Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching [PMMMNMTT] of the Ministry of Human Resource Development [MHRD], Government of India, New Delhi.

In order to encourage and promote research in India, the School of Education will provide research grants to the teachers of Higher Education and Teacher Education institutions. The research projects may have a theoretical, conceptual or a methodological or policy orientation on any subject in School Education, Teacher Education or Higher Education. The research conducted could be interdisciplinary in nature. The objectives of this research initiative are: (1) To promote quality research at different levels of education independently or in groups; (2) To experiment applicability of innovations and best practices at different levels of education; (3) To provide opportunity to novice teachers for enhancing their research skills; (4) To facilitate dissemination of research findings with Schools of Education, Teaching-Learning Centers, Inter-University Centre for Teachers Education, Faculty Development Centers and other schemes under PMMMNMTT and other established institutions in India; (5) To derive implications for quality improvement in education at all levels; and (6) To provide recommendations to policy makers and education departments for quality improvement in education at all levels.

**Guidelines for Research Projects**

1. **General Information**
	* Applications and Research Proposals are open only to the permanent faculty of State and Centrally funded universities, colleges and other institutions. Professional Academia (Assistant/ Associate/ Professors) who are regular employees in the Centrally and State funded UGC recognized Indian University/ Deemed to be University/ Government/Government-aided/ colleges with requisite research infrastructure and possessing a Ph.D. degree or equivalent research work in the field of education and demonstrable research experience are eligible to apply.
	* Applications and Research Proposals are invited from Indian Nationals only.
* The projects should be on subject(s) related to teaching and training of teachers and various dimensions of education. The research projects should focus on areas pertaining to Curriculum Development, Pedagogy, Assessment, ICT in teacher education, Language education, Disability and could be in the sub-sectors of School Education, Teacher Education or Higher Education, Quality Enhancement (skill/capacity/creativity) in Teaching and Teachers, Professional Development of Teachers and Teacher Educators, Guidance and Counselling, Education and Empowerment, Extension Education/Outreach Programme.
* The maximum duration of the Project is of seven months only.
* Applications and Research Proposals should be written in English and forwarded through the proper channel duly signed by the competent authority of the institution.
* The Screening Committee of Banaras Hindu University reserves the right to scrutinize research proposals. The School of Education, Faculty of Education Banaras Hindu University will not be responsible for any postal or communication delays.
* The Principal Investigator will be allowed to take up only One Research Project at a time.
* Foreign trip is not permissible within the Scheme of Research Project.
* No request for additional grant in excess of the sanctioned budget will be considered.
* The Principal Investigator shall be personally responsible for timely completion of the Project.
* The decision taken by the Screening Committee will be final.

 2. **Number of Research Projects sanctioned**

 A faculty will be entitled to take up only one research project of which he/she is the Principal Investigator and the total amount for the project should not exceed Rs. 6,00000 (Six lakhs). Only the best project from one institution will be considered.

**3. Guidelines for Formulation and Submission of Research Projects**

* The Principal Investigator shall be responsible for completing their projects. The grant for the project will be made available through the competent authorities of their respective institutions as per norms of Project Guidelines of Banaras Hindu University.
* Their institution however, shall agree to (i) administer and manage the finances; (ii) provide all facilities for research.
* School of Education, Banaras Hindu University will release 60% of the total approved budget in the first installment. 20% of the total approved budget will be released in the second installment after the progress report has been found to be satisfactory. The last installment of 20% of the total approved budget will be released after the submission of the final project report.
* An undertaking should be provided by the Principal Investigator that the research proposal submitted toSchool of Education, Banaras Hindu University is not under consideration for funding by any other agency.
* The project proposal format should include the title of the study, introduction, conceptual/theoretical framework, literature review, rationale, objectives of the study, detailed methodology, bibliography, estimated budget and time period.
* Four copies of the research report and a soft copy in a CD as well as in a pen drive should be submitted to the School of Education, Banaras Hindu University after completion of the project.research report should be mailed on soe.bhu@gmail.com.
* The date of implementation of the project will be mentioned in approval-cum-sanction letter.

**4. Sanction of the Approved Projects**

The School of Education, Faculty of Education, Banaras Hindu University will issue a sanction letter for approved projects with a copy of the approved budget by the School of Education. No change will be permitted in any of the conditions laid down in the sanction letter. The project guidelines -2018 of Banaras Hindu University will have to be complied.

The Principal Investigator has to commence the project within one month from the date of award letter. For this, the awardee has to submit an agreement on the necessary stamp paper (Rs.100/-), date of commencement and grant-in-aid bill towards the first installment.

 **5. Re-appropriation**

The institution may re-appropriate expenditure from one-sanctioned sub-head to another, subject to a maximum of 10% in either case. All such re-appropriations should be reported to the School of Education, Banaras Hindu University.

 **6. Submission of Progress Reports**

 The Principal Investigator will submit to the School of Education, Faculty of Education, Banaras Hindu University a progress report after 4 months before the release of the second installment of the approved budget. The second progress report needs to be submitted before the submission of the final project report.

All project related issues will be addressed only to the Principal Investigator/Head of the Affiliating Institution for timely reply.

 **7. Termination of Research Grant**

If the School of Education, Banaras Hindu University is not satisfied with the progress of the research project or if it finds that rules are being violated, it reserves the right to terminate its grant for the project and ask for a refund of the amount sanctioned.

 **8. Final Report**

The project report should be submitted before 15 March, 2020. The Project report cannot be submitted for the award of any University degree or diploma by any member of the project staff, including the principal investigator. On completion of the Project, the Principal Investigator should submit the Final Report along with a brief Executive Summary in hard format (two copies of final report and ten copies of Executive summary) and a soft copy (in pen drive and through email on soe.bhu@gmail.com).

**10. Plagiarism**

* Plagiarism is considered as academic dishonesty and a breach of ethics. It refers to the use of another author’s ideas, information, language or writing, as own without proper citation of the original source. Any information used without citing the original source will be considered as plagiarism. A certificate of plagiarism analysis report by the UGC recognized plagiarism software should be attached with the final report.
* In case, the School of Education, Banaras Hindu University finds that the research report has been plagiarized, the School of Education, Banaras Hindu University will not accept the research report, and the research grant will have to be refunded by the Principal Investigator. The parent institution of the Principal Investigator will be informed to take necessary action against him/her. The Principal Investigator will be blacklisted for applying to the School of Education, Banaras Hindu University for future funding under any scheme.

 **11. Finalization of Accounts**

* On completion of the project the principal investigator will be required to submit an audited statement of accounts with a utilization certificate for the expenditure incurred on the project from a Chartered Accountant and Finance Officer by 15 April, 2020 approved by the respective institutions. The fees paid to the Charted Accountant may be charged from the overhead charges given to the institute.
* The unutilized grant if any, may be refunded immediately through demand draft drawn in favour of the School of Education, Banaras Hindu University
* **12. Publication & Copyright**
* The School of Education, Banaras Hindu University reserves the right to publish the final report of the research projects. This decision if taken will be communicated to the Principal Investigator.
* The Principal Investigator shall acknowledge the contribution of School of Education, Banaras Hindu University and all the staff working in the research project.
* The School of Education, Banaras Hindu University will not be responsible for the fact, opinion, views and findings stated in the reports.
* The principal investigator will be solely responsible for the issues related to copyright and/or plagiarism of the information used in the research project.

**13. Inspection by School of Education, Faculty of Education, Banaras Hindu University**

* The School of Education, Banaras Hindu University has full right to depute any of its staff to inspect the accounts and papers relevant to the research project any time during the project period.

**14. Submission of project proposal**

The hard and soft copy of the research proposal should reach us on or before 30 June, 2019 addressed to, Coordinator School of Education, Banaras Hindu University on soe.bhu@gmail .com.

Coordinators

School of Education,

Faculty of Education,

Banaras Hindu University.

**Annexure-I**

**Banaras Hindu University**

**Faculty of Education, (K)**

**School of Education**

 **FORMAT FOR SUBMISSION OF PROPOSAL FOR RESEARCH PROJECT**

**PART – A**

1.Broad Subject

2.Area of Specialization

3.Duration

4.Principal Investigator

i. Name:

ii. Sex: M/F

iii. Date of Birth: iv. Category:(GEN/SC/ST/OBC)

v. Qualification:

vi. Designation:

|  |  |  |
| --- | --- | --- |
| vii. Address: Office: | Residence: | Email/Phone: |

5. Name of the Institution where the project will be undertaken:

(a)Department:

(b)College:

(c)Affiliating University:

(d)Whether the institute is located in rural/backward area:

6. Whether the College is approved under Section 2 (f) and 12 B of the UGC Act? Yes/No

7. Teaching and Research Experience of Principal Investigator :

|  |  |
| --- | --- |
| (a) Teaching experience: UG \_\_\_\_\_\_Years | PG\_\_\_\_\_\_Years |
| (b) Research experience: |   |
| (c) Publication: |   |
| Papers Published : Accepted : | Communicated : |
| Books Published : Accepted : | Communicated : |

(Please enclose the list of papers and books published and/or accepted during last five years)

**PART – B**

**Proposed Research Work 8**

(i)Project Title

(ii)Introduction

(iii)Objectives

(iv)Methodology

(v)Year-wise Plan of work and targets to be achieved.

9. Financial Assistance required

**Item Estimated Expenditure**

i. Books and Journals

ii. Equipment, if needed

iii. Field Work and Travel

iv. Chemicals and glassware

v. Contingency ( including special needs)

vi. Hiring Services

Total:

**10.** Whether the teacher has received support for the research project from any agency under Major, Minor or from any other agency? If so, please indicate:

i. Name of the agency from which the assistance was approved

ii. Sanction letter No. and date under which the assistance was approved

iii. Amount approved and utilized

iv. Title of the project for which assistance was approved

v. In case the project was completed, whether the work on the project has been published

vi. If the candidate was working for the doctoral degree, whether the thesis was submitted and accepted by the University for the award of degree.

(A summary of the report/thesis in about 1,000 words may please be attached with the application)

vii. If the project has not been completed, please state the reasons

**11. (a)** Details of the School of Education, Banaras Hindu University project/scheme completed or ongoing.

**12**. Any other information which the teacher may like to give in support of this proposal

**To certify that:**

**a.** The College is approved under Section 2(f) and 12(B) of the UGC Act and is fit to receive grants from the UGC.

**b.** General physical facilities, such as furniture/space etc., are available in the Department/College.

**c.** I shall abide by the rules governing the scheme in case assistance is provided to me from the BHU for the above project.

**d**. I shall complete the project within the stipulated period. If I fail to do so and if the BHU is not satisfied with the progress of the research project, the Commission may terminate the project immediately and ask for the refund of the entire amount (with interest) released by the School of Education, Banaras Hindu University.

**e.** The above research Project is not funded by any other agency.

|  |  |
| --- | --- |
| **Signature of Principal Investigator** | **Registrar/ Principal/** |
|  | **Head of the Institution** |

 **( Seal)**

**Annexure – II**

**Banaras Hindu University**

**ACCEPTANCE CERTIFICATE FOR RESEARCH PROJECT**

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No.F. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of the Project\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1.The research project is not being supported by any other funding agency.

2.The terms and conditions related to the grant are acceptable to the Principal Investigator and University/College/Institution.

3.At present, I have no research project approved by BHU and the accounts for the previous project, if any have been settled.

4.The College/University is fit to receive financial assistance from BHU and is included in the list of Section 2(f) & 12 (B) prepared by the UGC.

5.The date of implementation of the project is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Principal Investigator Registrar/ Principal**

 **University/ College:\_\_\_\_\_\_\_\_\_\_\_\_**

**Date:\_\_\_\_\_\_\_\_\_ (Seal)**

**Annexure - III**

**Banaras Hindu University**

**STATEMENT OF EXPENDITURE IN RESPECT OF RESEARCH PROJECT**

1.Name of Principal Investigator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.Deptt. of PI \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of College \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.BHU approval Letter No. and Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4.Title of the Research Project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5.Effective date of starting the project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6.a. Period of Expenditure: From \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to \_\_\_\_\_\_\_\_\_\_\_\_\_

b. Details of Expenditure \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| S. No. | Item  | Amount Approved (Rs.) | Expenditure Incurred (Rs.) |
|  | Books & Journals |  |  |
|  | Equipment |  |  |
|  | Contingency including special needs |  |  |
|  | Field Work/Travel(Give details in the proforma). |  |  |
|  | Hiring Services  |  |  |
|  | Chemicals & Glassware  |  |  |

vi.Chemicals & Glassware

7. If as a result of check or audit objection some irregularity is noticed at later date, action will be taken to refund, adjust or regularize the objected amounts.

8. It is certified that the grant of Rs. \_\_\_\_\_\_\_\_\_ (Rupees \_\_\_\_\_\_\_\_ only) received from the School of Education, Banaras HIindu University under the scheme of PMMMNMTT. Minor Research Project entitled \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ vide BHU letter No. F. \_\_\_\_\_\_\_\_\_\_\_\_\_\_

dated \_\_\_\_\_\_\_\_\_ has been fully utilized for the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the SOE,BHU.

 **(Seal)**

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|  |  |  |  |  | **Annexure - IV** |
|  |  | **Banaras Hindu University** |  |  |
|  | **STATEMENT OF EXPENDITURE INCURRED ON FIELD WORK** |
|  | **Name of the Principal Investigator:** |  |  |  |
|  |  |  |  |  |  |  |
|  | **Name of the** | **Duration of the Visit** | **Mode of** | **Expenditure** |  |
|  | **Place visited** |  |  | **Journey** | **Incurred (Rs.)** |  |
|  |  |  |  |  |  |  |
|  |  | **From** | **To** |  |  |  |
|  |  |  |  |  |  |  |

Certified that the above expenditure is in accordance with the norms for Major Research Projects of School of Education, Banaras Hindu University.

**SIGNATURE OF PRINCIPAL INVESTIGATOR**

**REGISTRAR/PRINCIPAL**

 **(Seal)**

**Annexure - V**

**Banaras Hindu University**

(AS PER GFR 2017)

**Utilization certificate**

Certified that an amount of Rs\_\_\_\_\_\_\_\_\_\_\_\_ has been utilized from the grant of

Rs\_\_\_\_\_\_\_\_\_\_\_(Rupees\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_only)

received from the School of Education, Banaras Hindu University under the PMMMNMTT scheme of support for Minor Research Project entitled\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

vide School of Education, Banaras Hindu University letter No. F.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_dated\_\_\_\_\_\_\_\_\_\_has been fully utilized for

the purpose for which it was sanctioned and in accordance with the terms and conditions laid down by the Banaras Hindu University.

The unspent balance amount of Rs\_\_\_\_\_\_\_\_\_has been remitted back to School of Education, Banaras Hindu University Bank

account vide chalan No\_\_\_\_dated\_\_\_\_\_\_\_\_\_\_

|  |  |  |
| --- | --- | --- |
| **SIGNATURE OF THE** | **PRINCIPAL**  | **STATUTORY** |
| **PRINCIPAL INVESTIGATOR** |  | **AUDITOR** |
|  **(Seal)** |  **(Seal)** |  **(Seal)** |

**Annexure -VI**

**Banaras Hindu University**

**Annual/Final Report of the work done on the Minor Research Project. (Report to be submitted within 6 weeks after completion of each year)**

1.Project report No. 1st /Final \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.School of Education, Banaras Hindu University Reference No.F. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.Period of report: from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4.Title of research project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5.(a) Name of the Principal Investigator\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(b)Deptt. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(c)College where work has progressed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6.Effective date of starting of the project\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7.Grant approved and expenditure incurred during the period of the report:

a.Total amount approved Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

b.Total expenditure Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

c.Report of the work done: (Please attach a separate sheet)

i. Brief objective of the project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ii.Work done so far and results achieved and publications, if any, resulting from the work (Give details of the papers and names of the journals in which it has been published or accepted for publication\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

iii.Has the progress been according to original plan of work and towards achieving the objective. if not, state reasons

iv.Please enclose a summary of the findings of the study. One bound copy of the final report of work done may also be sent to the SCHOOL OF EDUCATION, BANARAS HINDU UNIVERSITY.

v. Any other information

|  |  |
| --- | --- |
| **SIGNATURE OF THE PI** | **REGISTRAR/ PRINCIPAL** |

 **(Seal)**

**Annexure – VII**

**Banaras Hindu University**

**PROFORMA FOR SUBMISSION OF INFORMATION AT THE TIME OF**

**SENDING THE**

**FINAL REPORT OF THE WORK DONE ON THE PROJECT**

1.Title of the Project………………………………………………………………

2.NAME AND ADDRESS OF THE PRINCIPAL INVESTIGATOR

…………………………

3.NAME AND ADDRESS OF THE INSTITUTION ……………………….

4BHU APPROVAL LETTER NO. AND DATE……………………………

5.DATE OF IMPLEMENTATION ………………………………………

6.TENURE OF THE PROJECT ………………………………………

7.TOTAL GRANT ALLOCATED ………………………………………

8.TOTAL GRANT RECEIVED ………………………………………

9.FINAL EXPENDITURE ………………………………………

10.TITLE OF THE PROJECT ………………………………………

11.OBJECTIVES OF THE PROJECT ………………………………

12.WHETHER OBJECTIVES WERE ACHIEVED ………………………

(GIVE DETAILS)

13.ACHIEVEMENTS FROM THE PROJECT ………………………..

14.SUMMARY OF THE FINDINGS ……………………………………..

( IN 500 WORDS )

15.CONTRIBUTION TO THE SOCIETY ……………………………….

(GIVE DETAILS )

16.WHETHER ANY PH.D. ENROLLED/PRODUCED OUT OF THE

PROJECT……………

17.NO. OF PUBLICATIONS OUT OF THE PROJECT ……………….

(PLEASE ATTACH)

|  |  |
| --- | --- |
| **(PRINCIPAL INVESTIGATOR)** | **(REGISTRAR/ PRINCIPAL)** |

 **(Seal)**

* Composing of screen committee

Constitution of Project Screening Committee for School of Education, Banaras Hindu University.

* Head & Dean .
* Coordinators, School of Education.
* External Expert (outside BHU).
* J.R Development His Representation.
* SC/ST member.