

No. RAc/UGC Guidelines on Exam.AC2020 /2019-20/

Dated: May 07, 2020

The Directors of the Institutes  
The Dean of the Faculties  
The Principal, MMV  
The Heads of the Departments  
The Coordinators of the Centres/Schools  
All the Faculty Members  
Banaras Hindu University

Sir/Madam,

I am to draw your kind attention towards the UGC Guidelines on Examinations and Academic Calendar for the Universities in view of COVID-19 Pandemic and Subsequent Lockdown April 2020 issued by the University Grants Commission on 29.04.2020, with regard to the Research activities, *inter-alia*, is detailed as under:

**“12. The universities may conduct the Ph.D. and M. Phil. Viva -Voce Examinations through Video Conferencing using Google, Skype, Microsoft Technologies or any other reliable and mutually convenient technology, subject to the approval of the concerned statutory authority of the university, in compliance of Clause 9.6 to 9.9 of the UGC Regulations, 2016 regarding award of M. Phil / Ph.D. Degree. While conducting the Viva-Voce Examination through Video Conferencing using electronic means, it may be ensured that it will be open to be attended by members of the Research Advisory Committee, all faculty members of the department, research scholars and other interested experts/ researchers, besides the Research Supervisor and Expert(s)/Examiner(s), as applicable. It is also imperative on the part of the university to maintain due record of the same, including the report signed by Expert(s)/ Examiner(s) appointed for conducting the same.**

**13. The M.Phil. or Ph.D. students, whose maximum period for submission of M. Phil./ Ph.D. Dissertation/ Thesis prescribed under relevant rules/ regulations/ ordinances of the concerned universities is expired/ expiring during the Corona pandemic period, may be allowed to submit their Dissertation/ Thesis, including completion of pending formalities, within six months from the date of expiry of regular prescribed period. The extension of six months may also be considered for those students who are yet to submit their Dissertation/ Thesis.”**

2. In view of the aforesaid guidelines issued by the UGC, for facilitating the Researcher, the Hon'ble Vice-Chancellor has been pleased to pass the following orders:

- a) the aforesaid UGC guidelines may be strictly followed by all the concerned during the lockdown period of COVID 19 pandemic.

- b) if anyone wants to submit his/her thesis through online the same may be allowed through the Supervisor, concerned Head and concerned Dean. The other necessary formalities such as certificate(s) and declaration by the Researcher and Supervisor may also be submitted through online with the soft copy of thesis along with abstract. All such thesis and certificates submitted during this lockdown period shall be scrutinized/verified after reopening of the University by the concerned sections of the Registry and any discrepancies noted there against will be informed to the concerned Researcher/ Supervisor to be completed thereafter. The hard copy of the thesis and certificates is to be submitted to the concerned Section of the Registry after reopening of the University.

3. In view of the aforesaid orders, the entire concerned are requested to take further necessary action in the matter accordingly,

Yours faithfully,

DEPUTY REGISTRAR (ACADEMIC)

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Copy forwarded to the following for information and necessary action:

1. The Assistant Registrar & Secretary to the Vice-Chancellor, BHU
2. The P.S. to the Registrar, BHU
3. The P.S. to the Controller of Examinations, BHU
4. The P.S. to the Finance Officer, BHU

DEPUTY REGISTRAR (ACADEMIC)