

Accordingly the Ordinance 11.5 regarding Policy & Planning Committee of the Department has been approved to be read as under:

11.5(1) The Policy & Planning Committee for Departments shall consist of:

- (a) For large department (Containing ten or more teachers)
  - (i) Two seniormost teachers of the Department
  - (ii) The present Head of the Department (Convener)
  - (iii) The past Head of the Department preceding the present Head
  - (iv) The teacher likely to be appointed as the next Head, after the expiry of the term of present Head
- (b) For small department (Containing less than ten teachers):
  - (i) The past Head of the Department preceding present Head
  - (ii) The present Head of the Department (Convener)
  - (iii) The teacher likely to be appointed as the next Head, after the expiry of the term of the present Head.

NOTE: The Programme Coordinator of Centre of Advanced Study/Special Assistance Programme etc., be included in the PPC

NOTE: Whenever the required number of teachers for filling the composition of the Policy & Planning Committee is not available or on account of non eligibility, the Vice-Chancellor may nominate any teacher of the Faculty.

11.5(2). For large Interdisciplinary Schools/Centres(Containing ten or more teachers)

- (i) Two seniormost teachers of the School/Centres
- (ii) Present Coordinator of the School/Centre
- (iii) Past Coordinator preceding present Coordinator
- (iv) The teacher likely to be appointed as next Coordinator after the expiry of the term of present Coordinator.

For small Interdisciplinary School/Centre(Containing less than ten teachers)

- (i) The past Coordinator preceding present Coordinator
- (ii) The present Coordinator of the School/Centre
- (iii) The teacher likely to be appointed as next Coordinator after the expiry of the term of present Coordinator.

NOTE:

- a - All the Heads of the partner Departments /Coordinator of partner school,etc. shall also be members of PPC of Interdisciplinary school/Centre
- b - The Programme Coordinator of Centre of Advanced Study/Special Assistance Programme etc., if partner in the Interdisciplinary School/Centre, to be included in the PPC of Interdisciplinary School/Centre.
- c- If the Interdisciplinary School/Centre has more than one Group Leaders of the thrust areas shall also be members of the PPC
- d- Whenever the required number of teachers for filling the composition of the Policy & Planning Committee is not available or on account of non eligibility, the Vice-Chancellor may nominate any teacher of the Faculty.

ORD.

(3) The Head of the Department/Coordinator of the Interdisciplinary School/Centre shall consult the PPC and take action only after the decision are taken by the PPC.

The terms of reference of the Policy & Planning Committee for Departments/Interdisciplinary School/Centre are as under:

- (a) Taking decisions in all policy matters which effect the long term growth of the Department/Interdisciplinary School /Centre keeping in view the requirements of continuity, stability, steady and consistence development.
- (b) Formulating and finalizing five year plan proposals and other development plans.
- (c) Selecting the thrust areas for development research
- (d) Formulating the qualifications for the posts to be advertised including specifying the specializations, if any
- (e) Recommending a list of experts to the Vice-Chancellor who may place the same before the Executive Council.
- (f) Finalizing the equipment to be purchased out of capital grants and their allotment to different laboratories in the department/Interdisciplinary School/Centre.
- (g) Preparing the Annual Report, maintaining an up to date information regarding the departmental/Interdisciplinary School/Centre activities, achievements and other statistical data.
- (h) Taking policy decision on all matters pertaining to discipline and smooth working of the department/Interdisciplinary School/Centre.

NOTE: In order to ensure the effective working of the Policy & Planning committee of the Departments/Interdisciplinary Schools/Centres all recommendations sent by the Head of the Departments/coordinators of the Schools/Centres with respect to Policy & Planning matters to various functionaries of the University be accompanied by a copy of the resolution passed by the Policy & Planning Committee concerned in respect of recommendations made.



DY. REGISTRAR  
(GENERAL ADMINISTRATION)

*TW*  
30/8/11

ORD.

ORD.

ORD.



# BANARAS HINDU UNIVERSITY

OFFICE OF THE REGISTRAR (GAD)

VARANASI-221 005

Ref.No.R/GAD/Amend.Ordinance 11.5/ 9704

Dated: 2<sup>nd</sup> June 2011

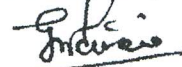
The Directors of the Institutes  
The Deans of Faculties  
The Heads of the Departments  
The Principal, Mahila Mahavidyalaya  
The Coordinators of Schools/SAP, CAS etc.  
The O.S.D., Rajiv Gandhi South Campus, Barkachha, Mirzapur  
The Dy. Registrar & Secretary to Vice-Chancellor  
The Dy. Registrar, Exams./Development/Academic/Accounts/(Admin.)-Teaching & NT/RAC/Estates,  
Banaras Hindu University

Dear Sir/ Madam,

I am directed to inform you that the guidelines (a) framed vide Executive Council Resolution no.195 dated 28-30 September, 1991 under the Ordinance 11.5 regarding Policy & Planning Committee of the department has now been amended by the Executive Council vide its Resolution no.179 dated June 23, 2010 and approved to be read as under:-

(a) " In the event of a teacher not being available under any category of the above ordinance on account of superannuation, death in harness/resignation/termination or leaving the university for some other reason the person holding the similar rank preceding him be nominated, if available, as the member of the PPC of the Department".

Yours faithfully



DEPUTY REGISTRAR

GENERAL ADMINISTRATION

for date; 24/2.6.11

Ref.No.R/GAD/Amend.Ordinance 11.5/

COPY forwarded for information and necessary action to:-

1. The Dy.Registrar(E.C.Cell), BHU in compliance to the ECR No.179 dated June 23, 2010
2. The P.A. to Rector
3. The P.S. to Registrar

**Banaras Hindu University.**



DEPUTY REGISTRAR

GENERAL ADMINISTRATION

for date; 24/2.6.11





# BANARAS HINDU UNIVERSITY

OFFICE OF THE REGISTRAR (GAD)

VARANASI-221 005

Ref.No.R/GAD/Amend.Ordinance 2/ 35908

Dated: 25 November 2010

26

The Directors of the Institutes  
The Deans of Faculties  
The Heads of the Departments  
The Principal, Mahila Mahavidyalaya  
The Coordinators of Schools/SAP, CAS etc.  
The O.S.D., Rajiv Gandhi South Campus, Barkachha, Mirzapur  
The Dy. Registrar & Secretary to Vice-Chancellor  
The Dy. Registrar, Exams./Development/Academic/Accounts/(Admin.)-Teaching & NT/RAC/Estates,  
Banaras Hindu University

Dear Sir/ Madam,

I am directed to inform you that the Executive Council vide its Resolution no. 182 dated June 23, 2010 has made amendments in the Ordinance 2 regarding constitution of Board of Studies with the following additions:-

2 (a) For all such courses which are proposed to be run independent of any Department / School, the Vice-Chancellor on the recommendations of the Dean of the concerned Faculty shall constitute an ad-hoc Board of Studies for the subject assigned. The said ad-hoc Board of Studies shall comprise of -

- (i) Two external members from outside<sup>of</sup> the University
- (ii) In case of Centres, all members of the teaching staff holding substantive post in the Centre concerned.
- (iii) Five internal members from the natural affinity departments/ centres/schools of the University.
- (iv) The said ad-hoc Board of Studies shall be chaired by the Dean of the concerned Faculty with the Coordinator of the Centre/ Course as its Convener.

Accordingly the Ordinance 2 regarding constitution of Board of Studies has been approved to be read as under:-

## BOARD OF STUDIES ORDINANCES

1. The Academic Council shall from time to time determine the subjects for which Board of Studies Shall be constituted in each faculty.
2. Each Faculty shall at its first meeting constitute Board of Studies for the subject assigned to the Faculty concerned in the manner described below:
  - (i) Two expert members from outside the University
  - (ii) All members of the teaching staff holding substantive post in the Department concerned
- 2 (a) For all such courses which are proposed to be run independent of any Department / School, the Vice-Chancellor on the recommendations of the Dean of the concerned Faculty shall constitute an ad-hoc Board of Studies for the subject assigned. The said ad-hoc Board of Studies shall comprise of: -
  - (i) Two external members from outside the University
  - (ii) In case of Centres, all members of the teaching staff holding substantive post in the Centre concerned.
  - (iii) Five internal members from the natural affinity departments/ centres/schools of the University.
  - (iv) The said ad-hoc Board of Studies shall be chaired by the Dean of the concerned Faculty with the Coordinator of the Centre/ Course as its Convener.

P.T.O



3. The Board of Studies shall advise the Faculty concerned on matters relating to the syllabuses for the subject of instructions permitted in the various courses.

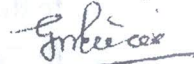
Provided that minor change or urgent nature be made in the course of studies by the Board of Studies concerned, these changes be reported to the Faculties concerned for record.

- 4 (i) The members of Board of Studies shall hold office for two years.

Provided that a teacher of the University appointed under Ordinance 2, shall cease to hold office when he ceases to be such a teacher.

- (ii) A vacancy in the Board of Studies shall be filled up for the residue of the term of the member whose place has become vacant by the Faculty concerned as soon as practicable.
5. Each Board shall be competent to dispose of its business by meeting or by correspondence, or by both as may be convenient.
6. The Convener of each Board of Studies shall be appointed from its members by the Faculty concerned. He shall preside over at the meetings of the Board. In absence of the convener, the members present shall elect a Chairman for the meeting.
7. Two or more Boards may be called upon by a Faculty, the Academic Council, to meet together for the consideration of any question affecting the Board concerned. In such cases, the joint meeting shall elect its own chairman.
8. The Board of Studies shall see that recommendations for major changes in the syllabi for any examination shall not be made for period of three years from the date when it was first brought into force.
9. The Board of Studies shall give its expert opinion on matters referred to it in the agenda issued by the Registrar. Items other than those specifically indicated in the agenda shall not be considered unless prior permission of Vice Chancellor to include such items has been taken by the Convener.
10. The Board of Studies shall see the changes in the prescribed text books are only made after long intervals. All recent publications issued since the last meeting shall be considered for inclusion of Reference Books only. Revision of prescribed text books shall be made after a period of at least three years or the full duration of the course whichever is later.

Yours faithfully



DY. REGISTRAR

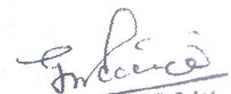
(GENERAL ADMINISTRATION)

; of date : 25.11.2010

No. R/GAD/Amend. Ordinance 2 /

Copy forwarded to the following for information and necessary action :-

1. The Dy. Registrar (E.C. Cell), R.O. (Admin.), BHU, in compliance to the E.C.R. No. 182, dated June 23, 2010.
2. The P.A. to Rector, BHU.
3. The P.S. to Registrar, BHU.



DY. REGISTRAR

(GENERAL ADMINISTRATION)

26/11



# BANARAS HINDU UNIVERSITY

OFFICE OF THE REGISTRAR (GAD)

VARANASI-221 005

**Ref.No.R/GAD/Amend.Ordinance 3.6(PPC IMS)/29963**

**Dated: 12<sup>th</sup> October, 2010**

The Directors of the Institutes  
The Deans of Faculties  
The Heads of the Departments  
The Principal, Mahila Mahavidyalaya  
The Coordinators of Schools/SAP, CAS etc.  
The O.S.D., Rajiv Gandhi South Campus, Barkachha, Mirzapur  
The Dy. Registrar & Secretary to Vice-Chancellor  
The Dy. Registrar, Exams./Development/Academic/Accounts/(Admin.)-Teaching & NT/RAC/Estates,  
Banaras Hindu University

Dear Sir/ Madam,

I am directed to inform you that the Executive Council vide its Resolution no. 151 dated 15.4.2010 has made amendments in the Ordinance 3.6 regarding Policy & Planning Committee for the Institute with following addition:-

***“ Provided further that in a multi faculty Institute, separate PPCs for respective faculties may function but their recommendations shall finally be considered by Institute PPC for uniform decision for the Institute as a whole.”***

Accordingly the Ordinance 3.6 regarding Policy & Planning Committee for the Institute has been approved to be read as under:-

3.6 Policy & Planning Committee for Institute shall consist of ;

- (a) Director
- (b) Dean/Deans
- (c) Heads of Departments
- (d) Coordinators of schools
- (e) Coordinators of SAP, CAS and other centres created by the Executive Council

Provided that in special circumstances, the Vice-Chancellor may issue such instructions for constituting Policy & Planning Committee as he considers appropriate to take into account special situations such as super specialties in Institute of Medical Sciences.

Provided further that in a multi faculty Institute, separate PPCs for respective faculties may function but their recommendations shall finally be considered by Institute PPC for uniform decision for the Institute as a whole.”

Terms of reference of the Policy & Planning Committee for Institute shall be:

- (a) taking decisions in all policy matters which effect the long term growth of the Institutes keeping in view the requirements of continuity and stability and steady and consistence development.
- (b) formulating and finalizing five years plans proposals and other development plans
- (c) co-ordinating the thrust areas for development and research
- (d) creating and coordinating common facilities
- (e) co-ordinating the examination schedule
- (f) preparing the Annual Reports, maintaining an up to date information regarding the Institute activities, achievements and other statistical data; and
- (g) taking policy decisions on all matters pertaining to discipline and smooth working of the Institute.

(P.T.O.)

NOTE In order to ensure the effective working of the Policy & Planning Committee of the Institutes, all recommendations sent by the Directors with respect to Policy & Planning matters to various functionaries of the University be accompanied by a copy of the resolution passed by the Policy & Planning Committee concerned in respect of the recommendations made:

*G. K. Singh*

DY. REGISTRAR  
(GENERAL ADMINISTRATION)

*12/10/10*  
; of date : 12.10.2010

**No.R/GAD/Amend.Ordinance 3.6(PPC IMS) /**

COPY also forwarded to the following for information & Necessary action:-

1. The Dy. Registrar, E.C. Cell in reference to ECR No. 151, dated 15.04.2010
2. The P.A. to Rector,
3. The P.S. to Registrar,  
Banaras Hindu University.

*G. K. Singh*

DY. REGISTRAR  
(GENERAL ADMINISTRATION)

*12/10/10*

ORD.

ORD.



**BANARAS HINDU UNIVERSITY**

OFFICE OF THE REGISTRAR(GAD)

VARANASI-221005

R/GAD/Amend./ORD.11.5 Interdisciplinary School/24868

Dated 30th August 2011

The Directors of the Institutes  
The Deans of Faculties  
The Heads of the Departments  
The Principal, Mahila Mahavidyalaya  
The Coordinators of Schools/SAP, CAS etc.  
The O.S.D., Rajiv Gandhi South Campus, Barkachha, Mirzapur  
The Dy. Registrar & Secretary to Vice-Chancellor  
The Dy. Registrar, Exams./Development/Academic/Accounts/(Admin.)-Teaching & NT/RAC/E.C. Cell/Estates,  
Banaras Hindu University

Dear Sir/ Madam,

I am directed to inform you that the Executive Council vide its Resolution no. 235 dated February 24, 2011 has made amendments in the existing ordinance 11.5 regarding Policy and Planning Committee for departments with the addition of following provision 11.5(2) for Interdisciplinary School also preferably having representations from various disciplines covered by the School:-

**11.5(2) For large Interdisciplinary Schools/Centres(Containing ten or more teachers)**

- (i) Two seniormost teachers of the School/Centres
- (ii) Present Coordinator of the School/Centre
- (iii) Past Coordinator preceding present Coordinator
- (iv) The teacher likely to be appointed as next Coordinator after the expiry of the term of present Coordinator.

**For small Interdisciplinary School/Centre(Containing less than ten teachers)**

- (i) The past Coordinator preceding present Coordinator
- (ii) The present Coordinator of the School/Centre
- (iii) The teacher likely to be appointed as next Coordinator after the expiry of the term of present Coordinator.

**NOTE:**

- a - All the Heads of the partner Departments /Coordinator of partner school, etc. shall also be members of PPC of Interdisciplinary School/Centre
- b - The Programme Coordinator of Centre of Advanced Study/Special Assistance Programme etc., if partner in the Interdisciplinary School/Centre, to be included in the PPC of Interdisciplinary School/Centre.
- c- If the Interdisciplinary School/Centre has more than one Group Leaders of the thrust areas shall also be members of the PPC
- d- Whenever the required number of teachers for filling the composition of the Policy & Planning Committee is not available or on account of non eligibility, the Vice-Chancellor may nominate any teacher of the Faculty.

PTO



BANARAS HINDU UNIVERSITY

OFFICE OF THE REGISTRAR(GAD)

VARANASI-221 005

Ref. No. R/GAD/Amend. Ordinance (1.14)/ 16669

Dated: 15th July 2010

76

The Directors of the Institute  
The Deans of Faculties  
The Heads of the Departments  
• The Principal, MMV  
The Coordinators of Schools/SAP, CAS etc.  
• The Dy. Registrar & Secretary to Vice-Chancellor  
The Dy. Registrar, Exams./Development/Academic/Accounts/(Admin.)-Teaching & NT  
RAC/Estates  
Banaras Hindu University

Dear sir/Madam,

I am directed to inform you that the Executive Council vide its Resolution no. 85 dated 16.7.2009 has made following addition in the existing Ordinance 1.14 of the University.

1.14 Non-Teaching Employee

*A Non-Teaching Employee of the University shall retire from the University service on the last date of the month he completes the age of sixty years.*

*Registrar, Controller of Examinations, Finance Officer, Librarian, Medical Superintendent, Sir Sunderlal Hospital and Director, Bharat Kala Bhavan, Training & Placement Officer, Workshop Superintendent, Deputy Librarian/Assistant Librarian and Deputy Director/Assistant Director, Physical Education shall retire from the University service on the last date of the month during they complete the age of sixty two years.*

Accordingly, the amended Ordinance 1.14 regarding superannuation of Non-Teaching Employees and 1.14 (a) regarding re-employment of superannuating teachers of the University shall read as under:-

1.14 Non-Teaching Employee

A Non-Teaching Employee of the University shall retire from the University service on the last date of the month he completes the age of sixty years.

Registrar, Controller of Examinations, Finance Officer, Librarian, Medical Superintendent, Sir Sunderlal Hospital and Director, Bharat Kala Bhavan, Training & Placement Officer, Workshop Superintendent, Deputy Librarian/Assistant Librarian and Deputy Director/Assistant Director, Physical Education shall retire from the University service on the last date of the month during they complete the age of sixty two years.

1.14(a) A teacher of the University shall retire from University service on the last date of the month he completes the age of sixty five years.

Provided that teachers superannuating, anytime during the academic session shall be reemployed from the date of superannuation till the end of the session on 30<sup>th</sup> June following,

(b) Notwithstanding the provisions of clause (a) above, the Executive Council may in accordance with these Ordinances re-employ a superannuated Professors for a term as it may think fit but not exceeding three years in the first instance. The period of such re-employment may thereafter be extended by the Vice-Chancellor as per provisions laid down in the Ordinances, for such further period as the Vice-Chancellor may decide, not exceeding beyond the age of 70 years.

For other provisions, in terms of ECR No. 48 dated 21.02.2009 communicated to the Ministry of Human Resource and Development, New Delhi vide letter No. R/GAD/Amend. Ordinance (1.14) 18796-799, dated 30/31.07.2009, UGC's Model Guidelines received alongwith letter No. F.3-1/94(PS) Pt. file, dated 15<sup>th</sup> February, 2008 have been adopted.

Yours faithfully,

*[Signature]*  
DY.REGISTRAR

(GENERAL ADMINISTRATION)  
44; of date : 15.7.2010 15771

76

No. R/GAD/Amend. Ordinance (1.14)/ 16709 - 721

Copy forwarded to the following for information and necessary action :-

1. The Dy. Registrar (E.C. Cell), R.O. (Admin.), BHU, in compliance to the E.C.R. No. 85, dated 16.7.2009.
2. The P.A. to Rector, BHU.
3. The P.S. to Registrar, BHU.

*[Signature]*  
DY.REGISTRAR  
(GENERAL ADMINISTRATION)

44; 157710



**BANARAS HINDU UNIVERSITY**  
**OFFICE OF THE REGISTRAR(GAD)**  
**VARANASI-221 005**

Ref.No.R/GAD/IV-I(28) / 1666

Dated: 13, April 2010

The Directors of the Institute  
The Deans of Faculties  
The Heads of the Departments  
The Principal, MMV  
The Coordinators of Schools/SAP, CAS etc.  
The Dy.Registrar & Secretary to Vice-Chancellor  
The Dy.Registrar, Exams./Development/Academic/Accounts/(Admin.)-Teaching & NT  
RAC/Estates  
The Dy.Registrar(E.C.Cell), R.O.(Admin.) in compliance to ECR No.132 dated 26.12.2009  
The P.A. to Rector  
The P.S. to Registrar  
**Banaras Hindu University**

Dear Sir/Madam,

The Executive Council vide Resolution no.27 Dated March 2, 2006 had amended the Ordinance 12 governing conferment of the title of Emeritus Professors on such of its retiring professors having an authoritative standing in the field and whose long and distinguished service has added luster to the University. The amended Ordinance 12, contains inter-alia following proviso:

***"Besides the above an extra ordinary distinguished scholar can be designated as life long distinguished scholar/Professor at large as per decision of the Executive Council".***

In pursuance to above, the Executive Council vide its Resolution no.132 dated December 26, 2009 considered and approved a scheme, for conferment of status of Distinguished Scholar/ Professor at large under the provisions referred to above. A copy of the said scheme is enclosed for wide circulation amongst all concerned.

Encl: As above

Your<sup>s</sup> faithfully,

  
**DY.REGISTRAR**  
**(GENERAL ADMINISTRATION)**





**SCHEME OF CONFERMENT OF STATUS OF LIFE LONG DISTINGUISHED SCHOLAR/  
PROFESSOR AT LARGE UNDER ORDINANCE 12.**

**1. PREAMBLE**

A retired Professor or Eminent Academic of repute of a University/Research/ Academic Organization having an authoritative standing in the field and whose long and distinguished service has added luster to the University/Organization may, on the recommendations of the Vice-Chancellor, be selected by the Executive Council for the conferment of status and appointment as Life Long Distinguished Scholar/Professor at large under the provisions contained in Ordinance 12. On conferment of said status, by the Executive Council, under this scheme, such Distinguished Scholars would be titled as 'Distinguished Professor' of Banaras Hindu University. The terms and conditions and procedure of selection shall be as provided in this scheme.

**2. SELECTION**

The conferment of life-long distinguished scholarship by the Banaras Hindu University shall be done only on such scholars who have earned national/global recognition with their distinguished work. Active Academics/ Researchers of such repute, who are performance oriented (writing books, writing essays, comments etc.) and have potential to contribute to the academic environment of the University shall be eligible for conferment of said status under this scheme. The procedure of selection of scholars for award of the said status shall be as follows:

- a) There shall be no age bar for consideration of life-long Distinguished scholarship of the university
- b) Proposals (that meet the aforesaid broad selection parameters) for conferment of such a title, may emanate from the PPC of the concerned Department.

The Vice-Chancellor will consult experts in the relevant field and obtain their views on the merit of the proposal and will place the same before the Executive Council for consideration.

- c) Notwithstanding the provision at para 2(b) above the Vice-Chancellor may place the proposal of conferment of said status on an acclaimed academic/researcher along with his views on its merit before the Executive Council for consideration.

**3. FUNCTIONS**

The Distinguished Professor would function as guide, philosopher and mentor for the department. With that in view, the Distinguished Professor of Banaras Hindu University shall be invited on the campus, from time to time, for the following illustrative broad functions:

- a) Delivering specialized lectures for the students/faculty members.

- b) Conducting specialized short term refresher courses and to help research students and members of faculty.
- c) Guiding to shape the existing course curricula to make it contemporary and contextual.
- d) Aiding conceptualization of new research areas and development of research projects and faculty in that line.
- e) Submitting joint research project proposals with Co-Investigator of a regular faculty of the University. However, the administrative and financial responsibilities in such projects would rest with the co-investigator from the university.
- f) Extending need based guidance in the relevant field, as well as,
- g) Extending guidance in other matters of the University, where required.

Notwithstanding anything contained above, the Distinguished Professor will not be saddled with administrative duties.

#### 4. PRIVILEGES

The Distinguished Professor shall be entitled to following privileges:

- (a) A Distinguished Professor will be treated as an 'honored' member of the department and appropriate facilities for discharge of his functions shall be extended to him/her by the concerned department of the University.
- (b) He/she may also be extended adequate Library facilities for proper pursuance of his/her academic pursuits. However, the issue of provision of need based laboratory facilities shall be decided at the department level.
- (c) Distinguished Professors who are invited to the Campus from outside shall be entitled for payment of TA, Guest House accommodation, local hospitality and sitting fee (as applicable for a high power Committee of the University) for the days he/she spends on the campus. Apart from this there would not be any other financial commitment on the part of the University.
- (d) If a Distinguished Professor is having a joint Project or assignment from any funding agency having a provision of honorarium and contingency, the same shall be payable to him/her. He shall not be paid any salary from the University funds.
- (e) Distinguished Professor shall be provided with routine medical facilities at the SS Hospital of the University free of charge in case of exigencies during his/her visit on the campus.
- (f) Teachers of the University, appointed as Distinguished Professor, in occupation of residential accommodation in the campus shall not be eligible to retain the accommodation.





# काशी हिन्दू विश्वविद्यालय

BANARAS HINDU UNIVERSITY

OFFICE OF THE REGISTRAR (GAD)

VARANASI - 221 005

Ref. No. R/GAD/AMEND.in Ord. 11.5, 10.2 & 3.6/53082

Dated 24<sup>th</sup> February, 2010  
25

The Directors of Institutes  
The Deans of Faculties  
The Heads of the Departments  
The Principal, MMV,  
The Coordinators of Schools /SAP, CAS etc.  
The Dy. Registrar & Secretary to Vice-Chancellor,  
The Dy. Registrar, Exams/Development / Academic / Accounts / (Admin.)-Teaching & NT/  
RAC/Estates,  
The Dy. Registrar (E.C. Cell), R.O.(Admin.) in compliance to ECR No. 65 dated 16.07.2009  
The P.A. to Rector,  
The P.S. to Registrar,  
**Banaras Hindu University**

Dear Sir /Madam,

It am directed to inform you that the Executive Council vide Resolution No. 65, dated July 16, 2009 has made following amendments in the existing Ordinance 3.6 (e) and 10.2 (a) (v) & (b) (v) regarding Policy and Planning Committee for Institute and Faculties respectively.

**3.6 Policy and Planning Committee for Institute :**

(e) Coordinators of SAP, CAS and other Centres created by the Executive Council.

**10.2 - Policy and Panning Committee for ~~Institute~~ Faculty**

(a) (v) Coordinators of SAP, CAS and other Centres created by the Executive Council.

(b) (v) Coordinators of SAP, CAS and other Centres created by the Executive Council.

The amended Ordinance 3.6 and 10.2 will now be read as under :

**3.6 Policy and Planning Committee for Institute shall consist of :**

- (a) Director - Chairman
- (b) Dean/Deans
- (c) Heads of Departments
- (d) Coordinators of Schools
- (e) Coordinators of SAP, CAS and other Centres created by the Executive Council.

**10.2 Policy and Planning Committee for Faculties shall consist of :**

- (a) For multi Department Faculty :
  - (i) The Present Dean (Chairman)
  - (ii) The Past Dean preceding the present Dean.
  - (iii) Teacher likely to be appointed as the next Dean.
  - (iv) The Heads of the Departments
  - (v) Coordinators of SAP, CAS and other Centres created by the Executive Council
- (b) For single Department Faculty :
  - (i) The Present Dean (Chairman)
  - (ii) The past Dean preceding the present Dean.
  - (iii) The teacher likely to be appointed as the next Dean.
  - (iv) Two senior most teachers of the Faculty.
  - (v) Coordinators of SAP, CAS and other Centres created by the Executive Council.

The other contents as circulated vide Circular No. R/GAD/IV.2/Ord. 3.6 & 10.2/23995, dated December 21, 1995 will remain unchanged.

Yours faithfully,

DY. REGISTRAR (GAD)





# काशी हिन्दू विश्वविद्यालय

BANARAS HINDU UNIVERSITY

OFFICE OF THE REGISTRAR (GAD)

VARANASI - 221 005

①

Ref. No. R/GAD/Amend. Ord./Service Condition/ 24985

Dated 8<sup>th</sup> September, 2009

The Directors of Institutes /Deans of Faculties /Heads of the Departments /Offices/Units,  
The Principal, MMV,  
The Principals of Colleges /Schools,  
The Coordinators /Administrative Wardens/Wardens of the Hostels,  
The Coordinators of Schools /Centres,  
The Controller of examinations,  
The Finance Officer,  
The Chairman, Press, Publication & Publicity Cell,  
The Coordinator, Computer Centre with the request to up load in the web-site of the University,  
The Dy. Registrar & Secretary to Vice-Chancellor,  
The Dy. Registrar, Exams /Development /Academic /Accounts / (Admin.)-I & II /RAC/Estates,  
The Dy. Registrar, E.C. Cell, in compliance with ECR No. 48 dated 21.02.2009,  
The P.A. to Rector,  
The P.S. to Registrar,  
**Banaras Hindu University**

Dear Sir /Madam,

In pursuance to the Executive Council Resolution No. 48, dated 21.02.2009, the existing Ordinance 1.14 governing re-employment of superannuated teachers, approved vide ECR No. 51, dated 07.07.2006 and notified vide circular No. R/GAD/Amendment in Ord. 1.14/37004, dated 4<sup>th</sup> December, 2006 has been amended as follows :

1.14 (a) A teacher of the University shall retire from the University service on the last date of the month he completes the age of sixty five years.

Provided that teachers superannuating any time during the academic session shall be re-employed from the date of superannuation till the end of the session on the 30<sup>th</sup> June following.

(b) Notwithstanding the provisions of Clause (a) above, the Executive Council may in accordance with these Ordinances re-employ a superannuated Professor, for a term as it may think fit but not exceeding three years in first instance. The period of such re-employment may thereafter be extended by the Vice-Chancellor as per provisions laid down in the Ordinances, for such further period as the Vice-Chancellor may decide, not exceeding beyond the age of 70years.

Further, vide aforesaid ECR No. 48, dated 21.02.2009, UGC's Model Guidelines, sent by UGC vide letter No. F. 3-1/34(PS) Pt. file, dated 15.02.2008 have been adopted. A copy of the Guidelines is enclosed. The other provisions mentioned in the Ordinance have been deleted.

All the Heads of the Departments /Deans of the Faculties/Directors of the Institutes are accordingly requested to send the proposals for re-employment of teachers under Ordinance 1.14 (b), in terms of the UGC's Model Guidelines, to the Dy. Registrar (RAC) within 15 days.

Yours faithfully,

*[Handwritten Signature]*  
8/9/09

DY. REGISTRAR (GAD)

Encl. As above.

*[Handwritten Signature]*





भारत

भारत सरकार  
दिल्ली

संख्या

दिनांक

विषय

प्रति

आज्ञा

किया जाता है

कि

आज्ञा

किया जाता है

कि

आज्ञा

किया जाता है

कि

आज्ञा

किया जाता है

कि

आज्ञा

किया जाता है

कि

आज्ञा

किया जाता है

संख्या

दिनांक

विषय

प्रति

आज्ञा

किया जाता है

कि

आज्ञा

किया जाता है

कि

आज्ञा

किया जाता है

कि

आज्ञा

किया जाता है

कि

आज्ञा

किया जाता है

कि

आज्ञा

किया जाता है

कि

आज्ञा

किया जाता है

कि

आज्ञा

किया जाता है

UNIVERSITY GRANTS COMMISSION  
NEW DELHI

Model Guidelines for Re-employment of Superannuated Teachers  
1. Background:

Of late, it is observed that many Universities and Colleges in the Country have a number of Sanctioned teaching posts lying vacant for long periods. This may be due to various reasons, like non-availability of funds, ban on recruitment, non-availability of suitable candidates, difficulties in filling positions earmarked for the reserved category and problems brought out by litigation. Therefore, more often, the institutions are required to have the services of contract appointees and teachers engaged on per-lecture basis, as well as of research students for performing the required academic activities. As a result, such institutions are not able to maintain the quality and standard of their academic programmes and are also unable to keep pace with the growing expectations from their stake holders, particularly students. One of the alternatives recommended by the UGC (as early as in the year 1990) to take care of this problem, is the selective re-employment of superannuated teachers up to their reaching the age of 65 years. This has also been reiterated by the Fifth Pay Commission in 1997 and in many UGC communications, wherein it has been suggested that the institutions may use this existing provision as a short term measure. The Ministry of Human Resource Development vide notification No.1-19/2006(U.II) dated 23rd March, 2007 has extended the age of superannuation to 65 years with a provision for re-employment up to 70 years in case of Centrally funded Institutes. The Model Guidelines given below have now been framed by a UGC to facilitate the implementation of this recommendation in the higher education system in the Country. The Model guidelines provide a frame work for the re-employment of superannuated teachers at Universities and Colleges in India.

2. Applicability:

The Model Guidelines shall be applicable to Central/State and other Universities and Constituent/Affiliated Colleges in the Indian University system and to any other educational institute engaged in higher/technical/professional education which opts for re-employment.



University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi 110002

No.F.3-1/94 (PS) Pt. file

15<sup>th</sup> February, 2008

The Registrar  
(All Central/State/Deemed Universities)

The Education Secretary  
All State Govts. and Union Territories.

The Officer Incharge  
All Regional Offices of UGC

Sub.: Model Guidelines for Re-employment of superannuated Teachers.

Sir/Madam,

I am directed to inform you that the Commission has approved the Model Guidelines to provide a framework for the Re-employment of superannuated teachers in universities and colleges in India. A copy of the Model Guidelines is enclosed herewith.

These guidelines may be followed by the University while considering re-employment of superannuated teachers. These guidelines may also be brought to the notice of institutions/colleges affiliated to your University.

It may specifically be noted that re-employment of superannuated teachers may be made only against regular sanctioned posts, which could not be filled up and remained unfilled for at least one year.

Yours faithfully,

(Mrs. Shashi Munjal)  
Under Secretary

Encl.: As above

Copy to :-

Shri R. Chakravarty, Deputy Secretary to Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi - 110 001.

(Mrs. Shashi Munjal)  
Under Secretary