

196
15/5/13

BANARAS HINDU UNIVERSITY
OFFICE OF THE REGISTRAR (General Administration)
VARANASI-221005.

Dated: 13th May, 2013

NOTIFICATION

It is notified for information of all concerned that while considering the observation that the students of the University are approaching the Civil Authorities of the District/ outside authority directly for redressal of their grievances, the Vice-Chancellor has been pleased to order that Students Grievance Committee be constituted at each department and faculty level, as under, in addition to the existing Students Grievance Committee:

A-Faculty Level Students Grievance Committee

- | | |
|--|--------------------|
| 1. The Dean of the Faculty or his nominee | : Chairman |
| 2. Two senior most faculty members of the faculty | : Member |
| 3. Three students of the faculty
(Preferably each from UG, PG and Ph.D) | : Member |
| 4. One SC/ST representative (nominated by the Dean) | : Member |
| 5. The Student Advisor of the faculty | : Member Secretary |

B-Department Level Students Grievance Committee

- | | |
|---|--------------------|
| 1. The Head of the Department | : Chairman |
| 2. Two senior most faculty members of the department | : Member |
| 3. Two students of the department
(Preferably one from PG and one from Ph.D) | : Member |
| 4. One SC/ST representative, if available (nominated by Head/Coordinator) | : Member |
| 5. One faculty member of the department | : Member Secretary |

It is further notified that the Vice-Chancellor has also been pleased to order that the students be advised to approach the respective grievance committee for redressal of their grievances and not to approach other higher authorities directly without exhausting the above channel, failing which disciplinary action will be taken against the erring students. This be adhered to strictly and be treated as Most Urgent.

This will come into force with immediate effect.


REGISTRAR

No: R/GAD/Misc/106/6905 / 6908

; of date 13.05.2013

Copy forwarded to the following for information and necessary action:

1. The Directors of Institutes /Deans of Faculties /Heads of Departments/ Offices/ Units,
2. The Principal, M.M.V.,
3. The Principal of Colleges/Schools,
4. The Coordinators of Schools/Centres,
5. Officer -On-Special Duty, R.G.S.C., Barkachha,
6. The Coordinator, Computer Centre, with the request to upload on the web site of the University,
7. The Chairman, Press, Publication & Publicity Cell,
8. The Dean of Students,
9. The Chief Proctor,
10. The Dy. Registrar & Secretary to the Vice-Chancellor,
11. All the Dy.Registrars/ Asstt.Registrars
12. The P.S. to Registrar,
13. The Section Officer Incharge, Telephone Exchange (General Admin.),
14. The Section Officer, R.T.I. Cell, R.O. (Admin.),
Banaras Hindu University.


REGISTRAR

RSY
883ip
18/5/13