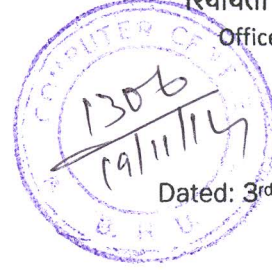


काशी हिन्दू  
विश्वविद्यालय



BANARAS HINDU  
UNIVERSITY

कुलसचिव कार्यालय  
रियायती अवकाश यात्रा प्रकोष्ठ  
Office of the Registrar  
L.T.C. Cell



Dated: 3<sup>rd</sup> November, 2014

**NOTIFICATION**

**Subject: Central Civil Services (Leave Travel Concession) Rules, 1988-  
Relaxation to travel by air to visit NER and A&N.**

I am directed to enclose herewith a copy of O.M. No.31011/3/2014-Estt.(A-IV) dated 26<sup>th</sup> September, 2014, issued in relaxation to CCS (LTC) Rules, 1988, by the Ministry of Personnel, Public Grievances and Pensions, Department of Personnel and Training, Government of India, New Delhi, on the subject cited above.

This is for information and guidance to all concerned.

Encl: as above (overleaf)

  
DY.REGISTRAR (LTC Cell) 3.11.14

No.R/LTC/Misc./ 703

, of date: 03.11.2014

Copy forwarded to the following for information and necessary action with the request to make it wide publicity amongst the employees:

1. The Directors of Institutes /Deans of Faculties /Heads of Departments/Offices/Units,
2. The Director, I.I.T. (BHU), Varanasi,
3. The Principal, M.M.V.,
4. The Principal of Colleges/Schools,
5. The Coordinators of Schools/Centres,
6. The Officer -On-Special Duty, R.G.S.C., Barkachha,
7. The Coordinator, Computer Centre, with the request to upload on the web site of the University.
8. The Chairman, Press, Publication & Publicity Cell,
9. All the Dy. Registrars /Assistant Registrars,
10. The Dy. Registrar & Secretary to the Vice-Chancellor,
11. The P.A. to Rector,
12. The P.A. to Registrar,
13. The P.A. to Finance Officer,  
Banaras Hindu University.

  
DY.REGISTRAR (LTC Cell) 3.11.14

RSY



Varanasi 221005, UP, INDIA  
T : 91-542-2368903,  
F: 91-542-2369100  
W : [www.bhu.ac.in](http://www.bhu.ac.in)

From pre-page:

(vi) Air Tickets to be purchased directly from the airlines (Booking counters, website of airlines) or by utilizing the service of Authorized Travel Agents viz. 'M/s Balmer Lawrie & Company', 'M/s Ashok Travels & Tours' and 'IRCTC' (to the extent IRCTC is authorized as per DoPT's O.M. No. 31011/6/2002-Estt.(A) dated 02.12.2009) while undertaking LTC journey. Booking of tickets through other agencies is not permitted.

2. These orders shall be in operation for a period of two years from the date of issue of this O.M.

3. All the Ministries/ Departments are advised to bring it to the notice of all their employees that any misuse of LTC will be viewed seriously and the employees will be liable for appropriate action under the rules. In order to keep a check on any kind of misuse of LTC, Ministries/ Departments are advised to randomly get some of the air tickets submitted by the officials verified from the Airlines concerned with regard to the actual cost of air travel vis-a-vis the cost indicated on the air tickets submitted by the officials.

4. In their application to the staff serving in the Indian Audit and Accounts Department, these orders issue after consultation with the Comptroller and Auditor General of India.

10/11

(B. Bandyopadhyay)  
Under Secretary to the Govt. of India  
Ph. (011) 23040341

To

All Ministries/ Departments of the Government of India.

No. 31011/ 3/ 2014-Estt.(A-IV)  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel and Training

North Block, New Delhi-110 001  
Dated: 26<sup>th</sup> September, 2014

**OFFICE MEMORANDUM**

**Subject:- Central Civil Services (Leave Travel Concession) Rules, 1988 –  
Relaxation to travel by air to visit NER and A&N.**

The undersigned is directed to say that in relaxation to CCS (LTC) Rules, 1988, it has been decided by the Government to permit Government servants to travel by air to North East Region (NER), Jammu and Kashmir and Andaman & Nicobar Islands (A&N) as per the following scheme -

- (i) All eligible Government servants may avail LTC to visit any place in NER/ A&N against the conversion of one block of their Home Town LTC. Fresh Recruits are also eligible for this benefit against conversion of one of the three Home Towns in a block of four years applicable to them.
- (ii) Government servants entitled to travel by air can avail this LTC from their Headquarters in Economy class.
- (iii) Government servants not entitled to travel by air may be permitted to travel by air in Economy class in the following sectors:
  - a. Between Kolkata/ Guwahati and any place in NER
  - b. Between Kolkata/ Chennai/ Bhubaneswar and Port Blair.
  - c. Between Delhi / Amritsar and any place in J&K

Journey for these non-entitled employees from their Headquarters up to Kolkata/ Guwahati/ Chennai/ Bhubaneswar / Delhi / Amritsar will have to be undertaken as per their entitlement.

- (iv) Air travel is to be performed by Air India in Economy Class only and at LTC-80 fare or less.
- (v) Air travel by non-entitled officers on the sectors mentioned in item (iii) above may be permitted while availing LTC to any place in India (4 year Block) also.

10/2

Contd...