 **Annexure- A
Banaras Hindu University**

PBAS Pro-forma for Promotion for Physical Education Cadre under CAS

 **Part-A: General Information And Academic Background**

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|  | Name (in Block Letters): | Paste a Recent Passport Size Photograph |
|  | Date of Birth : |  |
|  | Sex: Male/ Female  |  |
|  | Father’s Name : |  |
|  | Mother’s Name : |  |
|  | Marital Status : |  |
|  | Nationality : |  |
|  | Religion : |  |
|  | Department: Faculty/Instt.: |  |
|  | Present Designation on which you are working :  |  |
|  | Pay Band with Academic Grade Pay : |  |
|  | Date of last Appointment/Promotion on the present post: |  |
|  | Position and Academic Grade-Pay for which you are an applicant under CAS: |
|  | Date of eligibility on promotion which you claim: |  |
|  | The category you belong to : SC/ST/OBC/Gen |  |
|  | Address for Correspondence (with PIN Code): |  |
|  | Permanent Address (with PIN Code) : |  |
|  | Telephone No.:Mobile No.:e-mail: |  |

1. **Academic Qualifications (Matric till post graduation)**

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| --- | --- | --- | --- | --- | --- |
| **Examination** | **Name of the Board/ University** | **Year of passing** | **Percentage of Marks obtained** | **Div./****Grade** | **Subjects** |
| High School/ Matric |  |  |  |  |  |
| Intermediate/+2 |  |  |  |  |  |
| Graduation |  |  |  |  |  |
| Professional Graduation |  |  |  |  |  |
| Post Graduation |  |  |  |  |  |
| Other examinations / Super-Specialization, if any |  |  |  |  |  |

1. **Research Degree(s)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Degree** | **Title** | **Date of Award** | **University** |
| M.Phil/M.Tech./M.Pharm/MD/MS/MDS/DNB/LL.M |  |  |  |
| Ph.D./D.Phil. |  |  |  |
| D.Sc./D.Lit |  |  |  |

1. **Appointments (including Post Doctoral Positions such as Research Scientist, Research Associate etc.) held prior to joining BHU.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Designation** | **Name of Employer** | **Date of**  | **Salary with PB + AGP** | **Reason of leaving** |
| **Joining** | **Leaving** |
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1. **Posts held after appointments at BHU.**

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| --- | --- | --- | --- |
| **Designation** | **Department** | **Date** | **Salary with PB + AGP** |
| **From** | **To** |
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|  | Period of teaching experience: | P.G. Classes (in years) |  | U.G. Classes (in years) |  |

|  |  |  |
| --- | --- | --- |
|  | Post Doctoral Research experience (as Research Scientist, Research Associate etc.) (in years) |  |

1. **Fields of specialization :**

**(a)..**

**(b)..**

1. **HRDC Orientation /Refresher Course/ Summer/Winter School etc. attended of two-three weeks duration:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the Course/ Summer School** | **Institution** | **Duration** | **Sponsoring Agency** |
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**Part-B: Academic Performance Indicators**

(Please see detailed instructions before filling up this section)

**Category: I. Teaching, Training, Coaching, Sports Person Development and Sports Management Activities**

**(Give separately for each of the assessment period. Average of the Annual API score will be used for assessment)**

**Assessment Year ……………………………**

**a) Lecture cum practice based athlete / sports classes, seminars undertaken as per allotted hours /organizing and conducting coaching camps / sports person development / training programmes (50 Points) Identifying sports talents and Mentoring sports excellence among students (20 Points) Development and maintenance of play fields, purchase and maintenance of other sports facilities (10 Points):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl. No.** | **Nature of Activity** | **Actual hours spent per academic year** | **API Score\*** |
| **1** |  |  |  |
| **2** |  |  |  |
| **Total** |  |  |
| **Maximum 80 Points for Asstt. Director and 70 Points for Dy. Director & 60 Points for Director.** |

\*API Score = Actual hours spent per academic year ÷ 17.5 for Assistant Director and Actual hours spent per academic year ÷ 17.25 for Dy. Director and Actual hours spent per academic year ÷ 16.75 for Director.

**b) Management of Physical Education & Sports Program for students (planning, executing and evaluating the policies in physical education & Sports) (10 Points) Organizing and conducting sports and games competitions at the International / National /State /Inter University/Inter Zonal Levels (10 Points):**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl. No.** | **Nature of Activity** | **Actual hours spent per academic year** | **API Score\*** |
| **1** |  |  |  |
| **2** |  |  |  |
| **Total** |  |  |
| **Maximum 10 Points for Asstt. Director, Dy. Director and Director.** |

\*API Score = Actual hours spent per academic year ÷ 10

**c) Upgradation of scientific and technological knowledge in Physical Education and Sports (10 Points) Extending services, sports facilities and training on holidays to the institutions and organizations (10 Points) :**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl. No.** | **Nature of Activity** | **Actual hours spent per academic year** | **API Score\*** |
| **1** |  |  |  |
| **2** |  |  |  |
| **Total** |  |  |
| **Maximum 10 Points for Asstt. Director, Dy. Director and Director.** |

\*API Score = Actual hours spent per academic year ÷ 10

**Category: II. Professional Development, Co-Curricular and Extension Activities**

**(Give separately for each of the assessment period. Average of the Annual API score will be used for assessment)**

**Assessment Year ……………………………**

**a) Student related co-curricular, extension and field based activities :**

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No** | **Nature of Activity** | **Actual hours spent per academic year** | **\*\*API Score** |
| **(i)** | **Discipline related co-curricular activities (Cultural, Sports, NSS, NCC etc.) (various levels of intramural and extramural programmes)** |  |  |
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| **(ii)** | **Extension and dissemination activities (public /popular lectures/talks/seminars etc.)** |  |  |
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| **Total (i + ii) (Max:15 Points)** |  |  |

\*\* API Score = Actual hours spent per academic year ÷ 10

**b) Contribution to Corporate life and management of the sports units and institution through participation in sports and administrative committees and responsibilities (including as Principal / Director / Convener / similar other duties that require regular office hrs for its discharge) :**

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| **S. No** | **Nature of Activity** | **Actual hours spent per academic year** | **\*\*API Score** |
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| **Total (Max:15 Points)** |  |  |

\*\* API Score = Actual hours spent per academic year ÷ 10

**c) Professional Development activities (such as participation in seminars, conferences, short term training courses, camps & events, talks, lectures in refresher / faculty development courses, membership of associations, dissemination and general articles and any other contribution) :**

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| --- | --- | --- | --- |
| **S. No** | **Nature of Activity** | **Actual hours spent per academic year** | **\*\*API Score** |
|  |  |  |  |
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| **Total (Max:15 Points)** |  |  |

\*\* API Score = Actual hours spent per academic year ÷ 10

**Category: III. Research and Academic Contributions**

(During the entire period of assessment)

**III (A). Published Research Papers in Journals (as notified by the UGC) :**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **S.No** | **Title with page Nos. and Vol. No.** | **Name of Journal** | **ISSN/ISBN No.** | **Whether peer reviewed. Impact factor, if any.** | **Authorship:****First/Principal/Corresponding/Supervisor/ Mentor/Co-author** | **No. of co-authors**  | **API Score** |
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**III (B). Books Published as Single Author or Co-Author/ Editor of a Book or Journal:**

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| **S.No** | **Title with page nos.** | **Type of Book & Authorship/****e-Book** | **Publisher & ISSN/ISBN No.** | **Whether peer reviewed** | **Authorship:****Sole Author/Co-author/Editor** | **No. of co-authors**  | **API Score** |
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**III-B (ii)) Articles/Chapters Published in Books/Extention Mannual (Agri.)/Tech.Mannual(Agri.):**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No** | **Chapter title with page nos.** | **Book title & Publisher** | **ISSN/ISBN No.** | **Whether peer reviewed.** | **Whether you are the first author or co-author** | **No. of co-authors** | **API Score** |
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**III (C). Research Project :**

**III (C) (i) Sponsored Project :**

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| **S.No.** | **Title** | **Agency** | **Period** | **Amount of Grant****(In Lac)** | **API Score** |
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**III (C) (ii) Consultancy Project :**

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| **S.No.** | **Title** | **Agency** | **Period** | **Amount mobilized with****(In Lac)** | **API Score** |
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**III (C) (iii) Project Outcome/Output :**

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| **Major Policy document prepared for international bodies like WHO/UNO/ UNESCO/UNICEF etc. Central / State Govt./Local Bodies** | **API Score** |
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**III (D). Research Guidance as Supervisor or Co-Supervisor :**

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|  | **Number enrolled** | **Thesis submitted** | **Degree awarded** | **API Score** |
| III (D) (i) M.Phil./M.Tech. /M.Pharm./MD/ MS/ MDS/ DNB/LLM/DM /M.Ch.or equivalent |  |  |  |  |
| III (D) (i) Ph.D.  |  |  |  |  |

**III** **(E). Fellowships, Awards and Invited lectures delivered in conferences / seminars :**

**III** **(E) (i). Fellowships/Awards:**

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| --- | --- | --- | --- |
| **S.No.** | **Details of Fellowship/Award** | **Whether International/ National** | **API Score** |
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**III-E (ii) Papers Presented in Conference, Seminars or Organization of Exhibition & Art Galleries :**

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| --- | --- | --- | --- | --- | --- |
| **S.No** | **Title of Paper/ Art Presented** | **Title of Conference/ Seminar/ Exhibition** | **Organizer (s)** |  **International/ National/ State or University level** | **API Score** |
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| **Invited Lectures delivered in Conference, Seminars / Invited for Presentation in Exhibitions/ Art Galleries etc.** |
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| **The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period.** |  |

**III-F Development of e-learning delivery process/material :**

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| **S.No** | **Details of e-learning delivery process/material**  | **API Score** |
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**IV. Summary of API Scores.**

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| --- | --- | --- | --- | --- |
|  | **Criteria** | **API Score per year for the assessment period** | **Total – API Score for Assessment Period** | **Annual Av.API Score for Assessment Period** |
| **I** | **II** | **III** | **IV** | **V** | **VI** |
| I | Teaching, Training, Coaching, Sports Person Development and Sports Management activities |  |  |  |  |  |  |  |  |
| II | Professional Development, Co-curricular and Extension Activities |  |  |  |  |  |  |  |  |
| III | Research and Academic Contributions |  |  |  |  |  |  |  |  |
|  | **Total of II & III** |  |  |  |  |  |  |  |  |

**Part-C: Other Relevant Information**

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

|  |  |
| --- | --- |
| **S. No** | **Details (Mention Year, Value etc. where relevant)** |
|  |  |
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(Attach documentary proof in support of the information provided by you in this proforma)

**List of Enclosures**: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1. 6.

2. 7.

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5. 10.

I certify that the information provided are correct as per records available with the university and/or documents enclosed with the application.

Date :

Place :

Signature & Designation of the Applicant

Certified that Dr. has been working as in this Department since

The particulars given in this application have been checked and verified from office records and are found to be correct.

**Head of the Deptt./ Coordinator of School/Centre/Principal**

**Director of the Instt./ Dean of the Faculty**