

# BID DOCUMENTS

## (e - Procurement)

Supply of Sanitary items, PTMT symet bath fittings, PVC water storage tank etc.



**ELECTRIC & WATER SUPPLY SERVICES  
BANARAS HINDU UNIVERSITY  
VARANASI-221005, INDIA**

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Tender documents containing detailed guidelines are enclosed. Tenderers should read the Tender Documents carefully before submitting their offers.

## **Instructions to the Tenderers & General Terms & Conditions**

**Online Limited tenders, in single cover system, are invited from the registered Suppliers/ bidders as mentioned in the NIT for Supply of Sanitary items, PTMT symet bath fittings, PVC water storage tank etc. as per enclosed scope of supply & technical specifications and related terms and conditions.**

1. Bidders are required to register on the Central Public Procurement Portal at [www.eprocure.gov.in](http://www.eprocure.gov.in), using a valid Digital Signature Certificate (DSC) and valid email address to be able to participate in the bidding process. On registration with the Portal they will be provided with a user id and password by the system through which they can submit their bids online.
2. Digital Signature Certificate (DSC) may be obtained from any authorized agencies registered with the Certifying Authority (CA), through National Informatics Centre (NIC) in India.
3. Bidders can download the bid documents from Central Public Procurement Portal website at [www.eprocure.gov.in](http://www.eprocure.gov.in) Bidders are required to submit the bid online by scanning and uploading all the relevant documents through [www.eprocure.gov.in](http://www.eprocure.gov.in)
4. Tender documents can also be downloaded from the University website at [www.bhu.ac.in](http://www.bhu.ac.in) For further details regarding Amendment /Addendum /Extension please visit website: [www.eprocure.gov.in](http://www.eprocure.gov.in) and [www.bhu.ac.in](http://www.bhu.ac.in)
5. Earnest Money Deposit (EMD) of **Rs. 20,000/-** (*Rupees twenty thousand only*) in the form of Fixed deposit receipt or Demand draft, drawn in favour of Superintending Engineer,EWSS, Banaras Hindu University, Varanasi or Bank Guarantee of any Scheduled Bank, with validity for 6 months or more shall be scanned and uploaded along with the Tender, within the period of online tender submission. The original (hard copy of EMD) should be sent to the Office of the Superintending Engineer, EWSS, Banaras Hindu University, Varanasi – 221005 within the tender submission period.
6. In the event of the date being declared as a holiday for the office, the due date for submission of hard copy of bids and opening of bids will be the next working day.
7. Bidders are required to scan & upload all the relevant documents as per the list of documents to be submitted & as mentioned elsewhere in NIT alongwith their offers.
8. The bids will be opened online by a committee of members duly constituted for the purpose at the time and date as specified in the tender document. All statements, documents, certificates, proof of EMD /Affidavits, etc uploaded by the bidders will be verified and downloaded for tender evaluation and the result of tender evaluation will be displayed on the [www.eprocure.gov.in](http://www.eprocure.gov.in) which can be seen by all bidders who participated in the tender.
9. The bidders should download the **BoQ.xls** from Central Procurement Portal and filled in the blank spaces provided for mentioning the name of bidder and rates. Bidders need not modify any other text or background shown in the BOQ template or replace it with any other copy of same **BOQ in .xls format**. The Central Public Procurement Portal ([www.eprocure.gov.in](http://www.eprocure.gov.in)) will accept the BOQ template only and hence the rate should not be quoted in any other place except BOQ template.
10. The Financial bid (price bid) i.e. Bill of Quantity (BOQ) of only techno-commercially qualified bidders will be opened online by a committee and the result will be displayed on the [www.eprocure.gov.in](http://www.eprocure.gov.in) which can be seen by all bidders who have participated in the tender.
11. The bidders are advised to note that in case bidders indicate higher Applicable GST Rates in their offer compared to what is actually payable but they deposit GST with Tax authority at the rate at which it is actually payable and thus misappropriating the money collected on account of GST charged from government supplies, necessary administrative actions such as deregistration, suspension of business dealing and/or banning of business dealing, in addition to recovery against the firm may be taken.

12. Cartel Formation and Quoting Prices in Pool – Bidders may note that Offers of such firms who resort to unethical practice of cartel formation and quote prices in a pool shall be rejected and their offers shall not be considered also for award of RC for the next two years.
13. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/- that there is no vigilance/CBI /FEMA case pending against the firm/supplier.
14. At any time prior to the date of submission of bid, Superintending Engineer, EWSS, BHU, may, for any reason, whether at his own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment. All amendment will be notified on the e-procure portal and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid, Superintending Engineer, EWSS, BHU, may at his discretion, extend the date and time for submission of bids.
15. Payments shall be made after execution of the order and supply of goods in satisfactory conditions on bill basis.
16. If the terms of the tender etc. are vague, incomplete, contradictory and confusing; the offer will summarily be rejected without any information.
17. In case of sub-standard supply / non-execution of supply of ordered goods within the stipulated time, the University reserves the right to impose penalty on the concerned firm.
18. In case any discrepancy is found with regard to quality/quantity of the material supplied by them under the order/ Contract placed on them, the Bidders must agree for its immediate replacement free of cost.
19. Printed conditions of tender including there on to reserve or otherwise sent along with the tender, if any shall not be binding upon the purchaser.
20. BHU reserves all rights to make any changes in terms and conditions of the tender and also to reject any or all bids without assigning any reason thereof.
21. The Vice Chancellor, B.H.U. or his authorized representative shall be the final authority in all disputes and decision will be binding on all concerned.

For any clarification and further details contact via mail [ewssbhu@gmail.com](mailto:ewssbhu@gmail.com) or contact in person during office hours.

### **UNDERTAKING FOR CHECK LIST**

**The following undertaking for checklist duly signed with seal and with required documents should be submitted along with offer:**

*We hereby declare that the following requirements have been fulfilled by us –*

1. List of organizations where the firm is supplying the items, along with their performance certificates if available and attested photocopies of supply orders.
2. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/= that the firm is not blacklisted from any Government/Private organization or any other institution.
3. The enclosed certificate (Annexure-A) and proforma (Annexure B) duly filled in and signed.
4. An Earnest Money Deposit (EMD) of **Rs. 20000/-** (*Rupees twenty thousand only*) is to be submitted along with the offer in the form of Fixed Deposit Receipt/Demand Draft/Bank Guarantee duly drawn/discharged in favour of **“Superintending Engineer, EWSS, BHU” payable at Varanasi. as per clause No. 5 of Instructions to the Tenderers & General Terms & Conditions.**
5. Registration Certificate of GST.
6. **Certificate of Registration for IT & Copy of Income Tax Returns for the last three financial years.**
7. Certificates of Financial Turnover from CA for the last three financial years.
8. **Every page of the tender documents and the enclosed copies of the certificates have been signed with seal.**

We hereby agree that in the absence of any of the above documents / information, the offer may be summarily rejected without making any further reference to us.

**Date:**

**Signature with seal**

**CERTIFICATE**

***We Hereby Certify That :***

1. We will not sell the product (s) to other institutions, bodies and also in the market on the rates less than the prices quoted by us to the University.
2. The rate of GST considered in the price is in accordance with the provisions of the rules in all respects (GST applicable for the institutions like BHU or Identical Units) and the same is payable to Tax Authorities in respect of the stores.
3. The goods / Stores / materials offered shall be of the best quality and workmanship and their supply be strictly in accordance with the technical specifications and particulars as detailed in the NIT.
4. The information furnished by us in the offer are true and correct to the best of our knowledge and belief. If any information furnished by the undersigned is found to be incorrect, the bid may be rejected.
5. We have read and understood the rules, regulations, terms and conditions and agree to abide by them.

***Authorized Signatory***

(Seal)

**PROFORMA**

Following proforma should be filled in and duly signed by the firm and sent alongwith the offer.

1. Approximate Delivery Period : Within 2/3 months from the date of receipt of clear order.
2. The quoted price for each item shall be on the basis of FOR destination BHU, Varanasi/RGSC, BHU Barkachha as the case may be & shall include packing, forwarding, freight, insurance and other charges if any.
3. a) The quoted price for each item shall be inclusive of GST & all other taxes if any.  
b) The overall **GST** rates considered in our **quoted GST-included price** as per **BOQ** is \_\_\_\_\_%.
4. The quoted price shall remain FIRM till completion of supply.
5. Terms of payment for Local/outstation firms/dealers shall be as follows : 100% payment on bill basis.

***Signature with Seal***

## **Special Conditions of Supply Contract**

- 1.** The materials shall be supplied to EWSS Store at BHU main campus Varanasi/BHU, RGSC, campus, Barkachha.
- 2.** Issue of this enquiry to the tenderer does not automatically mean that the tenderer has been considered qualified in all respects for award of the order. The university reserves the right to review such qualification/requirement at the time of tender evaluation which will be considered as final.
- 3.** The University does not bind itself to accept the lowest tender or any tender and reserves the right to reject/cancel, reduce or divide the tender into more than one tenderer without assigning any reason whatsoever.
- 4.** The equipment/material/goods shall be strictly as per technical specifications including dimension as detailed in the scope of supply & technical specifications given in the NIT. The tenders with any technical deviations including dimensions of the equipment is not acceptable & will be summarily rejected.
- 5.** All materials are subject to inspections & approval at destination/manufacturer's works by EWSS & rejected materials will be returned to you at your risk & cost.
- 6.** All materials are to be securely packed & you will be liable for any loss or damage in transit.
- 7.** The tenderers shall quote price for each item strictly as per price schedule (BOQ). Any discount to be considered by the tenderers shall be included in the basic price in the price schedule (BOQ). Hence basic price shall be determined by the tenderers after considering the discount if any. So any discount even if specified by the tenderer anywhere in their offer shall not be taken into account for Tender evaluation.



## **List of Documents to be submitted**

**List of Documents to be filled in by the bidders in various forms, to be scanned and uploaded within the period of bid submission:**

1	Copy of Original Demand Draft/ Fixed Deposit Receipt/Bank Guarantee against EMD.
2	List of organizations where the firm is supplying the items, along with their performance certificates if available and attested photocopies of supply orders.
3	Affidavit that the firm is not blacklisted from any organization as mentioned in undertaking for check-lists.
4	Certificate (Annexure – A)
5	Proforma (Annexure – B)
6	Certificate of Registration for GST.
7	Certificate of Registration for IT & copy of Income Tax Returns for the last three financial years.
8	Certificate of financial Turnover from Chartered Accountant for last three financial years.
9	Any other documents mentioned in Tender documents/NIT.
10	Bill of Quantities (BOQ) – Price schedule.

**Scope of supply & Technical specifications  
of scheduled equipments/materials/goods.**

Sl. No.	Item Description	Quantity
1.0	The following White vitreous China sanitary items of make: Hindware/ Parryware/ CERA.	
1.1	Orissa Pan – 20”	Each
1.2	Orissa Pan – 23” ISI Mark	Each
1.3	Ceramic Siphon (P trap small)	Each
1.4	European Water Closet S trap/P trap ISI Mark	Each
1.5	Wash Basin – 22” x 16” (Flat Back) ISI Mark	Each
1.6	Flat back urinal small ISI Mark	Each
2.0	The following Low level cistern and its internal parts of Make: Safari/ Seagulls/Prayag/ Pearl.	
2.1	Low level cistern completes -10.0 Ltrs. Capacity with all fittings & fixture complete. Single flush PVC Type white colour confirming to IS 7231.	Each
2.2	Knob/ Handle	Each
2.3	Syphon	Each
2.4	Floating valve	Each
2.5	Washer	Each
<b>3.0</b>	The following P.T.M.T. Symet bath fittings of Make- Prayag/ Pearl.	
3.1	Waste Coupling 31/32 mm (F/T)	Each
3.2	Waste Coupling 38/40 mm (F/T)	Each
3.3	Grating Doom waste Hole 125 mm	Each
3.4	Bib cock Standard 15 mm ISI Mark	Each
3.5	Stop cock Standard 15 mm ISI Mark(Male Thread)	Each
3.6	Pillar Cock 15 mm ISI Mark	Each
3.7	Ball Cock with Rod &Ball 15 mm	Each
3.8	Ball Cock with Rod &Ball 25 mm	Each
3.9	Ball Cock with Rod &Ball 50 mm	Each
3.10	Swiveling Shower 15 mm	Each

3.11	The Shelf (18")	Each
3.12	Towel rail 18"	Each
3.13	P.V.C. Connection 15x450 mm	Each
3.14	Corrugated Waste pipe 31/32x800 mm	Each
3.15	Corrugated Waste pipe 38/40x800 mm	Each
3.16	Flush Valve 25 mm Push Type	Each
3.17	Urinal down pipe	Each
3.18	Long flush bend 32 mm	Each
3.19	Short flush bend 32 mm	Each
3.20	Tank Nipple 20 mm	Each
3.21	Tank Nipple 25 mm	Each
3.22	Jet Spray with 1.00 meter tube	Each
3.23	Urinal Spreader 15 mm	Each
4.0	Looking Glass (Mirror) 5mm thick with four hole of 24" x 18" sizes & Make –Golden Fish/Golden Plus (Holes as per sample).	Each
5.0	Steel Sink including 4" waste coupling coating and sound proof pad overall size 24" x 18" x 8" Bowl size 20x16 weight 3.3Kg. $\pm$ 10% Make-Prayag/ Safari/Pearl	Each
6.0	Waste coupling of the above steel sinks.	Each
7.0	PVC Water storage tank double layer ISI mark with cover of the following Capacity. Make: Sintax, Topcon, Supercon.	
7.1	500 Ltrs.	Each
7.2	1000Ltrs.	Each
7.3	2000Ltrs.	Each
8.0	Spare PVC tank cover suitable for PVC tank of capacity -500Ltrs. to 2000Ltrs. with both side hinge & clamp.	Each
9.0	PVC commode cover solid body with steel hinge of white colour Make: Safari/ Segull/Prayag.	Each

**INVITATION FOR BIDS**  
**NOTICE INVITING TENDER (NIT)**

BANARAS HINDU UNIVERSITY  
UNIVERSITY WORKS DEPARTMENT  
VARANASI-221005

**e-Procurement Notice**

**Tender Ref No. : EWSS/2020-21/WS/E-PUR/ENQ -02**

**Dated: 18.03.2021**

Online Limited tenders are hereby invited in single cover system from registered/approved/eligible suppliers/bidders as mentioned in the Limited E-Tender Enquiry for Supply of:

- **Supply of Sanitary items, PTMT symet bath fittings, PVC water storage tank etc.**

Bidders can download complete set of bidding documents from e-procurement platform <https://eprocure.gov.in/eprocure/app> from **27.03.2021** onwards. Bidders need to submit the bids online by uploading all the required documents through <https://eprocure.gov.in/eprocure/app>.

**Last Date/ Time for receipt of bids through e-procurement is 20.04.2021 upto 04:00 P.M.** (server time). Late bids shall not be accepted.

For further details regarding Tender Notification & Specifications please visit website:

<http://eprocure.gov.in/eprocure/app> or <http://www.bhu.ac.in>.

**CRITICAL DATE SHEET**

<b>Publishing Date</b>	27.03.2021 (17.00)
<b>Document Sale Start Date</b>	27.03.2021 (17.00)
<b>Seek Clarification Start Date</b>	27.03.2021 (17.00)
<b>Seek Clarification End Date</b>	03.04.2021 (17.00)
<b>Pre-Bid Meeting Date</b>	NA
<b>Bid Submission Start Date</b>	05.04.2021 (10.00)
<b>Bid Submission End Date</b>	20.04.2021 (16.00)
<b>Bid Opening Date</b>	23.04.2021 (15.00)

(Superintending Engineer)