# **BID DOCUMENT**

# (e - Procurement)

AUCTION FOR UNSERVICEABLE STORES/GOODS LYING AT UNIVERSITY DUMP YARD /Other Places



Issued On:

02/07/2022

CENTRAL PURCHASE ORGANIZATION BANARAS HINDU UNIVERSITY VARANASI-221005, INDIA



## **DETAILS AT A GLANCE**

Auctioneer Name	Joint Registrar Central Purchase Organisation Banaras Hindu University VARANASI-221005 Website – www.bhu.ac.in Email – jointregac1@bhu.ac.in 9453048781
Auction Schedule	Last Date for submission online bid is 18/07/2022 at 17.00 Hrs. Last date of submission of hard copies upto 19/07/2022 at 05:00 PM.
Inspection	For inspection of various lots, the bidders are advised to contact in the office of the CPO between 11.00 Hrs to 13.00 Hrs. on any working day from 06/07/2022 to 12/07/2022
Annexures	<ul> <li>Declaration Regarding Clean Track by Bidder</li> <li>List of Documents Enclosed</li> <li>Notice Inviting Tender (NIT)</li> <li>Letter Submitting Offer/Bid/Tender</li> <li>Terms &amp; Conditions of Sale</li> <li>Tentative details of the items related to lot no: 1 to 1 2 (The bidders are advised to inspect the site before submitting their offer "AS IS WHERE IS" AND "WHAT IS BASIS"</li> </ul>
Special Instructions	Bidding in the last minutes and seconds should be avoided. Any postal delay will not be considered in such cases.
Cost of Tender documents	FREE OF COST (can be downloaded from the website)
Important Instruction	The bidders are instructed to deposit the Demand Draft of Rs 100000 necessarily alongwith their offer, failing which offer will not be considered. However, the same shall be returned immediately to unsuccessful bidders at the time of opening of bids or the same may be adjusted with the award value in case of successful bidder.

## Annexure-I

Lot No.	Name of the Department	Name of Scrap Items	Reserve Price
1-	Central Dumpyard (Sir Gate)	Iron and Electrical Scrap	67,50,000.00
2-	Central Dumpyard (Sir Gate) Under Tin Room	Computer, Printer, Battery, CPU, Steplizer,Etc.	6,00,000.00
3-	UWD Store, Back of Central Office	Iron Scrap	20,00,000.00
4-	Dept. of Radiodiagonosis and Imagine	MRI/CT-Scan Machine	2,90,000.00
5-	Farm Engineering Department	Big Iron Operators	3,00,000.00

## Details of Vehicles (Tata Sumo), Which is in running condition-

Lot No.	Vehicle Place	Types of Vehicles/ Model	Vehicle No.	Reserve Price
6-	(A) UWD Store,Back of Central Office	Tata Sumo	UP 65 U 9941	1,35,000.00
	(B) Chief Proctor Office	TataSumoGold(08.10.2014)	UP65BU 6920	1,35,000.00
	(C) Chief Proctor Office	Tata Grand (22.07.2010)	UP65AV 2253	1,35,000.00

## Details of Vehicles (truck), Which is not in running condition-

Lot No.	Vehicle Place	Types of Vehicles/ Model	Vehicle No.	Reserve Price
7-	(A) UWD Store, Back of Central Office	Truck	UP F 8980	1,00,000.00

## Details of Vehicles (Bus), Which is not in running condition-

Lot No.	Vehicle Place	Types of Vehicles/ Model	Vehicle No.	Reserve Price
8-	(A) Central Dumpyard (Sir Gate)	Bus	Not Mentioned on Vehicles	65,000.00
	(B) Director Office IMS	Mini Bus (26.06.2006)	UP 65 H 0798	65,000.00
	(C)Chief Proctor Office	MMV School Bus	UP 65 5114	65,000.00
	(D)Community Medicine Dept., IMS	Bus (24.08.1999)	UP 65 H 8583	65,000.00
	(E) S.S. Hospital	Ambulance	UP65 R 2733	65,000.00

## Details of Vehicles (Mahindra Jeep), Which is not in running condition-

Lot No.	Vehicle Place	Types of Vehicles/ Model	Vehicle No.	Reserve Price
9-	(A)UWD Store, Back of Central Office	Mahindra Jeep	UP 65 J 6989	60,000.00
	(B) Anicent History Department	Mahindra Jeep (January 1987)	UMZ 236	60,000.00
	(C) Dept. of Botany, Institute of Science	Mahindra Jeep MC-6400 (January 1987)	UMH 3765	60,000.00
	(D) Dept. of Extension Education	Mahindra Jeep (January 1990)	UPL 5332	60,000.00

(E) UWD Office	Mahindra Jeep (January 1990)	UP 65J 6989	60,000.00

## Details of Vehicles (Tata Sumo), Which is not in running condition-

Lot No.	Vehicle Place	Types of Vehicles/ Model	Vehicle No.	Reserve Price
10-	(A) Chief Proctor Office	Sumo Victa	UP AD 5896	60,000.00
	(B) Chief Proctor Office	Tata Sumo (July 2010)	UP 65 AV 2251	60,000.00
	(C) Chief Proctor Office	Force Travellor Scalar (23.08.2010)	UP 65 AT 7849	60,000.00
	(D)RGSC, Barkccha,Campus	Tata Victa (26.07.2010)	UP AV 2252	60,000.00
	(E) Dept. of AIHC & Arch	Tata Sumo (12.07.2002)	UP 65U 9940	60,000.00
	(F)Community Medicine Dept.	(NE-118) (January 1991)	UP 65 C1238	60,000.00

### Details of Vehciles (Ambessdor), Which is not in running condition-

Lot No.	Vehicle Place	Types of Vehicles/ Model	Vehicle No.	Reserve Price
11-	(A)Estate Office	Ambessdor (12.04.2004)	UP 65Y 4979	30,000.00
	(B)Estate Office	Ambessdor (03.03.2004)	UP 65 Y 2540	30,000.00
	(C)Estate Office	Ambessdor (09.12.2004)	UP65 AA 0989	30,000.00
	(D)Estate Office	Ambessdor (03.03.2004)	UP 65Y 2538	30,000.00
	(E)Estate Office	Tata SPCO (May 2004)	UP 65Y 2543	30,000.00
	(F)Estate Office	Ambessdor (08.04.2004)	UP 65Y 4978	30,000.00
	(G)Estate Office	Maruti Gipsy (08.03.1996)	UP 65J 3634	30,000.00
	(H) Chief Proctor Office	Maruti Gipsy (july 1997)	UP 65 L 2600	30,000.00
	(I) Chief Proctor Office	Maruti Gipsy	UP 65 U 7650	30,000.00

## Details of Vehciles (Tempo), Which is not in running condition-

Lot No.	Vehicle Place	Types of Vehicles/ Model	Vehicle No.	Reserve Price
12-	Controller of Examination	(Tempo)	UP 65R 2241	20,000.00

It will be awarded to the Bidder of that lot who will be quoted highest (H1) rate to the Concerned Lot

Annexure – II

#### DECLARATION REGARDING CLEAN TRACK BY BIDDER

(on Company's / Firm's letterhead)

Date: .....

The Joint Registrar Central Purchase Organisation R. O. Finance Banaras Hindu University Varanasi – 221 005

Sir,

Re.: Tender Enquiry No.:..... Dated ...... for 'disposal of unserviceable stores/goods lying at University Dump yard in shape of Lot No.1 to 12 (Iron Scrap,Electrical Scrap,Electronics Scraps & Condemned Vehicles). (Annexure-I)

I/we carefully gone through the Terms & Conditions contained in the above referred Tender Document. I/we hereby declare that my company / firm is not currently debarred / blacklisted or no legal case pending by any Government / Semi Government Organizations / Institutions in India or abroad. In addition to this there is no vigilance/CBI /FEMA case pending against the firm/company. I/we further certify that I'm competent officer in my company /firm to make this declaration.

Or

I/we declare the following

No.	Country in which the company is debarred / blacklisted / case is pending	Black listed / debarred by Government / Semi Government Organizations / Institutions	Vigilance/CBI /FEMA case pending	Reason	Since when and for how long

(NOTE : In case the company / firm was blacklisted previously, please provide the details regarding Period for which the company / firm was blacklisted and the reason/s for the same)

Yours faithfully

(Signature of the Bidder) Printed Name Designation Seal

Annexure – 3

#### LIST OF DOCUMENTS ENCLOSED

(on Company's / Firm's letterhead)

Date: .....

The Joint Registrar Central Purchase Organisation R. O. Finance Banaras Hindu University Varanasi – 221 005

Sir,

Re.: Tender Enquiry No.: .... Dated ..... for 'disposal of unserviceable stores/goods' lying at University Dump yard in shape of Lot No.1 to 12 (Iron Scrap,Electrical Scrap,Electronics Scraps & Condemned Vehicles). (Annexure-I)

I/we are enclosing following documents:

1.	Registration Certificate issued by CPCB/SPCB	YES / NO
2.	(DD of Rs. 100000)	YES / NO
3.	GST registration certificate	YES / NO
4.	Documents regarding the existence and registration of the firm	YES / NO
5.	PAN Card	YES / NO
6.	Declaration regarding Clean Track Record (Annexure – 2)	YES / NO
7.	Price Bid (BOQ). However, the same will be uploaded is e-Procurement	t Portal.
		YES / NO

Yours faithfully

(Signature of the Bidder) Printed Name Designation Seal To,

#### The Joint Registrar Central Purchase Organisation Banaras Hindu University Varanasi-221005

Dear Sir,

1. With reference to your Notice inviting Tender for various condemned items Lot No.1 to 12 (Iron Scrap,Electrical Scrap,Electronics Scraps & Condemned Vehicles). (Annexure-I)I / We do hereby submit the lot-wise offer to purchase the same as mentioned in the tender document.

2. I / We have seen/inspected the lot's to be purchased and read the general terms and conditions carefully as mentioned in the tender document. I/We, hereby unconditionally agree to confirm with and to be bound by the said conditions.

4. I / We do hereby agree that the DD shall be forfeited by the University in the event of my / our tender is accepted and I / we fail to make payment of the initial deposit as per terms & conditions by any reason whatsoever.

5. I/We further declare that I/we intend to purchase the condemned items in question at our own risk and that the information revealed by me/us in the Tender Document is true and correct to the best of my/our belief. I/We agree that if any of the statement/information revealed by me/us is found to be incorrect and/or untrue, the Quotations submitted by me/us is liable to be cancelled and in such case, the Earnest Money Deposit paid by me/us is liable to be forfeited by the BHU.

6. If I/we am/are not able to complete the transaction within the time limit specified in the Offer letter for any reason whatsoever and/or fail to fulfil any/all the terms and conditions of the Quotations and Offer letter, the Earnest Money Deposit and any other monies paid by me/us along with the Quotations and thereafter, are liable to be forfeited by the Bank and that the BHU.

7. I/We have inspected the lot before making the above offer; the decision of the Banaras Hindu University on any dispute arising out of the offer shall be binding on me/us.

#### Yours faithfully,

#### Signature of the Tenderer

NAME OF THE TENDERER: ADDRESS: (1) OFFICE: (2) RESIDENCE: TEL No.: OFFICE: FAX No.: RESIDENCE: E-mail ID: Mobile No. : (Mandatory)

#### TERMS & CONDITIONS OF SALE

- 1. Online tenders, in single-bid system, are invited for auction of unserviceable materials (both general scrap items and e-waste) on AS IS WHERE IS AND WHAT IS basis with related terms and conditions.
- 2. Bidders /Tenderers would be required to register on the Central Public Procurement Portal at www.eprocure.gov.in, using a valid Digital Signature Certificate (DSC) and valid email address to be able to participate in the bidding process. On registration with the Portal they will be provided with a user id and password by the system through which they can submit their bids online.
- 3. Digital Signature Certificate (DSC) may be obtained from any authorized agencies registered with the Certifying Authority (CA), through National Informatics Center (NIC) in India.
- 4. Bidders /Tenderers can download the bid document from Central Public Procurement Portal website at www.eprocure.gov.in Bidders /Tenderers are required to submit the bid online by scanning and uploading all the relevant documents through www.eprocure.gov.in.
- 5. Tender document can also be downloaded from the University website at www.bhu.ac.in For further details regarding Amendment /Addendum /Extension please visit website: www.eprocure.gov.in or www.bhu.ac.in.
- 6. While submitting the bids online, the bidder shall read the terms and conditions and may accept the same to proceed further to submit the bid packets.
- 7. The bidders are advised to submit the bids through online e-tendering system to the Tender Inviting Authority (TIA) well before the bid submission due date and time (as per Server System Clock). The TIA shall not be held responsible for any delay or the difficulties faced during the submission of bids online by the bidders.
- 8. After the bid submission (i.e. after Clicking "Freeze Bid Submission" in the portal), the acknowledgement number indicated by the system should be printed by the bidder and kept as a record of evidence for online submission of bid for the particular tender and also be used as entry pass to participate in the bid opening.
- 9. The time settings fixed in the server side and displayed at the top of the tender site, shall remain valid for all actions of requesting, bid submission, bid opening etc., in the e-Tender system. The bidders should follow such time during bid submission.
- 10. All the data being entered by the bidders would be encrypted using Public Key Infrastructure (PKI) encryption techniques to ensure the secrecy of the data. The data entered is not retrievable by unauthorized persons during the bid submission and until the time of bid opening by any person.

- 11. Any bid document that is uploaded to the server is subject to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers' public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 12. The confidentiality of the bids is maintained with the use of Secured Socket Layer (SSL) 128 bit encryption technology. Data storage encryption of sensitive fields is done.
- 13. The bidder should logout of the tendering system using the normal logout option available at the top right hand corner and not by selecting the (X) exit option in the browser.
- 14. The interested bidders can bid for both (general scrap and e-waste) items or for either one of them also as per their choice. However, for e-waste items only registered E-Waste collection centres, registered dismantler or Re-Cyclers are eligible for bid. For e-waste items bidders must submit a notarized copy of the valid registration certificates issued by the Central Pollution Control Board (CPCB) / State (or Union Territory) Pollution Control Board (SPCB) and produce it at the time of lifting of the materials, failing which their bid will be liable for rejection. In case of a sale involving inter-state movement of goods, the buyer shall take No Objection Certificate (NOC) from the concerned SPCB, with whom the buyer is registered, before taking delivery, failing which the buyer will be held responsible for the consequences.
- 15. Bidders/ Tenderers need to upload scanned copy at e-procurement portal and submit the hard copy of required documents like GST registration, PAN Number/ Card, DD for an amount of Rs. 100000/- by the way of Demand Draft in favour of The Registrar, Banaras Hindu University payable at Varanasi) and for e-waste valid document regarding the registration of the firm at Central Pollution Control Board/ state Pollution Control Board along with the bid, as per Check List within stipulated date and time mentioned in Tender Document. However, DD shall be returned immediately to unsuccessful bidders at the time of opening of bids or the shall may be adjusted with the award value in case of successful bidder. Remaining amount of the award value will have to be deposited by successful bidder within 7 days from the award of the contact through RTGS (SBI A/c No: 10654904247) only. A copy of UTR shall be required in case of NEFT/RTGS transfer.
- 16. The Tenderers, in their own interest, are advised to physically verify the lots at the University site during any working day between 11.00 AM to 1.00 PM within the bidding period by prior appointment to satisfy themselves about the quality and condition of the materials offered for sale. No request for providing sample will be accepted.
- 17. The items specified in the Schedule herein below have been stated to the best of the information. The University shall not be answerable for any error, misstatement or omission in this proclamation. The successful bidder shall be required to lift all the items at their own cost from the disposal site

to his / her premises within 30 days after the payment of the quoted amount. On failure, to lift the material within stipulated date and time, the University will charge ground rent @ Rs. 5000/- per day basis. If the material is not lifted within the extended time also, the University shall have the right to forfeit the entire amount of the bidder and sale the material to any other bidder.

- 18. No picking, choosing, sorting, welding, cutting or breaking of goods or materials sold will be permitted. Further, the University will be no party to any dispute that may arise in transit after the loading has been completed.
- 19. The bidder shall take full responsibility in case of any damage, loss or injury to any person.
- 20. In case of any accident or mis-happening the bidder will be responsible for the safety and the University will not take any responsibility in this regard.
- 21. All the lots shall not be sold below the reserve price. However the offers found near the reserve price may be considered as per decision of the committee constituted for the purpose.
- 22. The University reserves its right to accept or reject any or all the offers without assigning any reason whatsoever and in case all the offers are rejected, either to hold negotiations with any of the bidders/ tenderers or sell the lots through private negotiations with any of the bidders/ tenderers or any other party/parties. The University's decision in this behalf shall be final.
- 23. The Bidders/ Tenderers may give offers **either for one or more than one lots**.
- 24. The offer submitted at e-procurement portal will only be considered. Hard copy of all relevant documents alongwith Demand Draft should reach at : The Joint Registrar, Central Purchase Organisation, Office of the Registrar (Finance), Banaras Hindu University, Varanasi 221 005 within stipulated date and time.
- 25. In case of any dispute arising as to the validity of the tender, amount of bid, DD or as to the eligibility of the bidder, authorization of the person representing the bidder, the interpretation, resale the decision of the University will be final.
- 26. Tenders with conditional offers may be treated as invalid. Likewise correspondence about any change in the offers will not be entertained. If any Tenderer wishes to give a fresh offer on or before the last date prescribed for submission of the Tenders in the concerned advertisement, he may submit a fresh Tender with appropriate Demand Draft.
- 27. The sale certificate, if needed shall be issued in the name against which the tender is submitted.
- 28. The bids will be opened by a committee of members duly constituted for the purpose at the time and date as specified in the tender document. In the event of the date being declared as a closed holiday for purchaser's office,

the due date for submission of bids and opening of bids will be the following working day at the appointed times.

- 29. The bidders should submit the **Price Bid** and filled in the blank spaces provided for mentioning the name of bidder and rates. Bidders need not modify any other text or replace it with any other copy of same **Price Bid format**. The prices quoted should be firm till the delivery is completed. Please quote the rates in words and figures. Price quoted should be net and valid for a minimum period of three months from the date of opening of the quotation.
- 30. The highest quoting bid (will be awarded to the Bidder of that lot who will be quoted highest (H1) rate to the Concerned Lot) will be accepted for award of tender subject to the condition that tenderers are fulfilling the eligibility criteria as mentioned in the tender document. All the lots shall not be sold below the reserve price. However, the offer found near the reserve price may be considered as per decision of the committee constituted for the purpose.
- 31. In case the highest quoting bidder is not able to deposit the quoted amount within 10 working days the same will be offered to next lower bidder (second highest quoting) at the rate quoted by highest bidder.
- 32. Cartel Formation and Quoting Prices in Pool-Tenderers may note that Offers of such firms who resort to unethical practice of cartel formation and quote prices in a pool shall be rejected and their offers shall also not be considered for award of any contract for the next two years.
- 33. The firm has to give self declaration as per **ANNEXURE-2** that there is no vigilance/CBI /FEMA case pending against the firm/supplier.
- 34. At any time prior to the date of submission of bid, Registrar, BHU, may, for any reason, whether at his own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment. All prospective bidders/ tenderer who have received the bidding document will be notified of the amendment in writing and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid. The Registrar, BHU, may at his discretion, extends the date and time for submission of bids.
- 35. The tendered rates and the validity of bids shall be for a minimum period of Six months from the date of finalisation of the contract.
- 36. The Tenderers are advised to submit the **ANNEXURE-3** alongwith other desired enclosures necessarily to ensure the eligibility criteria. Hard copies of all enclosures should reach to Joint Registrar (Central Purchase Organisation), BHU within the stipulated date and time.
- 37. BHU reserves all rights to make any changes in terms and conditions of the tender and also to reject any or all bids without assigning any reason thereof.
- 38. The Vice Chancellor, B.H.U. or his authorized representative shall be the final authority in all disputes and decision will be binding on all concerned.
- 39. Dispute clause: Any dispute related to the enquiry shall be subject to the jurisdiction of the court at VARANASI only.

For any clarification and further details contact Mobile No: **9453048781** or contact in person during office hours.

## **INVITATION FOR BIDS Notice Inviting Tender (NIT)**

#### BANARAS HINDU UNIVERSITY CENTRAL PURCHASE ORGANIZATION VARANASI-221005

## e-Procurement Notice

#### *Ref*: BHU/CPO/Auction/2022-23/02

Date: 02/07/2022

Online tenders are hereby invited in single cover system for :-

DISPOSAL OF UNSERVICEABLE STORES/GOODS lying at University Dump yard in shape of Lot No.1 to 12 (Iron Scrap,Electrical Scrap,Electronics Scraps & Condemned Vehicles). (Annexure-I)

Bidders can download complete set of bidding documents from e- procurement Platform <u>https://eprocure.gov.in/eprocure/app</u> 02/07/2022 onwards. Bidders need to submit the bids online for the interested items by uploading all the required documents through <u>https://eprocure.gov.in/eprocure/app</u>.

Last Date/ Time for receipt of bids through e-procurement is: 18/07/2022 upto 05:00 PM. (Server time). Late bids shall not be accepted.

For further details regarding Tender Notification & Detailed terms & conditions please visit website: <u>https://eprocure.gov.in/eprocure/app</u> and <u>www.bhu.ac.in.</u>

### **CRITICAL DATE SHEET**

Published Date	02-07-2022 (11:30AM)
<b>Bid Document Download Start Date</b>	02-07-2022 (11:30AM)
<b>Clarification Start Date</b>	02-07-2022 (11:30AM)
Clarification End Date	04-07-2022 (04:00 PM)
Inspection Date	06/07/2022 to 12/07/2022
Bid Submission Start Date	05-07-2022 (05:00 PM)
Bid Document Download End Date	18-07-2022 (05:00 PM)
Bid Submission End Date	18-07-2022 (05:00 PM)
Submission of Hard Copies of all desired documents	19-07-2022 (05:00 PM)
Bid Opening Date	20-07-2022 (12:30 PM)