

BID DOCUMENTS

(e - Procurement)

Supply of electrical accessories and misc. items.



**ELECTRIC & WATER SUPPLY SERVICES
BANARAS HINDU UNIVERSITY
VARANASI-221005, INDIA**

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Tender documents containing detailed guidelines are enclosed. Tenderers should read the Tender Documents carefully before submitting their offers.

Instructions to the Tenderers & General Terms & Conditions

Online Limited tenders, in single cover system, are invited from the registered Suppliers/bidders as mentioned in the NIT for Supply of electrical accessories and misc. items as per enclosed scope of supply & technical specifications and related terms and conditions.

1. Bidders are required to register on the Central Public Procurement Portal at www.eprocure.gov.in, using a valid Digital Signature Certificate (DSC) and valid email address to be able to participate in the bidding process. On registration with the Portal they will be provided with a user id and password by the system through which they can submit their bids online.
2. Digital Signature Certificate (DSC) may be obtained from any authorized agencies registered with the Certifying Authority (CA), through National Informatics Centre (NIC) in India.
3. Bidders can download the bid documents from Central Public Procurement Portal website at www.eprocure.gov.in Bidders are required to submit the bid online by scanning and uploading all the relevant documents through www.eprocure.gov.in
4. Tender documents can also be downloaded from the University website at www.bhu.ac.in For further details regarding Amendment /Addendum /Extension please visit website: www.eprocure.gov.in and www.bhu.ac.in
5. Earnest Money Deposit (EMD) of **Rs. 20,000/-** (*Rupees twenty thousand only*) in the form of Fixed deposit receipt or Demand draft, drawn in favour of Superintending Engineer,EWSS, Banaras Hindu University, Varanasi or Bank Guarantee of any Scheduled Bank, with validity for 6 months or more shall be scanned and uploaded along with the Tender, within the period of online tender submission. The original (hard copy of EMD) should be sent to the Office of the Superintending Engineer, EWSS, Banaras Hindu University, Varanasi – 221005 within the tender submission period.
6. In the event of the date being declared as a holiday for the office, the due date for submission of hard copy of bids and opening of bids will be the next working day.
7. Bidders are required to scan & upload all the relevant documents as per the list of documents to be submitted & as mentioned elsewhere in NIT along with their offers.
8. The bids will be opened online by a committee of members duly constituted for the purpose at the time and date as specified in the tender document. All statements, documents, certificates, proof of EMD /Affidavits, etc uploaded by the bidders will be verified and downloaded for tender evaluation and the result of tender evaluation will be displayed on the www.eprocure.gov.in which can be seen by all bidders who participated in the tender.
9. The bidders should download the **BoQ.xls** from Central Procurement Portal and filled in the blank spaces provided for mentioning the name of bidder and rates. Bidders need not modify any other text or background shown in the BOQ template or replace it with any other copy of same **BOQ in .xls format**. The Central Public Procurement Portal (www.eprocure.gov.in) will accept the BOQ template only and hence the rate should not be quoted in any other place except BOQ template.
10. The Financial bid (price bid) i.e. Bill of Quantity (BOQ) of only techno-commercially qualified bidders will be opened online by a committee and the result will be displayed on the www.eprocure.gov.in which can be seen by all bidders who have participated in the tender.
11. The bidders are advised to note that in case bidders indicate higher Applicable GST Rates in their offer compared to what is actually payable but they deposit GST with Tax authority at the rate at which it is actually payable and thus misappropriating the money collected on account of GST charged from government supplies, necessary administrative actions such as deregistration, suspension of business dealing and/or banning of business dealing, in addition to recovery against the firm may be taken.

12. Cartel Formation and Quoting Prices in Pool – Bidders may note that Offers of such firms who resort to unethical practice of cartel formation and quote prices in a pool shall be rejected and their offers shall not be considered also for award of RC for the next two years.
13. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/- that there is no vigilance/CBI /FEMA case pending against the firm/supplier.
14. At any time prior to the date of submission of bid, Superintending Engineer,EWSS, BHU, may, for any reason, whether at his own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment. All amendment will be notified on the e-procure portal and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid, Superintending Engineer, EWSS, BHU, may at his discretion, extend the date and time for submission of bids.
15. Payments shall be made after execution of the order and supply of goods in satisfactory conditions on bill basis.
16. If the terms of the tender etc. are vague, incomplete, contradictory and confusing; the offer will summarily be rejected without any information.
17. In case of sub-standard supply / non-execution of supply of ordered goods within the stipulated time, the University reserves the right to impose penalty on the concerned firm.
18. In case any discrepancy is found with regard to quality/quantity of the material supplied by them under the order/ Contract placed on them, the Bidders must agree for its immediate replacement free of cost.
19. Printed conditions of tender including there on to reserve or otherwise sent along with the tender, if any shall not be binding upon the purchaser.
20. BHU reserves all rights to make any changes in terms and conditions of the tender and also to reject any or all bids without assigning any reason thereof.
21. The Vice Chancellor, B.H.U. or his authorized representative shall be the final authority in all disputes and decision will be binding on all concerned.

For any clarification and further details contact via mail ewssbhu@gmail.com or contact in person during office hours.

UNDERTAKING FOR CHECK LIST

The following undertaking for checklist duly signed with seal and with required documents should be submitted along with offer:

We hereby declare that the following requirements have been fulfilled by us –

1. List of organizations where the firm is supplying the items, along with their performance certificates if available and attested photocopies of supply orders.
2. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/= that the firm is not blacklisted from any Government/Private organization or any other institution.
3. The enclosed certificate (Annexure-A) and proforma (Annexure B) duly filled in and signed.
4. An Earnest Money Deposit (EMD) of **Rs. 20000/-** (*Rupees twenty thousand only*) is to be submitted along with the offer in the form of Fixed Deposit Receipt/Demand Draft/Bank Guarantee duly drawn/discharged in favour of **“*Superintending Engineer, EWSS, BHU*” payable at Varanasi. as per clause No. 5 of Instructions to the Tenderers & General Terms & Conditions.**
5. Registration Certificate of GST.
6. **Certificate of Registration for IT & Copy of Income Tax Returns for the last three financial years.**
7. Certificates of Financial Turnover from CA for the last three financial years.
8. **Every page of the tender documents and the enclosed copies of the certificates have been signed with seal.**

We hereby agree that in the absence of any of the above documents / information, the offer may be summarily rejected without making any further reference to us.

Date:

Signature with seal

CERTIFICATE

We Hereby Certify That :

1. We will not sell the product (s) to other institutions, bodies and also in the market on the rates less than the prices quoted by us to the University.
2. The rate of GST considered in the price is in accordance with the provisions of the rules in all respects (GST applicable for the institutions like BHU or Identical Units) and the same is payable to Tax Authorities in respect of the stores.
3. The goods / Stores / materials offered shall be of the best quality and workmanship and their supply be strictly in accordance with the technical specifications and particulars as detailed in the NIT.
4. The information furnished by us in the offer are true and correct to the best of our knowledge and belief. If any information furnished by the undersigned is found to be incorrect, the bid may be rejected.
5. We have read and understood the rules, regulations, terms and conditions and agree to abide by them.

Authorized Signatory

(Seal)

Annexure 'B'

PROFORMA

Following proforma should be filled in and duly signed by the firm and sent alongwith the offer.

1. Approximate Delivery Period : Within 2/3 months from the date of receipt of clear order.
2. The quoted price for each item shall be on the basis of FOR destination BHU, Varanasi/RGSC, BHUBarkachha as the case may be & shall include packing, forwarding, freight, insurance and other charges if any.
3. a) The quoted price for each item shall be inclusive of GST & all other taxes if any.
b) The overall **GST** rates considered in our **quoted GST-included price** as per **BOQ** is _____%.
4. The quoted price shall remain FIRM till completion of supply.
5. Terms of payment for Local/outstation firms/dealers shall be as follows : 100% payment on bill basis.

Signature with Seal

Special Conditions of Supply Contract

- 1.** The materials shall be supplied to EWSS Store at BHU main campus Varanasi/BHU, RGSC, campus, Barkachha.
- 2.** Issue of this enquiry to the tenderer does not automatically mean that the tenderer has been considered qualified in all respects for award of the order. The university reserves the right to review such qualification/requirement at the time of tender evaluation which will be considered as final.
- 3.** The University does not bind itself to accept the lowest tender or any tender and reserves the right to reject/cancel, reduce or divide the tender into more than one tenderer without assigning any reason whatsoever.
- 4.** The equipment/material/goods shall be strictly as per technical specifications including dimension as detailed in the scope of supply & technical specifications given in the NIT. The tenders with any technical deviations including dimensions of the equipment is not acceptable & will be summarily rejected.
- 5.** All materials are subject to inspections & approval at destination/manufacturer's works by EWSS & rejected materials will be returned to you at your risk & cost.
- 6.** All materials are to be securely packed & you will be liable for any loss or damage in transit.
- 7.** The tenderers shall quote price for each item strictly as per price schedule (BOQ). Any discount to be considered by the tenderers shall be included in the basic price in the price schedule (BOQ). Hence basic price shall be determined by the tenderers after considering the discount if any. So any discount even if specified by the tenderer anywhere in their offer shall not be taken into account for Tender evaluation.

Scope of supply & Technical specifications

Supply of electrical accessories and misc. items.

Sl. No.	Item Description	Quantity
1.0	Super Enameled (SE) medium covering F class insulated copper wire confirming to IS-13730, Atlas/Devidayal/Milan Make of the following sizes.	
1.1	25 SWG to 30 SWG.	Per Kg.
1.2	31 SWG to 36 SWG.	Per Kg.
2.0	Oil filled capacitor/condenser suitable for 440V AC, 50 Hz. 85 ⁰ C as per relevant IS: 2993 of following ratings. Make : Elcap/Capco/Epcos	
2.1	2.5 MFD.	Each
2.2	3.15 MFD.	Each
2.3	4 MFD.	Each
2.4	6 MFD.	Each
2.5	36 MFD	Each
2.6	45 MFD	Each
3.0	Paper capacitor/condenser suitable for 440V AC, 50 Hz. 85 ⁰ C as per relevant IS: 2993 of following ratings. Make : Elcap/Capco/Epcos/ Sigma	
3.1	2.5 MFD.	Each
3.2	3.15 MFD.	Each
3.3	4 MFD.	Each
3.4	6 MFD.	Each
3.5	36 MFD	Each
3.6	45 MFD	Each
4.0	650 Volt grade Twin core twisted, PVC Flexible copper wire: multi stranded as per relevant IS specification of the following sizes. Make : Polycab/Payal/Arkaylight/Plaza. Each coil shall have 90 Mtr. Wire (approx.).	
4.1	23/76	Each Coil
4.2	40/76	Each Coil
5.0	1.1KV grade PVC tape in roll containing approximate 9 Meter length Make : Kinjal/Steelgrip.	Each Roll
6.0	Electrical items of Anchor/Cona/L&T Make as follows:-.	
6.1	Fan Regulator (Stepped type)	Each
6.2	Ceiling Rose - 6A	Each
6.3	1 way switch - 6A	Each
6.4	1 way switch - 20A	Each
6.5	2 Pin/ 3 Pin Socket - 6A	Each
6.6	Twin 3 Pin Power Socket – 10/20A	Each
6.7	Bell push – 6A	Each
6.8	Batten Holder	Each
7.0	L&T Oris /Legrand/ABB make modular items as follows:-	
7.1	1 way switch - 6A	Each
7.2	1 way switch - 16A	Each
7.3	Bell push - 6A	Each
7.4	Safety AC Power Unit - 25A	Each
7.5	LED indicator light	Each
7.6	2 pin/3 pin Socket - 6A	Each
7.7	Twin 3 pin power socket - 6/16A	Each
7.8	4 Step Fan Regulator	Each
8.0	Modular base & cover plate of L&T Oris/Legrand/ABB make as follows:-	
8.1	1 module - cover	Each
8.2	2 module - cover	Each
8.3	3 module - cover	Each
8.4	4 module - cover	Each

8.5	6 module + cover	Each
8.6	8 module + cover	Each
8.7	10 module + cover	Each
8.8	12 module + cover	Each
8.9	16 module + cover	Each
8.10	24 module + cover	Each
9.0	Wooden board made of Sheesham or Teak wood used for electric wiring purpose with 3mm. thick mica sheet (white colour) at top of following approx sizes:-	
9.1	4"x 4"x 1¼" (approx.)	Each
9.2	7"x 4"x 1¼" (approx.)	Each
9.3	8"x 6" x 1¼" (approx.)	Each
9.4	8"x 10" x 1¼" (approx.)	Each
9.5	10"x 12" x 1¼" (approx.)	Each
10.0	Rubber fan reel	Each
11.0	Stainless steel sealed ball bearing of the following specification Make : SKF/TATA.	
11.1	6201 - 2Z	Each
11.2	6202 - 2Z	Each
11.3	6203 - 2Z	Each
12.0	Superfast drying insulating varnish Make : Doctor A-1.	Per Liter
13.0	Gulf make grease.	Per Kg.
14.0	Bamboo ladder 35 ft long of approved quality	Each
15.0	Tools bag made of Cotton Canvas of size -16"X12"X5" with chain of approved quality.	Each
16.0	Raw Rubber of approved quality	Per Kg.
17.0	M.S Pole C-clamps 3" dia made of ms strips of size 50mm x 6mm	Per pair.
18.0	Cu Socket suitable for 10 Sqmm-16Sqmm Cu cable	Each
19.0	Cu ferrule suitable for 10 Sqmm-16Sqmm Cu cable	Each
20.0	Crimping type Al. Socket of approved make & following sizes:-	
20.1	16mm	Each
20.2	25mm	Each
20.3	35mm	Each
20.4	50mm	Each
20.5	70mm	Each
20.6	95mm	Each
20.7	120mm	Each
20.8	185mm	Each
20.9	300mm	Each
21.0	Crimping type Al. Ferrule of approved make & following sizes:-	
21.1	16mm	Each
21.2	25mm	Each
21.3	35mm	Each
21.4	50mm	Each
21.5	70mm	Each
21.6	95mm	Each
21.7	120mm	Each
21.8	185mm	Each
21.9	300mm	Each
22.0	33KV (E) Heat shrink outdoor Cable end termination kit Make:- 3M-M-Seal suitable for the following sizes of XLPE cables	
22.1	3C × 300-400 sqmm. Description : MHO X 33KVE 3C	Each
22.2	3C × 95-150 sqmm. Description : MHO X 33KVE 3C	Each
23.0	33KV (E) Heat shrink indoor Cable end termination kit Make:- 3M suitable for the following size of XLPE cables	
23.1	3C × 95-150 sqmm. Description : MHI X 33KVE 3C	Each
24.0	33KV (E) Heat shrink Straight through cable jointing kit Make:- 3M suitable for the following sizes of XLPE cables	

24.1	3C × 300-400 sqmm. Description : MHS-4/33kV/S 3C	Each
24.2	3C × 95-150 sqmm. Description : MHS-4/33kV/S 3C	Each
25.0	11KV (E) Heat Shrink Outdoor Cable end Termination kit Make:- 3M suitable for the following sizes of XLPE cables.	
25.1	3C × 240-300 sqmm. Description : MHOX 11KVE 3C.	Each
25.2	3C × 120-185 sqmm. Description : MHOX 11KVE 3C.	Each
26.0	11KV (E) Heat Shrink Indoor Cable end Termination kit Make:- 3M suitable for the following sizes of XLPE cables.	
26.1	3C × 240-300 sqmm. Description : MHIX 11KVE 3C.	Each
26.2	3C × 120-185 sqmm. Description : MHIX 11KVE 3C.	Each
27.0	11KV (E) Heat Shrink Straight through cable jointing kit Make:- 3M suitable for the following sizes of XLPE cables.	
27.1	3C × 240-300 sqmm. Description : MHSX 11KVE 3C.	Each
27.2	3C × 120-185 sqmm. Description : MHSX 11KVE 3C.	Each
28.0	1.1KV heat shrink outdoor cable end termination kit Make:- 3M Suitable for the following sizes of XLPE/PVCcables	
28.1	3 ½ C × 185-300 sqmm. Description : HESL – 4/4C	Each
28.2	3 ½ C × 70-150 sqmm. Description : HESL – 3/4C	Each
29.0	1.1KV heat shrink straight through cable jointing kit Make:- 3M Suitable for the following sizes of XLPE/PVCcables	
29.1	3 ½ C × 225-300 sqmm. Description : HSLA – 5/4C	Each
29.2	3 ½ C × 120-185 sqmm. Description : HSLA – 4/4C	Each
29.3	3 ½ C × 50-95 sqmm. Description : HSLA – 3/4C	Each
30.0	Analog Ammeter 96 Sqmm. Flush mounted CTR : 400-200/IA, CL : 1.0, Range = 400-200A, 240 ⁰ SCALE. Make: Automatic Electric/ Rishab/Meco	Each
31.0	Digital Voltmeter fuse mounted Size: 144x83 mm, PTR: 33KV/110V AC Aux. voltage 230V AC, CL: 0.5, Range : 0-40KV 3 ½ Digit, 25mm Display. Make: JVS	Each
32.0	Silica gel for Transformer	Per Kg
33.1	Transformer breather for capacity of 5 Kg Silica gel	Each
33.2	Transformer breather for capacity of 2 Kg Silica gel	Each
33.3	Transformer breather for capacity of 1 Kg Silica gel	Each
34.0	1.1 KV grade PVC insulated & PVC sheathed two core solid Aluminium conductor unarmoured cable as per relevant IS specification of the following sizes. Make : Reputed & approved Makes. Each coil of cable shall contain 90 mtrs cables.	
34.1	2 core x 4.0 Sqmm	Each Coil
34.2	2 core x 6.0 Sqmm	Each Coil
34.3	2 core x 10.0 Sqmm	Each Coil
34.4	2 core x 16.0 Sqmm	Each Coil
35.0	FRLS 1.1KV grade PVC insulated single core unsheathed multistranded bare copper conductor wire in coils of each 90 Mtrs length for the following sizes. Make: Finolax/L&T/National/RR Kabel.	
35.1	1.0 Sqmm	Each Coil
35.2	1.5 Sqmm	Each Coil
35.3	2.5 Sqmm	Each Coil
36.0	11KV grade PVC Tape in roll containing approx 9 meter length of reputed & approved make	Each Roll
37.0	Line tester, handle : Yellow, Make – Taparia	Each
38.0	Combination plier – 200mm. long Make – Taparia	Each
39.0	Insulated screw driver – 200mm. long Make – Taparia	Each
40.1	Aluminium Ladder – 8 ft. long	Each
40.2	Aluminium Ladder – 6 ft. long	Each
41.1	AluminiumChaugodiya – 8 ft. long	Each
41.2	AluminiumChaugodiya – 6 ft. long	Each
42.0	Manila rope – 1 inch dia	Per Kg

List of Documents to be submitted

List of Documents to be filled in by the bidders in various forms, to be scanned and uploaded within the period of bid submission:

1	Copy of Original Demand Draft/ Fixed Deposit Receipt/Bank Guarantee against EMD.
2	List of organizations where the firm is supplying the items, along with their performance certificates if available and attested photocopies of supply orders.
3	Affidavit that the firm is not blacklisted from any organization as mentioned in undertaking for check-lists.
4	Certificate (Annexure – A)
5	Proforma (Annexure – B)
6	Certificate of Registration for GST.
7	Certificate of Registration for IT & copy of Income Tax Returns for the last three financial years.
8	Certificate of financial Turnover from Chartered Accountant for last three financial years.
9	Any other documents mentioned in Tender documents/NIT.
10	Bill of Quantities (BOQ) – Price schedule.

INVITATION FOR BIDS
NOTICE INVITING TENDER (NIT)

BANARAS HINDU UNIVERSITY
UNIVERSITY WORKS DEPARTMENT
VARANASI-221005

e-Procurement Notice

Tender Ref No. : EWSS/2021-22/EL/E-PUR/ENQ -01

Dated: 10.04.2021

Online Limited tenders are hereby invited in single cover system from registered/approved/eligible suppliers/bidders as mentioned in the Limited E-Tender Enquiry for Supply of :

- **Supply of electrical accessories and misc. items.**

Bidders can download complete set of bidding documents from e-procurement platform <https://eprocure.gov.in/eprocure/app> from **03.06.2021** onwards. Bidders need to submit the bids online by uploading all the required documents through <https://eprocure.gov.in/eprocure/app>. **Last Date/ Time for receipt of bids through e-procurement is 25.06.2021 upto 04:00 P.M.** (server time). Late bids shall not be accepted.

For further details regarding Tender Notification & Specifications please visit website: <http://eprocure.gov.in/eprocure/app> or <http://www.bhu.ac.in>.

CRITICAL DATE SHEET

Publishing Date	03.06.2021 (17.00)
Document Sale Start Date	03.06.2021 (17.00)
Seek Clarification Start Date	03.06.2021 (17.00)
Seek Clarification End Date	08.06.2021 (17.00)
Pre-Bid Meeting Date	NA
Bid Submission Start Date	11.06.2021 (10.00)
Bid Submission End Date	25.06.2021 (16.00)
Bid Opening Date	28.06.2021 (15.00)

(Superintending Engineer)