



No. RAc/Estb./AR design-printing 2017-18/

Dated: October 3, 2018

### TENDER NOTIFICATION

The Banaras Hindu University invites quotation, under limited tender, for designing and printing of the Annual Report 2017-18 of the University in bilingual, i.e., Hindi and English Version as per details given hereunder:

- (i) 300 copies of the Annual Report, in bilingual, (Hindi and English Version), containing approximately 700 pages has to be got printed in multi-colour offset printing (with 20% increase/decrease);
- (ii) The book size of the Annual Report will be 8.5" x 11" (23 x 36 – 1/8) which is to be printed on 100 gsm Matt paper;
- (iii) The cover page of the Annual Report will be designed and printed in multi-colour on 300 GSM glass Art Board with lamination;
- (iv) The Vendor should have a minimum of 2 years of experience in the relevant field;
- (v) The firms must be registered under GST Rules;
- (vi) The opening date of receipt of quotation is 03.10.2018;
- (vii) The last date of receipt of quotation is 24.10.2018 upto 03.00 p.m.;
- (viii) The received quotations will be opened on 24.10.2018 at 03.30 p.m.
- (ix) The time limit for delivery of the order will be 10 days from the date of the award of the order.
- (x) The University reserves the right to accept or reject any or all quotation(s), re-invite without assigning any reason whatsoever.

✦ The referred to quotation(s) be submitted to the Office of the Registrar (Academic), Banaras Hindu University, Varanasi – 221 005 in the sealed envelope within the aforesaid specified deadline through registered/speed post/courier.

✦ The quotation(s) received after the aforesaid deadline will not be entertained.

✦ The quotations received through Fax or email shall not be accepted under any circumstances.

DEPUTY REGISTRAR (ACADEMIC)