

काशी हिन्दू
विश्वविद्यालय



BANARAS HINDU
UNIVERSITY

AN INSTITUTION OF NATIONAL IMPORTANCE ESTABLISHED BY AN ACT OF PARLIAMENT

No. RAc/Admission/RET-Exmptd./2015-16/ 53



कार्यालय कुलसचिव
(शिक्षण)
OFFICE OF THE REGISTRAR
(ACADEMIC)

Dated: April 4, 2016

The Dean,
Faculty of
Banaras Hindu University

Subject: Ph.D./Vidyavaridhi admission in the Semester commencing in March'16- reg.

Sir/Madam,

This is in continuation of communication No.RAc/RES/2015-16/21747 dated December 22, 2015 whereby the detailed procedure for Ph.D. admission in September 15 semesters, in the main as well as allied discipline departments, and vacancy position for the 2015-16 semester was provided. Format for call letter, OBC certificate and counselling form were also provided therewith.

2. For Ph.D. admission of the **RET 2015 candidates** in the semester commencing in March 2016, I am directed to say as under:

- While providing vacancy position for the academic session 2015-16, vide the referred to communication, the departments were authorized to bifurcate the vacancies for admission in September'15 and March' 16 semesters, if they so desired. **The vacancies notified were for RET candidates only.**
- The Department/Disciplines, may call RET candidates (only those who qualified Test C conducted for September'15 admissions) for Test C, subject to the condition that they have a vacancy with reference to the vacancy position circulated earlier (*as detailed in para 2 a above*).
- The admission shall be made out of the candidates who were found qualified in Test C conducted for September'15 admissions. However, they will have to appear in Test C again to be held at the Departments/Centre on **30th April 2016** for March 2016 admissions. The procedure for Test C/counseling shall remain the same as communicated earlier for September 2015 semester.

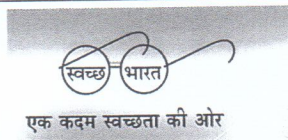
3. For Ph.D. admission of the **RET (Exempted) candidates** in the semester commencing in March 2016, I am directed to say as under:

3.1 All application forms of RET exempted candidates, received under RET 2015 notification, as received in the office of the Controller of Examinations have already been provided to the concerned departments/Centres.

3.2 However, as done during the past academic session, **another opportunity of making an application for admission to the Ph.D. Programmes in March'16 semester to such RET Exempted category candidates** who could not make an application earlier (under the RET 2015 notification) is being provided. However, this opportunity is subject to availability of seats in the discipline concerned and willingness of the department to take admissions under said category during the said semester. Accordingly a notification in the newspapers and BHU Website was issued (copy enclosed). As per said notification, the prospective candidates have been advised as follows:



BHU



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T: (0542) 2307273, 2368896, 6701704
F: (0542) 2368174;
E: dracademic.bhu@gmail.com
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i) Those RET Exempted category candidates who had applied under RET 2015 notification need not apply again.

ii) RET Exempted Candidates who wish to be considered under the said notification are advised to proceed as under:

- To check if they fulfill the eligibility conditions prescribed for RET Exempted category.
- To check if they fulfill the minimum eligibility conditions for admission to the Ph.D. programme in the concerned discipline.
- To check from the concerned HoD/Coordinator of the centre whether there are vacancies in the discipline in which they intend to seek admission and also whether the Department/ centre would enroll RET Exempted candidates in March 2016 semester.** The candidates have been advised to check on this aspect from the concerned HoD/Coordinator over telephone before making an application. Accordingly, the Departments are advised to form their view on the subject before hand for appropriate response to the candidates against such queries.
- Only on confirmation of aforesaid, the candidates would download the application form from the BHU Website and **shall submit the duly filled-in application form, alongwith prescribed enclosures and application processing fee, to the Head of the concerned Department/ Coordinator of the Centre, Banaras Hindu University, Varanasi-221005 within the prescribed deadline (30th April 2016).**
- The candidates have been further advised that if they are desirous of applying in more than one discipline, they shall make separate application for each discipline. **Therefore, there would be no transfer of application forms to allied discipline departments for such fresh applicants.**
- The **Date of Test C/Counselling** for admission (30th April 2016) to the aforesaid programme shall be conducted at the concerned Department/Centre.
- It has also been provided that applicants who have posted their application form/ enclosures are required to retain a photocopy of the application form/ enclosures/application processing fee DD to bring the same on the date of counselling. In case the candidates feel that completed application form cannot be reached by the last date, he/she may bring it along on the date of counseling/admission that is **30th April 2016** for submission by hand. In that case, he/she be entertained for counselling, if found eligible for the programme.
- Accordingly, the candidates applying under March'15 notification will not be issued any call letter.**
- The eligibility condition and admission procedure for Ph.D. admission in various faculties in accordance with the Ph.D. Ordinances is provided in the RET Information Bulletin – 2015.

4. SELECTION PROCEDURE / DATE OF TEST C

- The applicants are required to report for **Test C at 10.00 a.m. on 30th April 2016 in the office of the concerned HoD/Coordinator of the Centre.**
- No Separate call letter shall be issued for Test C to fresh applicants. All applicants who have submitted the application forms alongwith prescribed enclosures, shall report for Test C on the said date.

- (iii) This **Test C** will be conducted in the concerned department/school/centre by the aforesaid Committee [para 2(g) of the Notification dated December 9, 2014] and will carry a total of 100 marks for its two components, viz., writing a one page research proposal (30 marks) followed by personal interview (70 marks).
- (iv) The concerned Head/Coordinator of department/school/centre shall inform all RET qualified and RET-exempt candidates, as per the list received from the office of the Controller of Exams. the place and date/s for Test C. A list of all eligible teachers in the department/school/centre, together with their research interests, will also be sent to all the candidates while intimating them the place and date(s) of Test C.
- (v) All the candidates called for the **Test C**, will be required to write, on the spot, a one page (A4 size) research proposal of their choice in 30 min and submit the same to the HOD/COS/COC. **The Research proposal need not be related to the work that the candidate may actually carry out if registered for Ph.D. This would essentially be a hypothetical research proposal wherein the candidate will provide a title and write the objective/s, methodology and the likely addition to knowledge by the proposed research.** This would not be longer than 500 words. This will be followed by an interview.
- (vi) The Interview Board will examine the Research proposal submitted by the candidate and ask questions relating to it and other questions, including those relating to the area in which the candidate expects to undertake research, if selected, to test his/her scholastic competence for research in the discipline.
- (vii) A candidate applying in more than one disciplines, will appear at Test C separately in each of the disciplines in which he/she has applied and qualified.
- (viii) Candidate must secure a composite index [sum of Academic Record (calculated as per formula provided in the RET 2015 Information Bulletin)] and marks obtained at Test C] of at least 75 to be eligible for Ph.D. registration in the discipline. Meeting the said minimum composite index requirement will not guarantee registration for Ph.D.

4.1 Final merit order after Test C

- (ix) Final merit order shall be based on the composite index comprising of Academic Record (calculated as per formula given in the RET-2015 Information Bulletin) plus marks obtained by a candidate in Test C.
- (x) Candidate must secure a composite index of at least 75 to be eligible for Ph.D. registration in the discipline. Meeting the said minimum composite index requirement will not guarantee registration for Ph.D.

4.2 Admission Process

4.2.1 Declaration of Results after Test C

- (xi) Names of as many RET exempted candidates as the number of vacancies (to be decided by the Department) will be announced on the basis of Final Merit Order after Test C for admission to Ph.D. in the discipline. An equal number of wait-listed candidates (in order of merit) may also be prepared for consideration in case seats remain vacant.

4.2.2 Admission, payment of Fees and allotment of Supervisor

- (xii) Based on the merit order after Test C, offer of admission will be issued to the candidates by the Head of the Department/Coordinator of the School/Centre prescribing therein the last date of depositing the fee.



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Thereafter, the allotment of Supervisor will be done by the DRC for those who have secured admission by depositing the admission fee. As far as practicable, the DRC shall take into account the mutual agreement of the candidate and the faculty member. However, no candidate shall be denied admission in the Ph.D. programme, if he/she stands higher in merit order and is unable to obtain the consent of a faculty member to act as supervisor.

5. List of Admitted Candidates

Once the admissions have closed, the Head of the Department/Coordinator of the School/Centre shall send a complete list of the admitted candidates along with the necessary details (Counseling Form of each candidate with marksheet/certificate) to the Joint Registrar (Academic) as well as photocopies of the same to the Joint Registrar (Development) with a copy to the Dean of the Faculty within a week from the date of admission.

6. Therefore, the Departments/ Centres will have two sets of applications for consideration under **RET (Exempted) category**. The first set of those remainders who applied against the RET 2015 notification (and qualified Test C conducted in September 2015 Term) and the other set of fresh applicants under March' 16 notification. They will be pooled for counselling against the seats decided to be filled up by the Department /Centre against the RET (Exempted) quota as per the provisions contained in the referred to guidelines dated December 22, 2015.

7. The deadlines for Ph.D. admission shall be as under:

S.No.	Activity	Deadline
i)	Test C- Phase I/II	30th April 2016
ii)	Declaration of final merit/ result after Test C by the Department/Schools/Centres	02nd May 2016
iii)	Issue of formal provisional admission letters to the concerned selected candidates by the Head of the Departments/Schools/Centres. The candidates may also be informed by email/SMS and telephone.	05th May 2016
iv)	Last date for depositing the Fee	12th May 2016
v)	Allotment of Ph.D. Supervisor [as per procedure given at 4.2.2 above]	19th May 2016

The formats (call letter, counseling form etc.) circulated earlier shall remain the same, however, appropriate changes, if any, in the date indicated may be made.

Yours faithfully

REGISTRAR

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Dated: April 4, 2016

Copy forwarded to the following for information and necessary action:

- (1) Prof. V.K. Singh, Vice-Chairman, UACB, Department of Statistics, Faculty of Science, BHU
- (2) The Head of the Department/Coordinator of School/Centre, BHU
- (3) The Controller of Examinations, BHU
- (4) The Finance Officer, BHU
- (5) The Joint Registrar (UET/PET), BHU
- (6) The Joint Registrar (Fees Counter), BHU
- ✓ (7) The Web Master, Computer Centre, BHU with a request to kindly float the aforesaid notification in BHU Website.
- (8) The P.S. to the Registrar, BHU
- (9) The P.S. to the Controller of Examinations, BHU.


REGISTRAR



एक कदम स्वच्छता की ओर

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